

BOROUGH OF WHITE OAK
Minutes of September 21, 8:00 PM
Council Meeting

Due to the COVID-19 pandemic, our meeting was held at the White Oak Community Center located at 1796 Lower Heckman Road, White Oak, PA. Public access to this meeting was granted following mask and social distancing requirements.

CALL TO ORDER: Council President Charles Davis called the meeting to order at 8:00 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
Charles Davis, President
George Dillinger
Julie Opferman
George Pambacas
Kenneth Robb

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes of the August 17, 2020 Council meeting. George Dillinger seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Patricia McGrail announced that prior to the Council meeting on September 21, 2020 Council had an Executive Session to discuss personnel and pending legal matters.

PUBLIC COMMENTS:

Andrew & Nancy Mauro – 2222 Pleasant Drive, White Oak, PA 15131
Mr. & Mrs. Mauro stated that they have driveway cracks that they feel are a result of large trucks that were in the borough doing paving work. They would like the area in the driveway with the cracks to be saw cut out and replaced with asphalt prior to the winter season.
John Palyo, White Oak Borough Manager will send a letter to the contractors in question to see if they can help resolve the issue.

PRESIDENT'S REPORT: Charles Davis
No Report

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for August 2020.

Arrests: (13 adults / 0 juveniles)	13
Criminal Trespass	1
Drug Offenses	1
Fleeing or Attempting to Elude Police	1
Harassment	2
Home Improvement Fraud	1
Public Drunkenness	3
Terroristic Threats	1
Theft	3
Summary of Traffic Violations	47
Total Incidents	617

Mayor Marton presented a proclamation declaring September as National Preparedness Month in White Oak Borough and thanked the many First Responders.

COUNCIL COMMITTEE REPORTS:

FINANCE: George Dillinger presented the Finance report.

George Dillinger made a motion to accept the Treasurer's Report for August 2020. Kenneth Robb seconded the motion. The motion was unanimously approved.

George Dillinger made a motion approving the Check Register for the month of August, which Includes Electronic Fund Transfers and General Fund Checks in the following ranges (206047 to 206151) totaling \$345,586.88. George Pambacas seconded the motion. The motion was unanimously approved.

George Dillinger made a motion authorizing the following Interfund Transfers for the month of August. Kenneth Robb seconded the motion. The motion was unanimously approved

From	To	Amount
Liquid Fuels	General Fund	10,206.48
Solid Waste	General Fund	40,026.29
Capital Projects	General Fund	649,467.83
Post Retirement	General Fund	786.55
Total Transfers		\$700,487.15

George Dillinger made a motion setting the annual MMOs (Minimum Municipal Obligation), for the year of 2021 for the pension plans. Julie Opferman seconded the motion. The motion was unanimously approved

Plan	Amount of MMO
Uniformed Retirement Plan	\$428,090.00
Non-Uniformed Retirement Plan	\$260,887.00
TOTAL 2020 MMO	\$688,977.00

HEALTH, ENVIRONMENT AND CABLE: George Pambacas presented the health, environment and cable report.

George Pambacas made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of August 2020. George Dillinger seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to satisfy the following liens as paid in full. Kenneth Robb seconded the motion. The motion was unanimously approved

Lot & Block	Lien Number
461-G-82	GD-19-00216
461-H-105	GD-11-22549 GD-16-006306 GD-19-003583
549-N-160	GD-16-004509 GD-19-002324
549-N-337	GD-19-003902
550-N-296	GD-16-006273
550-N-296	GD-19-003668
551-A-145	GD-19-003794

Councilman George Pambacas stated that for Dead Deer on Roads call the Game Commission and follow the prompts on the phone directory to report.

PARKS AND RECREATION: Julie Opferman

Julie Opferman made a motion to approve the adjusted salaries for the Pool Manager and Assistance Pool Manager to 33% of their total salary amount for the 2020 Pool Season. The adjusted amounts are for the Pool Manager, \$2,795.38 and for the Assistance Pool Manager, \$2,372.39. This salary adjustment is due to the work that they completed in an attempt to prepare to open the pool for the 2020 season and for their work in chemically treating the pool while we are testing the new pump system. George Pambacas seconded the motion. The motion was unanimously approved

Councilwoman Julie Opferman wanted to thank Office of Emergency Management for their assistance at the Emergency Properness Event held on Thursday September 24, 2020 in the Borough 's Office Parking Lot.

Councilwoman Julie Opferman announced that Halloween will be held in the Borough on Saturday October 31, 2020 from 6pm – 8pm.

PLANNING AND ZONING: Charles Davis

The monthly permit/violation reports for August are available for review during normal business hours.

PUBLIC SAFETY REPORT: George Pambacas presented the Public Safety Report

Councilman George Pambacas, announced: that a Flu Shot Clinic is scheduled for Tuesday, October 6th from 6:00 to 8:00 PM located at the White Oak Community Center / Athletic Association Complex on Lower Heckman Road. Please check our website for more information. This is sponsored by UPMC and White Oak EMS.

