

BOROUGH OF WHITE OAK
Minutes of a Council Meeting
October 21, 2019, 8:00 PM

CALL TO ORDER: Council President Dave Pasternak called the meeting to order at 8:02 PM.

PLEDGE OF ALLEGIANCE: Dave Pasternak

ROLL CALL: Dave Pasternak requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
Edward Babyak
Louis Bender
Charles Davis
George Dillinger
David Pasternak

Borough Staff and Professional Services:

Krishna DiMascio, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: Charles Davis made a motion to accept the minutes of the September 16, 2019 Council meeting. George Dillinger seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Krisha DiMascio announced following the Workshop meeting of October 16, 2019 and prior to the Council meeting on October 21, 2019, Council had an Executive Session to discuss personnel and pending legal matters.

PUBLIC COMMENTS:

Karen Spencer - 1612 Ohio Avenue

Has spoken with Mayor Marton, Police Chief Mark Sargent and Code Official Brian Dinkfelt concerning a neighbor parking his Tow Truck on the grass in front of his home and cars that he has towed on his lawn. This person has been cited by the borough in the past but now is doing it again.

Rich Bryce – 2612 Messinger Lane

Stated that Big's Sanitation, White Oak's Refuse and Recycling Collector is putting everything in one (1) truck and is not separating out the refuse from the recycling. Council President Dave Pasternak stated that we will ask Big's Sanitation to come to a meeting to discuss this matter.

Daniel Raible - 1901 Kansas Avenue – Resident for 34 years

Stated that he has been parking his work Cab to his Tractor and Trailer on a parking pad for many years. He was told many years ago to put in a Parking Pad for his commercial vehicle to get it off the street, which he obtained a Building Permit and had the Parking Pad installed. He was asking why after all this time it has become an issue for him to park his commercial vehicle on the Parking Pad?

PRESIDENT’S REPORT: Dave Pasternak

Announce the Steel Rivers COG December dinner meeting on Thursday, December 5th at The Sunset Room, in Elizabeth Township. The cost is \$ 45.00 per person, any elected officials are welcome to attend. Please RSVP the borough office prior to November 25, 2019.

The Borough of White Oak will host the Steel Rivers COG November Meeting on Thursday November 7th at 6:30pm at the White Oak Community Center. All elected officials are welcome to attend.

MAYOR’S REPORT: Mayor Ina Marton provided the Police Activity Report for September 2019.

Arrests: (16 adults / 1 juvenile)	17
Assault	3
Criminal Trespass	2
Disorderly Conduct	1
Drug offenses (Violation of Title 35)	2
DUI	5
Harassment	1
Public Drunkenness	1
Reckless Endangering of Another Person	1
Theft	1
Summary Traffic Violations	61
Total incidents	778

COUNCIL COMMITTEE REPORTS:

FINANCE: George Dillinger presented the finance report.

George Dillinger made a motion to accept the Treasurer’s Report for September 2019. Chuck Davis seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of September, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (204884 to 204984) totaling \$483,090.17. Lou Bender seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for the month of September. Chuck Davis seconded the motion. The motion was unanimously approved.

From	To	Amount
Solid Waste	General Fund	39,903.86
Post Retirement	General Fund	763.63
Liquid Fuels	General Fund	8,460.40
Fire Fund	General Fund	20,155.00
Total Transfers		\$69,282.89

George Dillinger made a motion to authorize the purchase of five new computers and one printer complete with installation for the Administrative Offices from DR Technology Solutions at a cost not to exceed \$ 9,873.00. DR Technology has been the long standing technology firm that has managed our computer system. Chuck Davis seconded the motion. Council President David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Ed Babyak, Dave Pasternak, Charles Davis, George Dillinger

No Votes: None

The motion passed with five (5) yes votes and zero (0) no votes.

HEALTH, ENVIRONMENT AND CABLE: Dave Pasternak presented the health, environment and cable report.

Chuck Davis made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of September 2019. George Dillinger seconded the motion. The motion was unanimously approved

George Dillinger made a motion to satisfy the following liens as paid in full, Chuck Davis seconded the motion. The motion was unanimously approved.

Lot & Block	Lien Number
551-J-237	GD-11-22580 GD-16-002736
551-F-171	GD-11-21797 GD-16-002717
550-A-123	GD-11-21828
461-M-257	GD-19-002179

PARKS AND RECREATION: Louis Bender presented the parks and recreation report

White Oak Borough Halloween Parade and Truck-and-Treat event will be held on Saturday, October 26th from Noon till 3:00 PM at the White Oak Community Center. Parade Line Up will begin at 11:30 AM.

White Oak Borough Trick or Treat will be on October 31st from 6:00 PM to 8:00 PM

Lou Bender made a motion to authorize the Engineer to develop specifications and advertise for bid for the Heritage Hill Pool Pump System replacement project. George Dillinger seconded the motion. The motion was unanimously approved.

Karen Chapman would like to offer Bus Tours and assemble Tour Groups for our Senior Citizens through the borough.

A resident is still concerned about the condition of our Basketball Court at Heritage Hill Park, and would like to see the court repainted.

PLANNING AND ZONING: Ed Babyak presented the planning and zoning report

The monthly permit/violation report for September is available for review during normal business hours.

We have properly advertised to adopt an ordinance to enforce the 2015 ICC Property Maintenance Code (Currently enforcing the 2006 Code) and to adopt an ordinance to enforce the 2015 International Code Council Fire Code at the November 18th Council Meeting.

