

**BOROUGH OF WHITE OAK**  
**Minutes of a Council Meeting**  
**December 16, 2019, 8:00 PM**

**CALL TO ORDER:** Council President David Pasternak called the meeting to order at 8:00 PM.

**PLEDGE OF ALLEGIANCE:** David Pasternak

**ROLL CALL:** Dave Pasternak requested the roll call. In attendance was:

**Elected Officials:**

Mayor Ina Marton  
Edward Babyak  
Louis Bender  
Charles Davis  
George Dillinger  
David Pasternak  
Stephen Pholar

**Borough Staff and Professional Services:**

Gary Matta, Borough Solicitor  
Kenneth Hillman, Borough Engineer  
John Palyo, Borough Manager  
MaryAnn Winemiller, Admin. Asst.

**MINUTES:** George Dillinger made a motion to accept the minutes of the November 18, 2019 Council meeting. Edward Babyak seconded the motion. The motion was unanimously approved.

**EXECUTIVE SESSION:** Gary Matta announced following the Workshop meeting of December 9, 2019 and prior to the Council meeting on December 16, 2019, Council had an Executive Session to discuss personnel and pending legal matters.

**PUBLIC COMMENTS:** None

**PRESIDENT'S REPORT:** David Pasternak

Council President David Pasternak thanked the Residents, White Borough Staff and his family for allowing him to serve on White Oak Council the past 24 years and presented his mother with a bouquet of flowers for all her love and support.

David also reported that Matt Gergely will serve on The Tri- COG Landbank as a representative for the McKeesport Area School District. Tony Kurta will serve as the City of Clairton's municipal representative.

Councilman Charles Davis thanked Council President David Pasternak for his 24 years of service to the White Oak Borough Community and sitting on many boards as a representative of White Oak Borough, Twin Rivers COG, Steel Rivers COG, PA COG, Tri-COG Landbank and as president of most of these organizations

**Ratification of actions taken at the December 9, 2019 Workshop meeting:** Mr. Dave Pasternak

Note: The meeting was called to order at 6:45 PM by President David Pasternak. Councilors attending the meeting were Ed Babyak, Lou Bender, Chuck Davis and Dave Pasternak Motion was made by Louis Bender to advertise the 2020 Budget per requirements at the earliest as possible to adopt at a Special Meeting of Council on December 23<sup>rd</sup> at 6:30 PM. Charles Davis seconded the motion. The motion was unanimously approved.

Stephen Pholar made a motion to ratify the actions taken at the December 9, 2019 Workshop Meeting to advertise the 2020 Budget per the requirements at the earliest as possible to adopt at a Special Meeting of Council on December 23, 2019 at 6:30pm. Edward Babyak seconded the motion. The motion was unanimously approved.

**MAYOR'S REPORT:** Mayor Ina Marton provided the Police Activity Report for November 2019.

Arrests: (9 adults / 0 juvenile)	9
Disorderly Conduct	2
Drug Offenses (Violation of Title 35)	3
DUI	1
Public Drunkenness	1
Harassment	1
Theft	1
Summary Traffic Violations	46
Total Incidents	643

**COUNCIL COMMITTEE REPORTS:**

**FINANCE:** George Dillinger presented the finance report.

George Dillinger made a motion to accept the Treasurer's Report for November 2019. Charles Davis seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of November, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (205111 to 205212) totaling \$316,313.41. Edward Babyak seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for the month of November. Charles Davis seconded the motion. The motion was unanimously approved.

<b>From</b>	<b>To</b>	<b>Amount</b>
<b>Solid Waste</b>	<b>General Fund</b>	<b>39,984.50</b>
<b>Post Retirement</b>	<b>General Fund</b>	<b>6,146.13</b>
<b>Liquid Fuels</b>	<b>General Fund</b>	<b>8,396.49</b>
<b>Total Transfers</b>		<b>\$54,527.12</b>

George Dillinger made a motion to approve the 2017 Audit Report and the 2018 DCED Audit Report as presented by Maher Duessel Certified Public Accountants on December 6, 2019. Charles Davis seconded the motion. The motion was unanimously approved.

