



REQUEST FOR USE OF WHITE OAK HERITAGE HILL PARK PAVILION

Date of request: _____

Name / Address of individual or group

Phone # _____

Contact person/phone

Reason for use (party, baby shower, etc.) _____

Use of pavilion requested for:

Date: _____ Time: _____

Estimated number of participants: _____

In addition to the rental fee of \$25.00 a \$50.00 security deposit must be made at time of application. If the facility is left in clean condition the deposit will be returned to you within 2 weeks of receipt of request for refund of deposit and return of electrical box key.

Request approved ____ denied ____ by _____

Requestor notified on _____ by _____

Rental fee of \$25.00 received by _____ Date _____ Cash ____ Ch # _____

Security deposit of \$50.00 received by _____ Date _____ Cash ____ Ch # _____

Facility inspected by _____ Date _____

Security deposit returned to _____ Date _____

Key # _____ for electrical box received by _____ Date _____

Key # _____ for electrical box returned to _____ Date _____