

BOROUGH OF WHITE OAK
Minutes of March 21, 2022 7:30 PM
Council Meeting

CALL TO ORDER: Council President Charles Davis called the meeting to order at 7:32 PM.

PLEDGE OF ALLEGIANCE: Charles Davis

ROLL CALL: Charles Davis requested the roll call. In attendance was:

Elected Officials:

Charles Davis, President
Mayor Ina Marton
Joelle Harbert
Julie Opferman
George Pambacas
Jason Russell
Loree Scharritter
Louis Bender

Borough Staff and Professional Services:

Patricia McGrail, Borough Solicitor
Kenneth Hillman, Borough Engineer
John Palyo, Borough Manager
MaryAnn Winemiller, Admin. Asst.

MINUTES: George Pambacas made a motion to accept the minutes for the February 21, 2022 Council Meeting Julie Opferman seconded. The motion was unanimously approved.

EXECUTIVE SESSION: Ms. Patricia L. McGrail
Prior to the March 21, 2022 an Executive Session was held to discuss Legal Issues and Employment Contracts.

PUBLIC COMMENTS REGULAR MEETING: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

PUBLIC COMMENTS: None

PRESIDENT'S REPORT: Charles Davis

MAYOR'S REPORT: Mayor Ina Marton provided the Police Activity Report for February 2022.

Arrests: (8 adults / 2 juvenile)	10
Criminal Mischief	3
Drug Offenses	1
Harassment and Stalking	1
Public Drunkenness	1
Theft	4
Summary of Traffic Violations	62
Total Incidents	613

Mayor Marton informed Council of a Police Mandatory Inservice Training Session taking place on March 30, 2022. Also, that the McKeesport Police Department has an interest in purchasing the two Police Vehicles that we are taking out of service due to the purchasing of new vehicles.

COUNCIL COMMITTEE REPORTS:

FINANCE: Jason Russell

Jason Russell made a motion to accept the Treasurer's Report for February 2022. George Pambacas seconded the motion. The motion was unanimously approved.

Jason Russell made a motion approving the Check Register for the month of the month of February, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (208147 to 208260) totaling \$664,615.20. Julie Opferman seconded the motion. The motion was unanimously approved.

Jason Russell made a motion authorizing the following Interfund Transfers for the month of February. Joelle Herbert seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	71,582.86
Solid Waste	General Fund	40,914.34
Capital Projects	General Fund	243,251.29
Post Retirement	General Fund	1,863.64
Total Transfers		\$357,612.13

HEALTH, ENVIRONMENT AND CABLE: Lorree Scharritter

Lorree Scharritter made a motion to authorize payment to Dave Collura, for Wildlife Control Services, in the amount of \$600.00 for the month of February 2022. Joelle Harbert seconded the motion. The motion was unanimously approved.

Lorree Scharritter made a Motion to satisfy the following liens as paid in full. Jason Russell seconded the motion. The motion was unanimously approved

Lot & Block	Lien Number
650-H-92	GD-16-2702
	GD-19-002246
552-P-183	GD-10-23955
	GD-16-002433
551-J-264	GD-19-002204
461-K-89	GD-11-20718
	GD-16-002714
	GD-19-003898
551-N-16	GD-10-23968
	GD-11-20812
552-A-328	GD-11-83
	GD-16-006321
	GD-19-003644

Announcements:

- Borough Clean Up Day has been scheduled for April 30th. Volunteers are welcome to participate. The event is from 10:00 AM to 1:00 PM, be at the Heritage Hill Pavilion for 9:30 AM to help prepare for the event.
- Electronics and Household Hazardous Waste Recycling Collection drop off program is scheduled for Tuesday, May 3rd from 3:00 PM to 7:00 PM at the Borough Building. You must register on line or by calling 412-567-6566. This is a pay as you go program and information is available on our website and at the Borough office.

- The Rabies Clinic in partnership with the White Oak Animal Safe Haven is scheduled for Saturday, June 4th from 11:00 AM to 2:00 PM at the Municipal Building Parking Lot. Resident rate is \$5.00, proof of residency is required. Non-Resident rate is \$10.00.

PARKS AND RECREATION: Julie Opferman

Announcements:

- White Oak's Heritage Hill Park Pool 2022 Season Updates: (Refer to a separate attachment)
- White Oak Borough 75th Anniversary Committee planning meeting is scheduled for Wednesday, March 23rd, 7:00 PM at the Municipal Building. Anyone who is interested in helping with the celebration are welcome and encouraged to attend.
- White Oak Recreation Board Spring Craft Show, Saturday, April 9th, 10:00 AM to 4:00 PM, hosted at the WOAA, 1798 Lower Heckman Road.
- White Oak Borough Easter Egg Hunt is scheduled for Saturday, April 16th at Heritage Hill Park. Please bring your own basket. Age grouping is as follows: Ages 3 and under at 10:00 AM; Ages 4 to 7 at 10:20 AM; and Ages 8 – 10 at 10:40 AM.
- Rainbow VFC Cars in the Park has been scheduled for Sunday, May 15th from 1:00 PM to 7:00 PM, at the Heritage Hill Park. Rain date is Sunday, May 22nd.