George Dillinger informed the public that the draft 2020 Budget was proposed without a tax increase.

**HEALTH, ENVIRONMENT AND CABLE:** Stephen Pholar presented the health, environment and cable report.

Stephen Pholar made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of November 2019. George Dillinger seconded the motion. The motion was unanimously approved.

Steven Pholar made a motion to authorize payment to Gaydos Brehanna Kennel, for Animal Control Services for the following invoices: George Dillinger seconded the motion. The Motion was unanimously approved.

Service Time	Invoice Number	Invoice Date	Invoice Amount
2 <sup>nd</sup> Quarter 2019	#WO-02	6/30/2019	\$ 440.00
3 <sup>rd</sup> Quarter 2019	#WO-03	9/30/2019	\$ 525.00
4 <sup>th</sup> Quarter 2019	#WO-04	12/9/2019	\$ 440.00
Grand Total			\$1,405.00

Council thanked Mr. Pholar for his service serving on the White Oak Borough Council.

**PARKS AND RECREATION:** Louis Bender presented the parks and recreation report Councilman Louis Bender thanked the Recreation Board Members, Ethel Burns and Karen Puc for their service on the Recreation Board.

**PLANNING AND ZONING:** Edward Babyak presented the planning and zoning report The monthly permit/violation report for November is available for review during normal business hours.

**PUBLIC SAFETY REPORT:** No Report

**PUBLIC WORKS:** Charles Davis presented the Public Works report The monthly report for November is available for review during normal business hours.

**PERSONNEL:** No Report

**TAX COLLECTORS' REPORTS:** David Pasternak

George Dillinger made a Motion to accept the Tax Collectors' Reports and pay the commissions and fees due. Edward Babyak seconded the motion. The motion was unanimously approved.

**Current Real Estate** – Real Estate Tax Collector (Lisa Pitchford) collected \$7,198.33 current Real Estate Tax for the collection period of November, 2019.

Commission Due	\$45.00
Costs	\$0.00
Total Due	\$45.00

**Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$399.24 plus costs in delinquent Real Estate Tax for the collection period of November 1, 2019 – November 30, 2019

Commission Due	\$0.00
Costs	\$696.61
Total Due	-\$297.37

**Earned Income Tax**

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$83,599.87 in current and delinquent Earned Income Tax for the collection period of November, 2019.

Commission Due	\$1,216.74
Costs(refunds/postage and/or costs)	\$82.10
TCC Annual Fee	\$0.00
Total Due	\$1,298.84

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) collected \$129.90 in current and delinquent Earned Income Tax for the collection period of November, 2019.

Commission Due	\$1.84
Costs(refunds/postage and/or costs)	\$0.00
Total Due	\$1.84

**Mercantile/Business Privilege and Local Service Tax**

Keystone Collections Group, Current Act 511 Tax Collector, collected \$1,406.20 in current Local Service Tax for the collection period of November, 2019.

Commission Due	\$28.50
Refund	\$0.00
Costs (postage and/or costs)	\$0.00
Total Due	\$28.50

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections for the November 2019 collection period.

Commission Due	\$0.00
Costs	\$0.00
Total Due	\$0.00

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$21,248.59 in delinquent Business Privilege Tax and \$3,655.03 in delinquent Mercantile Tax for the collection period of November 1 – November 30, 2019.

Commission Due	\$1,022.87
Costs	\$55.43
Total Due	\$1,078.30

**ENGINEER'S REPORT:** Mr. Ken Hillman

Louis Bender made a Motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices #56406 through #56414, and Invoice #56438, dated November 29, 2019, totaling \$26,249.25. Charles Davis seconded the motion. The motion was unanimously approved.

Charles Davis made a Motion to award the Bid for the Green Light Go Project to M&B Services in the amount of \$686,785.61 for the base bid and add Alternate #2 in an amount of \$3,778.89 for a total cost of \$690,564.50 and authorize the President and Borough Manager to execute all documents pertaining to the project as recommended by our Engineer. Stephen Pholar seconded the motion. David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Edward Babyak, David Pasternak, George Dillinger, Charles Davis, and Stephen Pholar

No Votes: None

The motion passed with six (6) yes votes and zero (0) no votes.

