

**BOROUGH OF WHITE OAK**  
**Minutes of December 19, 2022 7:30 PM**  
**Council Meeting**

**CALL TO ORDER:** Council President Charles Davis called the meeting to order at 7:30 PM.

**PLEDGE OF ALLEGIANCE:** Charles Davis

**ROLL CALL:** Charles Davis requested the roll call. In attendance was:

**Elected Officials:**

Charles Davis, President  
Mayor Ina Marton  
Joelle Harbert  
Julie Opferman  
George Pambacas  
Jason Russell  
Lorree Scharritter

**Borough Staff and Professional Services:**

Patricia McGrail, Borough Solicitor  
Kenneth Hillman, Borough Engineer  
John Palyo, Borough Manager  
MaryAnn Winemiller Administrative Asst.

**MINUTES:** George Pambacas made a motion to accept the minutes for the November 21, 2022 Council Meeting. Loree Scharritter seconded the motion. The motion was unanimously approved.

**EXECUTIVE SESSION:** Ms. Patricia L. McGrail  
None

**PUBLIC COMMENTS:** Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

**PUBLIC COMMENTS:** None

**PRESIDENT'S REPORT:** Charles Davis

Joelle Harbert made a motion to appoint the law firm of Tucker Arensberg, PC as Borough Solicitor effective January 2, 2023. (Rates: \$500.00 per month retainer, \$155.00 per hour). George Pambacas seconded the motion. The motion was unanimously approved.

Solicitor Ashley Puchalski from the Law Firm Tucker / Arensberg, thanked Council for giving the Law firm and herself the opportunity to serve White Oak Borough.

**MAYOR'S REPORT:** Mayor Ina Marton provided the Police Activity Report for November 2022.

Arrests: (12 adults / 0 juvenile)	12
Disorderly Conduct	2
Drug Offenses	2
DUI	1
Forgery / Bad Checks	1
Harassment / Stalking	1
Obstructing Administration of Law	1
Persons not to Possess Firearms	1
Robbery	1
Scattering Rubbish	1

Theft	1
Summary Traffic Violations	57
Total Incidents	510

**COUNCIL COMMITTEE REPORTS:**

**FINANCE:** Jason Russell

Jason Russell made a motion to accept the Treasurer's Report for November 2022. Joelle Harbert seconded the motion. The motion was unanimously approved.

Jason Russell made a motion approving the Check Register for the month of November, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (209169 to 209318) totaling \$609,293.29. Joelle Harbert seconded the motion. The motion was unanimously approved.

Jason Russell made a motion authorizing the following Interfund Transfers for the month of November. Julie Opferman seconded the motion. The motion was unanimously approved.

From	To	Amount
Liquid Fuels	General Fund	31,474.07
Solid Waste	General Fund	45,879.93
Capital Projects	General Fund	16,438.75
Post Retirement	General Fund	3,571.44
Total Transfers		\$143,714.71

**HEALTH, ENVIRONMENT AND CABLE:** Ms. Lorree Scharritter

Lorree Scharritter made a motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$800.00 for the month of November. Julie Opferman seconded the motion. The motion was unanimously approved.

Lorree Scharritter made a motion to authorize payment to Who Rescued Who Humane Society, for Animal Control Services, in the amount of \$1,050.00 for the Third Quarter 2022 and \$1,050 for the Fourth Quarter 2022. Grand total \$2,100.00. George Pambacas seconded the motion. The motion was unanimously approved.

**PARKS AND RECREATION:** Ms. Julie Opferman

Announcements:

White Oak Borough 75<sup>th</sup> Anniversary Committee planning meeting is scheduled for Tuesday, January 24<sup>th</sup>, 7:00 PM at the Municipal Building. Anyone who is interested in helping with the celebration are welcome and encouraged to attend.

Councilwomen Opferman Announced the winners for the 3<sup>rd</sup> Annual Whit Oak Borough Holiday Home Decorating Contest:

Best Traditional – Josh Shega – House #7

Clark Griswold – Russell Morgan – House #2

Buddy the Elf – Most Festive Display – Dawn Riggs – House #5

Kids Choice – Diana Ray – House #4

**White Oak Senior Citizens Update:** George Pambacas

- The Christmas Party attendance was 45
- Coffee Hour for January 2023 will be January 5<sup>th</sup> & 19<sup>th</sup> – at 11:00am
- Yoga Class will be Mondays & Wednesdays at 11:00am
- January 11<sup>th</sup> – Guest Speaker Paul Falavolito at 1:00pm

**PLANNING AND ZONING:** Ms. Joelle Harbert

Presented the monthly permit/violation report for November 2022, the report is available for review during normal business hours at the borough building.

