



REQUEST FOR USE OF WHITE OAK HERITAGE HILL PARK PAVILION

Date of request: _____

Name / Address of individual or group

Phone # _____

Contact person/phone

Reason for use (party, baby shower, etc.) _____

Use of pavilion requested for:

Date: _____ Time: _____

Estimate # of participants: _____

In addition to the rental fee of \$25.00 a \$50.00 security deposit must be made at time of application. If the facility is left in clean condition the deposit will be returned to you within 10 days of your event. IMPORTANT: Make separate checks payable to White Oak Borough.

Request approved ____ denied ____ by _____

Requestor notified on _____ by _____

Rental fee of \$25.00 received by _____ Date _____

Security deposit of \$50.00 received by _____ Date _____

Facility inspected by _____ Date _____

Security deposit returned to _____ Date _____

Key for electrical box received by _____ Date _____

Key for electrical box returned to _____ Date _____