Chief Paul Falavolito, White Oak EMS announced this will be the only clinic this season.

PUBLIC WORKS: Kenneth Robb

The monthly reports for August are available for review during normal business hours.

Kenneth Robb discussed an amendment that was reviewed by Council at the workshop meeting under an executive session regarding the Last Chance Agreement that was approved at the June 15, 2020 Council meeting that pertained to the re-instatement of a former police officer, that held the employee number of #2601041.

Kenneth Robb made a motion to reject any and all amendments to the Last Chance Agreement that was approved at the June 15, 2020 Council meeting. George Dillinger seconded the motion. Council President Charles Davis asked for a Roll Call Vote:

Roll Call Vote:

Yes Votes: Kenneth Robb, George Dillinger and George Pambacas

No Votes: Charles Davis and Julie Opferman

Motion passed with three (3) yes votes and two (2) no votes

PERSONNEL: Charles Davis

No Report.

TAX COLLECTORS' REPORTS: Charles Davis

George Dillinger made a Motion to accept the Tax Collectors' Reports and pay the commissions and fees due. Julie Opferman seconded the motion. The motion was unanimously approved.

Current Real Estate – Real Estate Tax Collector (Lisa Pitchford) collected \$52,991.71 current Real Estate Tax for the collection period of August, 2020.

Commission Due	\$217.50
Costs	.00
Total Due	\$217.50

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$3,412.74 plus costs in delinquent Real Estate Tax for the collection period of August 1, 2020 – August 31, 2020

Commission Due	\$5.50
Costs	\$714.25
Total Due	\$719.75

Earned Income Tax

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$78,077.96 in current and delinquent Earned Income Tax for the collection period of August, 2020.

Commission Due	\$1,147.67
Costs (refunds/postage and/or costs)	\$5.75
TCC Annual Fee	\$0.00
Total Due	\$1,153.42

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) Collected \$117.70 in current and delinquent Earned Income Tax for the collection period of August, 2020.

Commission Due	\$1.67
Costs (refunds/postage and/or costs)	\$0.00
Total Due	\$1.67

Mercantile/Business Privilege and Local Service Tax

Keystone Collections Group, Current Act 511 Tax Collector, collected \$940.84 in current Local Service Tax for the collection period of August, 2020.

Commission Due	\$16.59
Refund	\$0.00
Costs (postage and/or costs)	\$0.00
Total Due	\$16.59

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$6,920.87 in Business Privilege and \$1,776.96 in Mercantile Tax collections for the August, 2020 collection period.

Commission Due	\$53.31
Costs	\$0.25
Total Due	\$53.56

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$.00 in delinquent Business Privilege Tax and \$.00 in delinquent Mercantile Tax for the collection period of August, 2020.

Commission Due	\$.00
Costs	\$.00
Total Due	\$.00

ENGINEER'S REPORT: Mr. Ken Hillman

Kenneth Robb made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 57933 through 57937, dated September 9, 2020, totaling \$10,709.75. George Pambacas seconded the motion. The motion was unanimously approved.

George Dillinger made a motion to approve Pay Request #1 (Final) submitted by Costa Contracting, Inc. in amount of \$48,325.00 for the CITF Lincoln Way Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Kenneth Robb seconded the motion. The motion was unanimously approved.

Kenneth Robb made a motion to approve Pay Request #2 submitted by M & B Services in amount of \$26,010.00 for the Green Light Go Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Julie Opferman seconded the motion. The motion was unanimously approved.

George Dillinger made a motion to authorize the Engineer to proceed with the design and bidding of the Center Street Extension Roadway Stabilization Project following the completion of the Grant Award Agreement between the Borough and Allegheny County. Kenneth Robb seconded the motion. The motion was unanimously approved.

Kenneth Robb made a motion to approve Pay Request #4 (Final) submitted by Merit Electrical in amount of \$16,648.78 for White Oak Athletic Association Gym Lighting Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Julie Opferman seconded the motion. The motion was unanimously approved

SOLICITOR'S REPORT: Patricia McGrail presented the Report in Executive Session

George Dillinger made a motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices # 36263 through 36270, dated August 18, 2020, totaling \$2,815.10 and Invoices # 36332 through 36336, and 36338, and 36339, dated September 18, 2020, totaling \$2,250.00 for a grand total of \$5,065.10. (These are invoices for the months of July and August). Kenneth Robb seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Patricia McGrail

RESOLUTION #2020-22

Kenneth Robb made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Julie Opferman seconded the motion. The motion was unanimously approved.

NEW BUSINESS:

None

OLD BUSINESS:

None

ANNOUNCEMENTS: Meetings are subject to change due to COVID-19 Pandemic Restrictions

- October 12, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)
- October 19, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)
 - 8:00 PM – Council Meeting (Open to the Public)

ADJOURNMENT: Kenneth Robb made a motion to adjourn the meeting at 8:26 PM. George Dillinger seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council