PLANNING AND ZONING: Joelle Harbert

Presented the monthly permit/violation report for February 2022, the report is available for review during normal business hours at the borough building.

Joelle Harbert made a motion to approve the Planning Commission's favorable recommendation for Case #PC-22-04, for the subdivision of the church and parking lot from the residential home on the same parcel, Lot & Block 461-R-302, each with their own respective preassigned address. (1201 Prescott is Wesley UMC and 1229 Prescott is a single-family home.) Jason Russell seconded the motion. The motion was unanimously approved

Joelle Harbert made a motion to extend our contract for an additional year to This N' That Maintenance for Lawn/Vegetation Services for Abandoned Properties for the 2022 season for the same rates as the 2021 proposal and authorize the Borough Manager to execute the extension with said vendor. Jason Russell seconded the motion. The motion was unanimously approved.

PUBLIC SAFETY REPORT: Louis Bender
No Report

PUBLIC WORKS: George Pambacas

George Pambacas presented the monthly report for February 2022, the report is available for review during normal business hours at the borough building.

George Pambacas made a motion to purchase a new ODB LCT650 Leaf Vacuum and collection box from Stephenson Equipment, Inc. under the Costars Joint Purchasing Program for a grand total of \$ 83,682.84. Julie Opferman seconded the motion. The motion was unanimously approved

PERSONNEL: Charles Davis
No Report

TAX COLLECTORS' REPORTS: Charles Davis

Julie Opferman made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due for February 2022. Joelle Harbert seconded the motion. The motion was unanimously approved.

ENGINEER'S REPORT: Mr. Ken Hillman

Joelle Harbert made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 60742 through 60749, dated February 21, 2022 totaling \$22,623.15. George Pambacas seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve Pay Request #6 in an amount of \$106,794.00 submitted by Tennis Roofing, under Contract #2 - Roofing as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Julie Opferman seconded the motion. The motion was unanimously approved.

Jason Russell made a motion to approve Pay Request #7 in an amount of \$1,257.56 and Pay Request #8 (Final) in an amount of \$41,144.70 submitted by Reno Brothers, Inc. under Contract #3 – HVAC and Plumbing as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. (Final Payment will be held until all required close-out documents and punchlist items are completed.) Julie Opferman seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to approve Pay Request #9 in an amount of \$4,593.03 submitted by Merit Electrical, under Contract #4 - Electrical as part of the Borough Facilities, General, Roof, HVAC & Electrical Replacement Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Joelle Harbert seconded the motion. The motion was unanimously approved.

Joelle Harbert made a motion to approve Pay Request #1 in an amount of \$73,334.40 submitted by Pugliano Construction Co, Inc. for the 2022 Storm Sewer & Inlet Project as reviewed and approved by the Engineer and authorize the Borough Manager to sign the above listed request on behalf of the Borough. Julie Opferman seconded the motion. The motion was unanimously approved.

George Pambacas made a motion to award the Bid for the 2022 Street Paving Program Project to Tresco Paving Corp. the amount of \$1,971,550.00 for the base bid and authorize the President and Borough Manager to execute all documents pertaining to the project as recommended by our Engineer. Joelle Harbert seconded the motion. The motion was unanimously approved.

SOLICITOR'S REPORT: Ms. Patricia L. McGrail

Joelle Harbert made a motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices 37723 through 37832, dated March 9, 2022 totaling \$3,838.82. Lorree Scharritter seconded the motion. The motion was unanimously approved.

RESOLUTIONS AND ORDINANCES: Ms. Patricia L. McGrail

ORDINANCE NO. 2022-11

Lorree Scharritter made a motion authorizing an ordinance of the Borough of White Oak, County of Allegheny, Commonwealth of Pennsylvania, establishing the salaries, fees and commissions to be paid to officers of said Borough; providing for job classifications and rates of compensation to be paid to the employees of said Borough. (This Ordinance shall be known and may be cited as the "White Oak Salary Ordinance 2022.") Louis Bender seconded the motion. The motion was unanimously approved.

NEW BUSINESS: None

OLD BUSINESS:

ANNOUNCEMENTS:

- April 11, 2022, 6:45 PM – Council Workshop Meeting
- April 18, 2022, 6:45 PM – Council Workshop Meeting
 - 7:30 PM – Council Meeting
- Planning Commission Meeting is April 7, 2022, 7:30 PM

ADJOURNMENT: Julie Opferman made a motion to adjourn the meeting at 7:53 P.M. George Pambacas seconded the motion. The motion was unanimously approved.

Respectfully submitted,

John Palyo

John Palyo
Borough Manager, Secretary & Treasurer

Date Approved by Council