Stephen Pholar made a Motion to award the Bid for the Heritage Hill Pool Pumps & Electrical Project to Port Vue Plumbing in the amount of \$58,300.00 for the base bid and add Alternate #1 in an amount of \$44,500.00 for a total cost of \$102,800.00 and authorize the President and Borough Manager to execute all documents pertaining to the project as recommended by our Engineer. George Dillinger seconded the motion. The motion was unanimously approved. David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Edward Babyak, David Pasternak, George Dillinger, Charles Davis, and Stephen Pholar

No Votes: None

The motion passed with six (6) yes votes and zero (0) no votes.

George Dillinger made a Motion to authorize the Borough Manager to sign the NOI permit application on behalf of the Borough and to authorize the necessary payment of the \$ 2,500.00 application fee payable to the PA Department of Environmental Protection. (Note: This is a part of our MS4 requirements.) Edward Babyak seconded the motion. The motion was unanimously approved.

Charles Davis made a Motion to award the Bid for the WOAA Restroom Renovations Project to Kucich Construction in the amount of \$115,000.00 for the base bid and authorize the President and Borough Manager to execute all documents pertaining to the project as recommended by our Engineer and contingent of Solicitor and ACED approval. Charles Davis seconded the motion. David Pasternak asked for a Roll Call Vote.

Roll Call Vote:

Yes Votes: Louis Bender, Edward Babyak, David Pasternak, George Dillinger, Charles Davis, and Stephen Pholar

No Votes: None

The motion passed with six (6) yes votes and zero (0) no votes.

**SOLICITOR'S REPORT:** Gary Matta presented the Report in Executive Session.

George Dillinger made a Motion to accept the Solicitor's Report and pay the fees due to Dodaro, Matta & Cambest for Invoice #16431, dated December 9, 2019 totaling \$2,848.25. Charles Davis seconded the motion. The motion was unanimously approved

**RESOLUTIONS AND ORDINANCES:** Ms. Gary Matta

**RESOLUTION #2019-20**

Edward Babyak made a motion to approve Resolution of Council of the Borough of White Oak approving that the acquisition and subsequent disposition of numerous parcels of vacant property known as block and lot number 461-G-40 would be in accord with the Comprehensive Plan of our Municipality. (Note: This is in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County as we are participating in the Allegheny County Vacant Property Program (Program). George Dillinger seconded the motion. The motion was unanimously approved

**NEW BUSINESS:** None

**OLD BUSINESS:**

Steve Pholar stated that he was leaving Council, not as long as 24 years of service, but the community has been kind to him. White Oak is getting bigger and better during this transitional time.

Mayor Ina Marton expressed sincere appreciation to Vicki McNamee and Michelle Gessner for coordinating the Toys for Tots Campaign in White Oak and for the Hat & Glove collection drive.

Mayor Ina Marton thanked Council President David Pasternak for 24 years of service to the Borough of White Oak and presented him with a plaque for his service. David Pasternak thanked everyone for allowing him to serve the White Oak Community for the past 24 years.

Councilman George Dillinger thanked Councilman Stephen Pholar for his 1 ½ years of service to Council and for serving on the Code Enforcement Committee. Steve tried to treat everyone equally under the code.

Councilman Dillinger also thanked Council President David Pasternak for all the boards he sat on representing the Borough of White Oak and how that extra time he put in to those boards had benefitted White Oak Borough.

**ANNOUNCEMENTS:**

- Monday, December 9, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
- Monday, December 16, 2019, 6:45 PM – Council Workshop Meeting (Open to the Public)
  - 8:00 PM – Council Meeting (Open to the Public)

**ADJOURNMENT:** Charles Davis made a motion to adjourn the meeting at 8:27 PM. Stephen Pholar seconded the motion. The motion was unanimously approved.

Respectfully submitted,

---

John Palyo  
Borough Manager, Secretary & Treasurer

---

Date Approved by Council