Joelle Harbert made a motion to approve the Planning Commission's favorable recommendation for Case #PC-22-11, for the Land Development Plan as submitted by Modwash d/b/a Hutton White Oak PA ST. LLC for property located at 1220 Long Run Rd, White Oak, PA 15131 (Parcel 552-B-76) as reviewed and approved by our Engineer. George Pambacas seconded the motion. The motion was unanimously approved

**PUBLIC SAFETY REPORT:** Louis Bender

None

**PUBLIC WORKS:** Mr. George Pambacas

George Pambacas presented the monthly report for November 2022, the report is available for review during normal business hours at the borough building.

**PERSONNEL:** Charles Davis

None

**TAX COLLECTORS' REPORTS:** Charles Davis

Joelle Harbert made a motion to accept the Tax Collectors' Reports and pay the commissions and fees due for November 2022. Julie Opferman seconded the motion. The motion was unanimously approved.

**ENGINEER'S REPORT:** Mr. Ken Hillman

George Pambacas made a motion to accept the Engineer's Report and pay the fees due to Senate Engineering Company for Invoices 62217 through 62225, dated November 18, 2022 totaling \$6,963.50. Julie Opferman seconded the motion. The motion was unanimously approved.

**SOLICITOR'S REPORT:** Ms. Patricia L. McGrail

Joelle Harbert made a motion to accept the Solicitor's Report and pay the fees due to McGrail & Associates, LLC for Invoices 38230 through 38238, dated December 13, 2022 totaling \$2,921.50. Julie Opferman second the motion. The motion was unanimously approved.

Patricia McGrail informed Council that Delinquent Trash Collection through her office has collected \$287,681.22 year to date.

**RESOLUTIONS AND ORDINANCES:** Ms. Patricia L. McGrail

**Resolution #2022-27**

George Pambacas presented a resolution of White Oak Borough, Allegheny County, Commonwealth of Pennsylvania, establishing fees for various matters. Joelle Harbert seconded the resolution. The resolution was unanimously approved.

**Ordinance #2022-28**

Joelle Harbert made a motion to approve an ordinance of the Borough of White Oak, County of Allegheny, Commonwealth of Pennsylvania, establishing regulations with regard to a property owner's rights when property owner does receive a real estate tax notice in a timely basis pursuant to Act 57 of 2022; repealing prior inconsistent Ordinances and parts of Ordinances; providing for a severability clause; and containing an effective date. George Pambacas seconded the ordinance. The motion was unanimously approved.

Solicitor McGrail thanked everyone for the opportunity to work with everyone on Council and Staff, as she is retiring December 31, 2022.

Council President Charles Davis wanted to in turn thank Pat for all her work and due diligence on behalf of everyone on council.

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**ANNOUNCEMENTS:**

(Meetings will be held at the Borough Building and are open to the Public)

- December 28, 2022, 6:45 PM – Special Meeting of Council  
Purpose is to adopt 2023 Budget & Tax Levy Ordinance and Solid Waste Ordinance and Fee Resolution
- January 9, 2023, 6:45 PM – Council Workshop Meeting
- January 16, 2023, 6:45 PM – Council Workshop Meeting  
7:30 PM – Council Meeting

The Borough Office will be closed on Monday, December 26<sup>th</sup> and Tuesday, December 27<sup>th</sup> in observance of the Christmas Holiday and also on Monday, January 2<sup>nd</sup> in observance of the New Year's Holiday. On behalf of Borough Council and Mayor, I'd like to wish you all a Happy Holiday Season.

**ADJOURNMENT:** Julie Opferman made a motion to adjourn the meeting at 7:49pm. George Pambacas seconded the motion. The motion was unanimously approved.

Respectfully submitted,

*John Palyo*

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John Palyo  
Borough Manager, Secretary & Treasurer

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Date Approved by Council