

BOROUGH OF WHITE OAK
Minutes of November 16, 8:00 PM
Council Meeting

Due to the COVID-19 pandemic, our meeting was held at the White Oak Community Center located at 1796 Lower Heckman Road, White Oak, PA. Public access to this meeting was granted following mask and social distancing requirements.

CALL TO ORDER: Council President Charles Davis called the meeting to order at 8:00 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Mayor Ina Marton
Charles Davis, President
Julie Opferman
George Pambacas
Kenneth Robb
Joseph Nagy

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes of the October 19, 2020 Council meeting. Joseph Nagy seconded the motion. The motion was unanimously approved.

EXECUTIVE SESSION: Patricia McGrail announced that prior to the Council meeting on November 16, 2020 Council had an Executive Session to discuss personnel and pending legal matters.

RECOGNITIONS:

White Oak Borough Council recognized the following White Oak Residents and White Oak Businesses for their contributions to the White Oak Community, Plaques were presented to each.

Former Council Member Edward Babyak for 45 years of service to White Oak Borough (19 Council Member and 26 as a Police Officer)

Dave Manns and Manns Drug Store in honor and recognition of being a part of the White Oak Community for 94 years.

Vince Veltre and Veltre's Pizza & Sandwiches in honor and recognition of being a part of the White Oak Community for 37 years.

Meeting Break:

At 8:06pm a break in the meeting occurred to have a small celebration with cake for the above recognized White Oak Residents and Business Owners.

At 8:21 the meeting reconvened.

PUBLIC COMMENTS: None

PRESIDENT'S REPORT: Charles Davis

None

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for October 2020.

Arrests: (12 adults / 0 juveniles)	12
Assault & Related Offenses	1
Criminal Mischief	1
Disorderly Conduct	1
Drug Offenses	2
DUI	1
False Identification to Law Enforcement	1
Harassment	1
Theft (Auto)	1
Theft	3
Summary of Traffic Violations	53
Total Incidents	701

Mayor Marton read a letter from the Pennsylvania DUI Association recognizing Patrolman Martell Fontaine in keeping with the highest standards of law enforcement.

Council President Charles Davis thanked Patrolman Fontaine for his outstanding performance.

COUNCIL COMMITTEE REPORTS:

FINANCE: Julie Opferman presented the Finance report.

Julie Opferman made a motion to accept the Treasurer's Report for October 2020. Kenneth Robb seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion approving the Check Register for the month of October, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (206275 to 2206407) totaling \$998,030.18. Kenneth Robb seconded the motion. The motion was unanimously approved

Julie Opferman made a motion authorizing the following Interfund Transfers for the month of October. Kenneth Robb seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	8,262.67
Solid Waste	General Fund	41,121.67
Capital Projects	General Fund	48,655.03
Post Retirement	General Fund	793.39
Fire Fund RVFC	General Fund	424.57
Fire Fund WO#1VFC	General Fund	361.96
Total Transfers		\$99,619.29

HEALTH, ENVIRONMENT AND CABLE: George Pambacas presented the health, environment and cable report.

George Pambacas made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of October 2020. Julie Opferman seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to authorize payment to Sable Kennel, for Animal Control Services, in an amount of \$200.00 for services in the month of October (This is an hourly rate not a contractual rate for service.) Julie Opferman seconded the motion. The motion was unanimously approved

George Pambacas made a motion to start recording White Oak Borough Council Meetings with video and sound, this will be done either in house or by a consultant starting with the December 21, 2020 Council Meeting. Kenneth Robb seconded the motion. Council President Charles Davis asked for a Roll Call Vote:

Roll Call Vote:

Yes Votes: Charles Davis, Julie Opferman, George Pambacas and Kenneth Robb

No Votes: Joseph Nagy

Motion passed with four (4) yes votes and one (1) no vote.

PARKS AND RECREATION: Julie Opferman

Councilwoman Opferman thanked Michelle Gessner and Brian Dinkfelt who facilitated and coordinated the banners for the WPIAL Cross Country Championships that were held on October 28th and 29th in White Oak Park.

Councilwoman Opferman also announced that the Borough will sponsor the first Home Holiday Christmas Contest.

PLANNING AND ZONING: Joseph Nagy

The monthly permit/violation reports for October are available for review during normal business hours.

Joseph Nagy made a motion to approve the condemnation and demolition of the property located at 2818 Capitol Street, White Oak, PA 15131. Kenneth Robb seconded the motion. The motion was unanimously approved.