PUBLIC SAFETY REPORT: Dave Pasternak presented the public safety report

Chuck Davis made a motion to authorize a "Conditional Offer of Hire" to candidates #1 and #2 for entry level police officer positions based upon the eligible candidates list as provided by the White Oak Civil Service Commission. Lou Bender seconded the motion. President David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Ed Babyak, Dave Pasternak, Charles Davis, George Dillinger

No Votes: None

The motion passed with five (5) yes votes and zero (0) no votes.

PUBLIC WORKS: Chuck Davis presented the Public Works report

The monthly report for September is available for review during normal business hours.

Chuck Davis made a motion to purchase a New 2019 CAM 20+5 HD Deckover Tagalong Trailer with Air Brakes from Smouse Trucks & Vans Inc. under the State COSTAR's Contract #025327 in an amount not to exceed \$ 13,714.00 and authorize the Borough Manager to execute all paperwork on behalf of the Borough. George Dillinger seconded the motion.

President David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Ed Babyak, Dave Pasternak, Charles Davis, George Dillinger

No Votes: None

The motion passed with five (5) yes votes and zero (0) no votes.

Chuck Davis made a motion to authorize the Public Works Committee and Borough Manager to seek through received applications and recommend a candidate for the position of an additional Public Works Operator for the Department. This position would bring the Department to seven employees. George Dillinger seconded the motion. President David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Ed Babyak, Dave Pasternak, Charles Davis, George Dillinger

No Votes: None

The motion passed with five (5) yes votes and zero (0) no votes.

Chuck Davis made a motion to authorize the Engineer to proceed with the bid of a new Fuel Dispenser System, Fuel Management System and Leak Detection System for our internal fuel distribution system. (Pending Solicitor's approval of the purchase process) George Dillinger seconded the motion. The motion was unanimously approved.

PERSONNEL: No Report

TAX COLLECTORS' REPORTS: Dave Pasternak

Chuck Davis made a motion to accept the Tax Collectors' Reports and pay commissions and fees due. George Dillinger seconded the motion. The motion was unanimously approved.

Current Real Estate – Real Estate Tax Collector (Lisa Pitchford) collected \$9,631.33 current Real Estate Tax for the collection period of September, 2019.

Commission Due	\$56.25
Costs	\$0.00
Total Due	\$56.25

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$3,907.17 plus costs in delinquent Real Estate Tax for the collection period of September 1, 2019 – September 30, 2019

Commission Due	\$180.00
Costs	\$0.00
Total Due	\$180.00

Earned Income Tax

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$96,820.60 in current and delinquent Earned Income Tax for the collection period of September, 2019.

Commission Due	\$1,338.89
Costs(refunds/postage and/or costs)	\$1.25
TCC Annual Fee	\$0.00
Total Due	\$1,340.14

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) collected \$18.85 in current and delinquent Earned Income Tax for the collection period of September, 2019.

Commission Due	\$0.00
Costs(refunds/postage and/or costs)	\$0.00
Total Due	\$0.00

Mercantile/Business Privilege and Local Service Tax

Keystone Collections Group, Current Act 511 Tax Collector, collected \$7.17 in current Local Service Tax for the collection period of September, 2019.

Commission Due	\$0.13
Refund	\$0.00
Costs(postage and/or costs)	\$0.00
Total Due	\$0.13

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$0.00 in Business Privilege and \$ 0.00 in Mercantile Tax collections for the September 2019 collection period.

Commission Due	\$0.00
Costs	\$0.00
Total Due	\$0.00

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$26.07 in delinquent Business Privilege Tax and \$10.00 in delinquent Mercantile Tax for the collection period of September 1 to September 30, 2019.

Commission Due	\$2.16
Costs	\$6.75
Total Due	\$8.91

ENGINEER’S REPORT: Mr. Ken Hillman

Chuck Davis made a motion to accept the Engineer’s Report and pay the fees due to Senate Engineering Company for Invoices #56017 through #56025, dated September 25, 2019, totaling \$11,452.00. George Dillinger seconded the motion. The motion was unanimously approved

Chuck Davis made a motion to approve invoice #19090 dated October 16, 2019 in the amount of \$ 7,300.00 payable to GeoMechanics, Inc. for services related to the Center Street Extension project. (This was reviewed and approved by the Engineer.) Lou Bender seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Krisha DiMascio presented the Report in Executive Session.

George Dillinger made a motion to accept the Solicitor's Report and pay the fees due to Dodaro, Matta & Cambest for Invoice #16397, dated October 11, 2019, totaling \$7,090.00. (This is a two month invoice) Chuck Davis seconded the motion. The motion was unanimously approved

RESOLUTIONS AND ORDINANCES: Ms. Krisha DiMascio

Resolution #2019-16

George Dillinger made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Chuck Davis seconded the motion. The motion was unanimously approved

NEW BUSINESS: None

OLD BUSINESS:

Chuck Davis made a motion to rescind two (2) motions approved by Council at the September 16, 2019 Council meeting that authorized the sale of Borough owned property located on Cypress Street (L/B #551-E-207) and to authorize Senate Engineering Company to survey the Borough owned property. George Dillinger seconded the motion.

President David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Ed Babyak, Dave Pasternak, Charles Davis, George Dillinger

No Votes: None

The motion passed with five (5) yes votes and zero (0) no votes.

ANNOUNCEMENTS:

- Tuesday, November 12, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public) (Due to the Veterans Day Holiday)
- Monday, November 18, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
 - 8:00 PM – Council Meeting (Open to the Public)

ADJOURNMENT:

George Dillinger made a motion to adjourn the meeting at 8:50 PM. Ed Babyak seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council