

**Borough of White Oak  
Meeting of Council  
March 17, 2025, 7:30 PM  
White Oak Borough Municipal Building**

**Agenda**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MINUTES:** February 10, 2025, Council Workshop Meeting  
February 17, 2025, Council Meeting

**EXECUTIVE SESSION:** Ms. Ashley Puchalski

**PUBLIC COMMENTS:** Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

**President's Report:** Mr. Charles Davis

1.

**Mayor's Report:** Ms. Ina Marton

1. **Monthly Police Department Report for February**

2.

**STANDING COMMITTEE REPORTS**

**Finance:** Mr. Jason Russell

1. **Treasurer's Report – February 2025** (Refer to the separate attachment)

2. **Motion approving the Check Register for the month of February, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (51147 to 51255) totaling \$542,153.31.**

3. **Motion authorizing the following Interfund Transfers for the month of February.**

From	To	Amount
Liquid Fuels	General Fund	126,887.86
Solid Waste	General Fund	148,710.54
Post Retirement	General Fund	2,907.24
Total Transfers		\$ 278,505.64

4.

**Health, Environment and Cable:** Ms. Joelle Harbert

1. **Motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$850.00 for the month of February.**
2. **Motion to authorize payment to The Hideaway Kennels for Animal Control Services, in the amount of \$ 370.00 for the month of February.**
3. **Motion to approve a one-year contract extension at the same rates as 2024 for This N' That Maintenance for Lawn/Vegetation Services for Abandoned Properties and authorize the Borough Manager to execute an extension, pending the Solicitor's approval.**
- 4.

**Parks and Recreation:** Ms. Julie Opferman

1. **Motion to approve a quote from Aqua Pool, Inc. dated March 7, 2025 in an amount of \$ 5,250.00 for the furnishing and replacement of two hydrostatic relief valves, 3" main drain line seal and new stainless-steel anchors for the main drain covers located at the swimming pool.**
2. **Announcements:**
  - **Spring Craft show is scheduled for Saturday, March 22<sup>nd</sup> from 10:00 AM to 3:00 PM located at the White Oak Athletic Association. For information, contact Karen at 412-965-7909**
  - **White Oak Borough and Recreation Board Easter Egg Hunt, Saturday, April 19<sup>th</sup> at Heritage Hill Park.**
    - **Ages 2 and under – will begin at 10:00 AM (near the playground)**
    - **Ages 3-5 - will begin at 10:20 AM (playground)**
    - **Ages 6-7 - will begin at 10:40 AM (lower field)**
    - **Ages 8-10 - will begin at 11:00 AM (upper field)**
3. **White Oak Senior Citizens Update: George Pambacas**
4. **White Oak Athletic Association Update: Loree Scharritter**
- 5.

**Planning and Zoning:** Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for February. (Refer to the separate attachment)**
2. **(Motion for Consideration) Motion to condemn and declare the following structures as dangerous, unsafe, unsanitary and otherwise unfit for human habitation or occupancy and to slate the properties for demolition.**
  - **8 Allen Way, Lot and Block No. 549-R-84**
  - **2172 Lewis Street, Lot and Block No. 552-P-175**
  - **610 Osborne Street, Lot and Block No. 460-G-391**
  - **612 Osborne Street, Lot and Block No. 460-G-393**
- 3.

**Public Safety:** Ms. Loree Scharritter

1. **Motion to accept the retirement of Chief Mark Sargent effective as of March 28, 2025 and approve the payment of his accrued time benefits as per his employment contract.**
2. **Motion to authorize the advertisement of a job posting for the Chief of Police position.**
- 3.

**Public Works:** Mr. George Pambacas

1. **Present the monthly report for February. (Refer to the separate attachment)**
- 2.

**Personnel:** Mr. Charles Davis

- 1.

**TAX COLLECTORS' REPORTS**

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for February 2025 (Refer to the separate attachment)**

**ENGINEER'S REPORT:** Ms. Amber Yon / Mr. Robert Roach

1. **Motion to accept the Engineer's Report and to pay the fees due to Penn E & R, Inc. for Invoice 26363, dated March 12, 2025 totaling \$ 10,517.50.**
2. **Motion to authorize the engineer to file a PA Small Water and Sewer grant application on behalf of the Borough for a Storm Water System Cleaning and Televising Project**
3. **Motion to authorize the engineer to file a Greenways, Trails, and Recreation Program (GTRP) grant application on behalf of the Borough for a Heritage Hill Park Court Rehabilitation Project.**
- 4.

**SOLICITOR'S REPORT:** Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for Invoice #688946, dated March 14, 2025 totaling \$ 4,818.50.**
2. **(Motion for Consideration) Motion to authorize the Solicitor to explore amending the Heritage Hill Park Ordinance as it pertains to permitting the use of alcohol on park property for special events.**

**RESOLUTIONS AND ORDINANCES:** Ms. Ashley Puchalski

**RESOLUTION #2025-05**

To make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments.

**NEW BUSINESS:**

**OLD BUSINESS:**

**ANNOUNCEMENTS:** (Meetings will be held at the Borough Building and are open to the Public)

- April 14, 2025, 6:45 PM – Council Workshop Meeting
- April 21, 2025, 6:45 PM – Council Workshop Meeting
  - 7:30 PM – Council Meeting

**ADJOURNMENT**