

**Borough of White Oak
Meeting of Council
January 15, 2024, 7:30 PM
White Oak Borough Municipal Building**

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES: December 11, 2023 Workshop Meeting; December 18, 2023 Council Meeting;
and December 28, 2023 Special Meeting of Council

EXECUTIVE SESSION: Ms. Ashley Puchalski

PUBLIC COMMENTS: Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

President's Report: Mr. Charles Davis

1. **Motion to appoint the following personnel to the collective positions as presented:**
 - **Glenn Beach to serve on the Planning Commission for a three-year term until 12/2026**
 - **Tony Villinger to serve on the Planning Commission for a three-year term until 12/2026**
 - **Francis Wagner to serve on the Planning Commission for a four-year term until 12/2027**
 - **Richard Bayer to serve on the Civil Service Commission for a six-year term until 12/2029**
 - **Keith Reigh to serve on the Zoning Hearing Board for a three-year term until 12/2026**

Announcement: The Borough has a vacancy as an Alternate #2 for the Planning Commission and the Civil Service Commission.

2.

Mayor's Report: Ms. Ina Marton

1. **Monthly Police Department Report for December**
- 2.

STANDING COMMITTEE REPORTS

Finance: Mr. Jason Russell

1. **Treasurer's Report – December 2023** (Refer to the separate attachment)
2. **Motion approving the Check Register for the month of December, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (210731 to 210840) totaling \$934,410.45.**

3. **Motion authorizing the following Interfund Transfers for the month of November.**

From	To	Amount
Liquid Fuels	General Fund	28,143.67
Solid Waste	General Fund	62,974.48
Capital Fund	General Fund	232,020.00
Post Retirement	General Fund	1,860.76
General Fund	Liquid Fuels	8,133.58
Total Transfers		\$ 333,132.49

4. **Motion to reopen the 2024 Budget that was adopted on December 28, 2023.**

5. **Motion to advertise an amended 2024 Budget.**

6. **Motion to advertise the 2024 Tax Levy Ordinance.**

7. **Announcement: The amended 2024 Budget and tax levy ordinance will be advertised this week and will be on the agenda to be approved at a Special Meeting of Council on Thursday, February 1st, 2024 at 6:00 PM.**

8.

Health, Environment and Cable: Ms. Joelle Harbert

1. **Motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$800.00 for the month of December.**

2. **Motion to authorize payment to The Hideaway Kennels for Animal Control Services, in the amount of \$ 440.00 for the month of December.**

3.

Parks and Recreation: Ms. Julie Opferman

1. **75th Anniversary Celebration:**
○ **We hope to finalize the yearlong 75th Anniversary Financial report for February**

2. **White Oak Senior Citizens Update:** George Pambacas

3.

Planning and Zoning: Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for December. (Refer to the separate attachment)**

2.

Public Safety: Ms. Loree Scharritter

1.

Public Works: Mr. George Pambacas

1. **Present the monthly report for December.** (Refer to the separate attachment)
- 2.

Personnel: Mr. Charles Davis

1. **Motion to approve a two (2) year employment agreement for John Palyo, Borough Manager, and authorize the execution of the agreement.**
- 2.

TAX COLLECTORS' REPORTS

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for December 2023** (Refer to the separate attachment)

ENGINEER'S REPORT: Mr. Kevin Brett / Mr. Drew Null

1. **Motion to appoint _____ as the Borough Engineer.**
2. **Motion to accept the Engineer's Report.**
3. **Motion to authorize the Engineer to advertise for rebid of the Heritage Hill Playground accessible walkway paving project.**
4. **Motion to authorize the Engineer to advertise for bid the paving of the Pickleball Courts Development Project located at the Heritage Hill Park.**
5. **Motion to authorize the Engineer to explore grant funding opportunities under the CFA Act 13 Program for a streambank stabilization project.**
- 6.

SOLICITOR'S REPORT: Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for Invoice 663748, dated January 12, 2024 totaling \$12,622.48.**
- 2.

RESOLUTIONS AND ORDINANCES: Ms. Ashley Puchalski

RESOLUTION #2024-04

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our PNC Bank Accounts ending in as listed. (7237, 5257, 3511, 7261, 7245, 3503, 7253, 7288, 7296, 9743, and 0337)

RESOLUTION #2024-05

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our First Commonwealth Bank Account ending in as listed (6660)

RESOLUTION #2024-06

Resolution of Council of the Borough of White Oak authorizing the appropriate signatories as President, Vice President, President Pro-Tem, Chair of Finance Committee and Borough Manager on our S & T Bank Account ending in as listed (7079)

NEW BUSINESS:**OLD BUSINESS:****ANNOUNCEMENTS:** (Meetings will be held at the Borough Building and are open to the Public)

- February 1, 2024, 6:00 PM – Special Meeting of Council
- February 12, 2024, 6:45 PM – Council Workshop Meeting
- February 18, 2024, 6:45 PM – Council Workshop Meeting
 - 7:30 PM – Council Meeting

ADJOURNMENT