

**Borough of White Oak  
Meeting of Council  
June 16, 2025, 7:30 PM  
White Oak Borough Municipal Building**

**Agenda**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MINUTES:** May 12, 2025, Council Workshop Meeting  
May 19, 2025, Council Meeting

**EXECUTIVE SESSION:** Ms. Ashley Puchalski

**PUBLIC COMMENTS:** Under the Pennsylvania Sunshine Act, 65 Pa.C.S. § 710.1. Public participation: The Borough of White Oak will provide an opportunity for residents and taxpayers of the Borough to make public comments. Comments are limited to three (3) minutes.

**President's Report:** Mr. Charles Davis

1.

**Mayor's Report:** Ms. Ina Marton

1. **Monthly Police Department Report for May**

2.

**STANDING COMMITTEE REPORTS**

**Finance:** Mr. Jason Russell

1. **Treasurer's Report – May 2025** (Refer to the separate attachment)

2. **Motion approving the Check Register for the month of May, which includes Electronic Fund Transfers and General Fund Checks in the following ranges (51523 to 51628 and 100012) totaling \$527,463.17.**

3. **Motion authorizing the following Interfund Transfers for the month of April.**

From	To	Amount
Liquid Fuels	General Fund	10,176.66
Solid Waste	General Fund	68,415.47
Post Retirement	General Fund	2,852.86
Fire Fund (RVFC)	General Fund	451.12
Fire Fund (WOVFC#1)	General Fund	429.57
General Fund	Fire Fund (RVFC)	45,000.00
General Fund	Fire Fund (WOVFC#1)	56,500.00
Total Transfers		\$ 183,825.68

4.

**Health, Environment and Cable:** Ms. Joelle Harbert

1. **Motion to authorize payment to Kevin Cain, for Wildlife Control Services, in the amount of \$850.00 for the month of May.**
2. **Motion to authorize payment to The Hideaway Kennels for Animal Control Services, in the amount of \$ 370.00 for the month of May.**
- 3.

**Parks and Recreation:** Ms. Julie Opferman

1. **Motion to appoint the following Members to the newly formed Recreation Committee: Wendy Archer, Milton Bruno, Cierra Burns, & Karen Slobodian for a term to end 01.01.2026 Arthur Baldwin, Cynthia Baldwin, Ethel Burns, and Jo VanMeter for a term to end 01.01.2027 (Term for appointments are 2 years, however, due to being the 1<sup>st</sup> year we will stagger the appointments to get to an established normal appointment cycle.)**
2. **Motion to approve an agreement with Polar Engraving for the Veteran's Memorial Project – Buy a Brick Campaign to support the development of the memorial.**
3. **Announcements:**
  - **White Oak Community Yard Sale is scheduled for Saturday, June 21<sup>st</sup> from 8:00 AM to 3:00 PM, rain date is Sunday, June 22<sup>nd</sup>. Please contact Michelle at the Borough office to be placed on the list.**
  - **White Oak Borough 3<sup>rd</sup> Annual Coed Kickball Tournament, Saturday, July 12<sup>th</sup> at the WOAA Complex. \$ 25.00 Per person. Sign up at the Borough Building by June 27<sup>th</sup>. For more information, please contact the Loree at 412-735-2372.**
  - **Community Day is scheduled for Saturday, August 2<sup>nd</sup> from 11:00 AM to 9:00 PM at Heritage Hill Park. Pool opens at 11:00 AM, vendors and activities begin at 2:00 PM, The Booze Brothers Band from 6:00 to 9:00 PM, with Fireworks to follow. Other activities include: Pool games, petting zoo, wild world of animals, moonwalk, bingo, cornhole tournament, children's activities at the Children's Corner and craft and food vendors. Check our website for details and updates.**
  - **White Oak Borough 2025 Hero Run / Walk 5K, Saturday, August 23<sup>rd</sup> at Heritage Hills Park. Packet pick-up will begin at 8:00 AM with the Run / Walk beginning at 9:00 AM. For registration and event information, please go to our website and the Official Borough Facebook Page. This year the event will be honoring our firefighters. Come conquer "The Hill."**
  - **Veteran's Memorial Project – Buy a Brick Campaign to support the development of the memorial: 4"x8" Red Brick is \$ 100.00; 8"x8" Red Brick is \$150.00; and 4"x4" Replica Coaster is \$ 15.00. Go to our website for more details and ordering instructions.**
4. **White Oak Senior Citizens Update: George Pambacas**
5. **White Oak Athletic Association Update: Loree Scharritter**
- 6.

**Planning and Zoning:** Ms. Amanda DePaulis

1. **Present the monthly permit/violation report for May.** (Refer to the separate attachment)
2. **Motion to allow the Solicitor and Code Enforcement Officer to proceed with the condemnation process for a structure located at 1901 Vermont Avenue, Lot and Block No. 551-B-295.**
3. **Motion to authorize Keystone Collections Group to proceed with a directed Sherriff's sale of property located at 612 Osbourne Street, Lot and Block N. 460-G-393.** (Property has previously been condemned and slated for demolition.)
- 4.

**Public Safety:** Ms. Loree Scharritter

1. **Motion to approve the agreement between the Borough of White Oak and the Fraternal Order of Police, Lodge 91 for the period of January 1, 2025 through December 31, 2028, and authorize the Council President and Borough Manager to execute the agreement.**
2. **Motion to accept the resignation of Jeremy Zuber, Patrol Officer, effective June 3, 2025.**
- 3.

**Public Works:** Mr. George Pambacas

1. **Present the monthly report for May.** (Refer to the separate attachment)
2. **Motion to make a conditional offer of hire to Timothy Estep as a Public Works employee with a title of Operator B beginning September 1, 2025.**
- 3.

**Personnel:** Mr. Charles Davis

- 1.

**TAX COLLECTORS' REPORTS**

1. **Motion to accept the Tax Collectors' Reports and pay the commissions and fees due for May 2025** (Refer to the separate attachment)

**ENGINEER'S REPORT:** Ms. Amber Yon / Mr. Robert Roach

1. **Motion to accept the Engineer's Report and to pay the fees due to Penn E & R, Inc. for Invoice 26900, dated May 27, 2025 totaling \$ 4,092.75.**
- 2.

**SOLICITOR'S REPORT:** Ms. Ashley Puchalski

1. **Motion to accept the Solicitor's Report and pay the fees due to Tucker Arensberg Attorneys for the May 2025 billing cycle totaling \$\_\_\_\_\_.**
- 2.

**RESOLUTIONS AND ORDINANCES:** Ms. Ashley Puchalski

**RESOLUTION #2025-11**

**To make refund of certain real property taxes to certain property owners as hereinafter listed by reason of official change order, gentrification, issued by the Allegheny County Board of Assessments, appeals and review as well as abatements or overpayments.**

**NEW BUSINESS:**

**OLD BUSINESS:**

**ANNOUNCEMENTS:** (Meetings will be held at the Borough Building and are open to the Public)

- **July 14, 2025, 6:45 PM – Council Workshop Meeting**
- **July 21, 2025, 6:45 PM – Council Workshop Meeting**
  - **7:30 PM – Council Meeting**

**ADJOURNMENT**