

BOROUGH OF WHITE OAK
Minutes of a Council Meeting
December 17, 2018, 8:00 PM

CALL TO ORDER: President Pro Tem George Dillinger called the meeting to order at 8:06 PM.

PLEDGE OF ALLEGIANCE: George Dillinger

ROLL CALL: George Dillinger requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
George Dillinger, President Pro Tem
Edward Babyak
Louis Bender
Charles Davis
Stephen Pholar

Borough Staff and Professional Services:

Krishna DiMascio, Borough Solicitor
Ken Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: Edward Babyak made a motion to accept the minutes of the October 15, 2018 Council meeting and November 19, 2018 Council Meeting. Charles Davis seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Krisha DiMascio announced that prior to the Council meeting of December 17, 2018, Council had an Executive Session to discuss personnel and pending legal matters. Following the Workshop meeting of December 10, 2018, Council had an Executive Session to discuss personnel and pending legal matters.

PUBLIC COMMENTS: None

PRESIDENT’S REPORT: No report.

MAYOR’S REPORT: Mayor Marton provided the Police Activity Report for November 2018.

Arrests: 11 (11 adults / 0 juveniles)	
Assault	2
Drug offenses (Violation of Title 35)	2
Endangering the Welfare of Children	1
Fleeing or Attempting to Elude Police	1
Harassment	1
Theft	4
Summary traffic offenses	59
Total incidents	589

Mayor Marton made the following announcement:

- This year the Borough was collection site for Toys for Tots, a toy collection program administered by the United States Marine Corps Reserve. This was the first year the Borough has been a collection site. I would like to give special thanks to Vicki McNamee our Police Secretary who thought up, promoted and administered the program. Through her efforts the Borough was able to collect five collection boxes worth of toys this year for less fortunate children. The toys were delivered last Thursday to the North Versailles US Marine Corps Reserve Base by Vicki and Brian Dinkfelt. Thank you to all you participated.

COUNCIL COMMITTEE REPORTS:

FINANCE: Louis Bender presented the finance report.

Louis Bender made a motion to accept the Treasurer’s report for November 2018 as read. Charles Davis seconded the motion. The motion was unanimously approved.

Charles Davis made a Motion approving the Check Register for the month of November, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (108903 to 108907) and (203809 to 203902) totaling \$662,989.10. Edward Babyak seconded the motion. The motion was unanimously approved.

Louis Bender made a motion authorizing the following Interfund Transfers for November. Edward Babyak seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	8,208.09
Solid Waste	General Fund	40,071.76
Post Retirement	General Fund	1,010.41
Capital Projects	General Fund	364.00
Total Transfers		\$49,654.26

Louis Bender announced that a Special Meeting of Council has been scheduled on Thursday, December 27th for the purpose of adopting the 2019 budget.

Louis Bender made a Motion to authorize entering into an agreement with ADP for payroll services and authorize the Borough Manager to sign all documents pertaining to ADP on behalf of the Borough. This motion is to ratify action at the 12/10 Workshop meeting. Edward Babyak seconded the motion. The motion was unanimously approved.

HEALTH, ENVIRONMENT AND CABLE: Stephen Pholar presented the health, environment and cable report.

Stephen Pholar made a motion authorizing payment to Dave Collura Wildlife Control, in the amount of \$490.00 for services in the month of November 2018. Charles Davis seconded the motion. The motion was unanimously approved.

Stephen Pholar made a motion to authorize payment to Gaydos Brehanna Kennels, for Animal Control Services for the month of May (\$75.00), June (\$100.00), July (\$75.00), August (\$75.00), September (\$75.00), October (\$75.00), and November (\$75.00), 2018. The grand total for the seven months equal \$550.00. Edward Babyak seconded the motion. The motion was unanimously approved.

Stephen Pholar made a motion to eliminate the recycling drop off collection program for paper and cardboard with Royal Oak. This is due to poor collection by Royal Oak and an excessive amount of garbage being dropped off at the site. Residents are encouraged to utilize the established curbside program. This motion is to ratify action at the 12/10 Workshop meeting. Charles Davis seconded the motion. The motion was unanimously approved.

Stephen Pholar announced that Solid Waste Payments of \$ 240.00 must be received by close of business on December 31st to avoid a penalty. If the Borough Office is closed, there is a drop box in the lobby of the Lincoln Way entrance for your convenience. Reminder notices have been sent last week.

Stephen Pholar announced the Council will reduce solid waste fees for 2019 in the amounts of \$175.00, \$200.00 and \$240.00. John Palyo stated that the appropriate resolution will be prepared for the December 27th Special meeting for Council formal approval.

Stephen Pholar made a motion to scrub the delinquent trash report at a minimum of \$ 1,000.00 and pursue the steps to collect the delinquent accounts. Charles Davis seconded the motion. The motion was unanimously approved.

PARKS AND RECREATION: Louis Bender, no report.

PLANNING AND ZONING: Edward Babyak, presented the planning and zoning report for the month of November.

PUBLIC SAFETY REPORT: Kenneth Robb, no report.

PUBLIC WORKS: Dave Pasternak presented the public works report.

The monthly report for November is available for review during normal business hours.

PERSONNEL: George Dillinger announced that the Borough administrative offices will be closed on December 24th, 25th, 26th and January 1st in observance of the holidays.

TAX COLLECTORS' REPORTS: George Dillinger read the reports.

Edward Babyak made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due. Louis Bender seconded the motion. The motion was unanimously approved.

ENGINEER'S REPORT: Kenneth Hillman presented the Engineer's report.

Charles Davis made a motion to authorize the payment of Pay Request #2 in the amount of \$ 13,198.50; Pay Request #3 (Final) in the amount of \$ 9,291.50; and Summary Change Order in the amount of \$ 2,975.00 to Swede Construction for the Salt Shed Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed requests on behalf of the Borough. The grand total of the three payments equals \$25,366.00. Edward Babyak seconded the motion.

Edward Babyak made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices #54394, #54395, #54396, #54397 all dated December 12, 2018, totaling \$3,608.86. Louis Bender seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Krisha DiMascio presented the Solicitor's Report in Executive Session.

Edward Babyak made a motion to accept the Solicitor's Report and pay the fees due to Dodaro, Matta & Cambest for Invoice #16044, dated December 10, 2018, totaling \$2,396.00. Charles Davis seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Krisha DiMascio presented the following Resolutions

Charles Davis made a motion to approve Resolution #2018-29. To make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Edward Babyak seconded the motion. The motion was unanimously approved.

Edward Babyak made a motion to approve Resolution #2018-30. A Resolution to approve the PC-18-02 Deaton Subdivision Request as presented and recommended by the Planning Commission. Louis Bender seconded the motion. The motion was unanimously approved.

NEW BUSINESS:

Steve Pholar made a motion to revise the Community Partners agreement to include the development of a request for proposal for the revision of the Borough's Zoning and SALDO ordinances. The motion died due to a lack of a second to the motion.

ANNOUNCEMENTS:

- December 27, 7:00 PM – Special Meeting of Council (Open to the Public)
- January 14, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
- January 21, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
 - 8:00 PM – Council Meeting (Open to the Public)

OLD BUSINESS: None

The Mayor wished all a Merry Christmas and a Happy New Year.

ADJOURNMENT:

Edward Babyak made a motion to adjourn the meeting at 8:24 PM. Stephen Pholar seconded the motion. The motion was unanimously approved.

Respectfully submitted,

1/21/2019

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council