Joseph Nagy made a motion to reapprove the DiGiorgio Lot consolidation plan consolidating two (2) lots on Lincoln Way previously approved by Council in 2019. Kenneth Robb seconded the motion. The motion was unanimously approved

PUBLIC SAFETY REPORT: No Report

PUBLIC WORKS: Kenneth Robb

The monthly reports for October are available for review during normal business hours

PERSONNEL: Charles Davis
No Report.

TAX COLLECTORS' REPORTS: Charles Davis

George Pambacas made a Motion to accept the Tax Collectors' Reports and pay the commissions and fees due. Joseph Nagy seconded the motion. The motion was unanimously approved

TAX COLLECTORS' REPORTS

Current Real Estate – Real Estate Tax Collector (Lisa Pitchford) collected \$6,399.49 current Real Estate Tax for the collection period of October, 2020.

Commission Due	\$30.00
Costs	.00
Total Due	\$30.00

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector(s) collected \$6,813.00 plus costs in delinquent Real Estate Tax for the collection period of October 1, 2020 - October 31, 2020

Commission Due	\$1.90
Costs	\$.00
Total Due	\$1.90

Earned Income Tax

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector(s) collected \$38,834.52 in current and delinquent Earned Income Tax for the collection period of October, 2020.

Commission Due	\$438.30
Costs (refunds/postage and/or costs)	\$2.50
TCC Annual Fee	\$0.00
Total Due	\$440.80

Berkheimer Associates, Current/Delinquent Earned Income Tax Collector(s) Collected \$.00 in current and delinquent Earned Income Tax for the collection period of October, 2020.

Commission Due	\$.00
Costs (refunds/postage and/or costs)	\$.00
Total Due	\$.00

Mercantile/Business Privilege and Local Service Tax

Keystone Collections Group, Current Act 511 Tax Collector, collected \$349.00 in current Local Service Tax for the collection period of October, 2020.

Commission Due	\$6.14
Refund	\$.00
Costs (postage and/or costs)	\$.50
Total Due	\$6.64

Keystone Collections Group, current Business Privilege and Mercantile Tax Collector, collected \$.00 in Business Privilege and \$.00 in Mercantile Tax collections for the October, 2020 collection period.

Commission Due	\$.00
Costs	\$.00
Total Due	\$.00

Keystone Collections Group, delinquent Business Privilege and Mercantile Tax Collector, collected \$6,495.07 in delinquent Business Privilege Tax and \$ 351.78 in delinquent Mercantile Tax for the collection period of October, 2020.

Commission Due	\$410.82
Costs	\$54.07
Total Due	\$464.89

ENGINEER'S REPORT: Mr. Ken Hillman

Kenneth Robb made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 58175 through 58181 and 58211, dated October 20, 2020, totaling \$14,203.20. George Pambacas seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to approve Pay Request #4 submitted by M & B Services in amount of \$272,391.71 for the Green Light Go Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. George Pambacas seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Patricia McGrail presented the Report in Executive Session

Kenneth Robb made a motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices #36488 through #36498 dated November 10, 2020 totaling \$ 4,250.50. Julie Opferman seconded the motion. The motion was unanimously approved.

Julie Opferman made a motion to authorize the advertisement of an ordinance establishing restrictions and regulations related to the keeping of chickens within the Borough of White Oak as prepared for adoption at the December 21st Council meeting. George Pambacas seconded the motion. Joseph Nagy seconded the motion.

Council President Charles Davis asked for a Roll Call Vote:

Yes Votes: Joseph Nagy, Julie Opferman, Charles Davis and Kenneth Robb

No Votes: George Pambacas

Motion passed with four (4) yes votes and one (1) no vote.

Julie Opferman made a motion to authorize the advertisement of an ordinance establishing restrictions and regulations related to feral cats, amending Articles 705.02(a) and 705.02(j) of the White Oak Code of Ordinances as prepared for adoption at the December 21st Council meeting. Joseph Nagy seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Patricia McGrail

RESOLUTION #2020-26

Kenneth Robb made a motion to make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments. Joseph Nagy seconded the motion. The motion was unanimously approved.

NEW BUSINESS:

None

OLD BUSINESS:

None

ANNOUNCEMENTS: Meetings are subject to change due to COVID-19 Pandemic Restrictions

- December 14, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)
- December 21, 2020, 6:45 PM – Council Workshop Meeting (Open to the Public)
 - 8:00 PM – Council Meeting (Open to the Public)

ADJOURNMENT: Julie Opferman made a motion to adjourn the meeting at 8:36 PM. Joseph Nagy seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

12/21/20

Date Approved by Council