

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, MAY 19, 2014 AT 7:30 P.M.**

CALL TO ORDER

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll, David Pasternak, and Kenneth Robb. Also attending were Mayor Ina Marton, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

A motion was made by Mr. Davis seconded by Mr. Massung, to change the order of business and address several issues under New Business.

Motion carried unanimously.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the resignation of Patricia McGrail as solicitor for the Borough of White Oak, effective immediately.

Motion carried unanimously.

A motion was made by Mr. Robb, seconded by Mr. Nagy, to appoint Ryan James as solicitor for the Borough of White Oak, effective immediately.

Motion carried with Mr. Pasternak voting nay.

Mr. James noted he grew up in the McKeesport area and that his office is located along Long Run Road. He stated he worked in the municipal law field under Ms. McGrail, who was a great mentor.

MINUTES

Ms. Noll noted there were no Minutes submitted for approval at this time.

EXECUTIVE SESSION

Mr. James stated an Executive Sessions were held last Wednesday and this evening at which time potential litigation and personnel matters were discussed .

PUBLIC COMMENTS

No one in the audience wished to speak.

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Ms. Noll, President of Council, noted the Borough office would be closed on Monday, May 26 for the Memorial Day Holiday.

MAYOR'S REPORT

Mayor Marton gave the April 2014 Stat Report for the Police Department.

Arrests: 11 (7 adult/4 juvenile)

Criminal Mischief	1
Curfew	1
Drug Offenses	5
DUI	1
Resisting Arrest	1
Receiving Stolen Property (also charged with Curfew for Minors)	1
Theft	1
Summary Traffic Violations	58
TOTAL INCIDENTS:	692

Ms. Marton noted Excela Health would be sponsoring a health fair in the near future. The event will be held at the Municipal Building.

Mr. Marton indicated the Rabies Clinic would be held on May 17th.

FINANCE REPORT

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Pasternak, to accept the Check Register and Accounts Payable as of May 31, 2014.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	106929-107019	\$ 66,976.97
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00

Super Fund	0-0	\$	0.00
Solid Waste	600377-600382	\$	53,008.23
Pool/Park Fund	900984-901010	\$	9,343.79
Capital Expenditures	0-0	\$	0.00
Capital Debt Sinking	0-0	\$	0.00
Liquid Fuels	350285-350287	\$	8,719.73
Total Bills Paid		\$	138,048.72

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 0.00

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Mr. Pasternak noted due to the upcoming 4th of July holiday. The Friday route for garbage collection will be picked up on Saturday and the Friday route for recycling collection will be picked up on Thursday.

A motion was made by Mr. Pasternak, seconded by Mr. Massung, authorizing the proper officials to satisfy municipal liens that have been paid in full.

1523 Kansas Avenue GD11-20723
3411 Foster Road GD11021578

Motion carried unanimously.

PARKS AND RECREATION

In the absence of Mr. Robb, Chairperson, Mr. Davis announced the Recreation Board was sponsoring a pickup softball game of White Oak Residents vs the White Oak Police Officers. This is set for Sunday, June 29 from 1 to 3 pm at Field #1 at the WOAA.

He also announced the Board would be sponsoring a Family Swim Night on Friday, July 18th from 7 to 10 pm. This is free to White Oak residents.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted \$2,576.00 in fees were collected in December for Zoning and Occupancy Permits. There were also 4 Code Violation notices issued, 3 for junk and 1 vehicle was orange tagged.

Mr. Davis advised the Zoning Hearing Board would be meeting on Thursday, June 26 th at 8:00 p.m. to consider a Variance Requests in order to construct a sign at the Marathon Station at the corner of O'Neil Blvd. and Fawcett Avenue.

PUBLIC SAFETY

Mr. Babyak, Chairperson, indicated he has several motions to introduce.

A motion was made by Mr. Babyak, seconded by Mr. Davis, to extend "tentative job offer for promotion to sergeant to Jessica Hetherington, Jeffrey Haynes and Daniel Opferman. This is contingent upon successful completion/acceptance of the Medical Physical, Pre-promotion Drug Test and Psychological Examinations.

Motion carried unanimously.

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to place an order for a new cruiser through the SHACOG Joint Purchasing Alliance. Costs not to exceed \$33,536.00.

Motion carried unanimously.

A motion was made by Mr. Babyak, seconded by Mr. Nagy, to appoint part-time patrol officer William Haines to a full-time position effective February 2, 2014.

Motion carried unanimously.

PUBLIC WORKS

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, had nothing to report at this time. It was noted that May and June would be combined together.

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, had nothing to report at this time.

Earned Income Tax Collector

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, had nothing to report at this time.

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, had nothing to report at this time.

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, had nothing at this time.

Keystone Collections Group, Delinquent Act 511 Tax Collector, had nothing to report at this time.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Tax Collectors' Reports.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended last Wednesday's and this evening's Work Sessions and the firm is working on those items outlined at those sessions.

A motion was made by Mr. Davis, seconded by Mr. Nagy, to accept the Engineer's Report and pay the fees due in the amount of \$1,579.45 for invoice Number 311782, dated May 21, 2014 for services with regards to the Tomco Lane drainage issue.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. James, Solicitor, stated he would present a resolution for consideration later in the meeting. He indicated she had given her report in the Workshop.

A motion was made by Mr. Massung, seconded by Mr. Babyak, to accept the Solicitors' Reports and pay invoices: 27271-27276 from McGrail Racuncas total \$1,362.00 and to James Law for May services totaling \$642.00.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of May.

Ferree Kennels – Animal Control Officer	May
Number of Animals Humanely Disposed Of	0

Number of Animals Turned Over to WOASH	1
Number of Dogs Returned to Owners	2
Number of Calls Answered from Residents & Municipal Offices	3
Number of Person Information Signed Against	1
Number of Citations Issued	1
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 0.00
State Housing Reimbursement	\$ 0.00
Total Due	\$ 50.00

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the Animal Control officer's reports for the month of May and paying the fees due of \$50.00.

Motion carried unanimously.

Dave Collura – Wildlife Control
Report for the month of May

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	6	3
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	17	4	
Opossums	21	16	
Rabbits	0	1	
Raccoons	16	10	
Skunks	5	1	
Squirrels	1	2	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 60.00

Grand Total: \$550.00

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Wildlife Control officer's report for the month of May and pay the fees due of \$550.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. James read Resolution No. 4023 by short title for adoption.

R-4023 REAL ESTATE TAX REFUND

A motion was made by Mr. Davis, seconded by Mr. Robb, to adopt Resolution No. 4023 as just read by Mr. James.

Ms. Noll declared Resolution Number 4023 adopted.

NEW BUSINESS

OLD BUSINESS

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:00 p.m.

Date Approved

Borough Secretary