

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, JULY 21, 2014 AT 7:30 P.M.**

CALL TO ORDER

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll, and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Ryan James, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

Council member David Pasternak was absent.

MINUTES

Ms. Noll noted there were no Minutes submitted for approval at this time.

EXECUTIVE SESSION

Mr. James stated an Executive Sessions were held last Wednesday and this evening at which time potential litigation and personnel matters were discussed .

PUBLIC COMMENTS

No one in the audience wished to speak.

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Ms. Noll, President of Council, noted the McKeesport Relay for Life was being held at the McKeesport High School on August 9th and August 10th from 10 am to 10 am.

MAYOR'S REPORT

Mayor Marton gave the June 2014 Stat Report for the Police Department.

Arrests: 10 (6 adult/4 juvenile)

Accident Involving Damage to Attended Vehicle	1
Curfew	1
Disorderly Conduct	1

Drug Offenses	2
Theft & Related Offenses	5
(1 charged with Public drunkenness 2 juveniles charged with loitering/prowling Criminal conspiracy and curfew)	
Summary Traffic Violations	58
TOTAL INCIDENTS:	660

FINANCE REPORT

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of June 30, 2014.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107020-107102	\$ 34,064.35
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600383-600385	\$ 40,592.80
Pool/Park Fund	900984-901010	\$ 5,065.73
Capital Expenditures	180027-180028	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350285-350287	\$ 12,273.38
Total Bills Paid		\$ 91,996.26

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 0.00

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Mr. Baybak gave Mr. Pasternak's report in his absence.

Mr. Babyak noted there will be a "Hard-to-Recycle" collection event sponsored by Allegheny Health Department on Saturday, August 16, 2014 from 9am – 1pm at the Allegheny County Airport. List of items being collected and any fees associated can be reviewed at the Pennsylvania Resources Council website. He stated a Flyer for the event was located on the table in the meeting hall.

A motion was made by Mr. Babyak, seconded by Mr. Robb, authorizing the proper officials to enter into an agreement with TRCOG for grant processing. It was noted there are no grant being processed at this time.

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, announced Community Day – is set for Saturday, August 2, 2014 from 11 am until dark. There will be swimming, food and fun vendors, photo booth, music and games. DJ Georgeo will begin entertainment around 5 pm with Tres Lads perform from 7 to 9 p and concluding with fireworks at dark.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted \$2,823.00 in fees were collected in between June 12 and July 15, 2014 Zoning and Occupancy Permits. There were also 19 Code Violation notices issued, 3 for junk and 2 vehicle was orange tagged, 8 working without proper permit and 6 for high grass.

Mr. Davis advised the Planning Commission would be meeting on Thursday, August 7, 2014, with regards to re-approval of the lot consolidation plan. He further stated there would be no Zoning Hearing Board meeting this month.

PUBLIC SAFETY

Mr. Babyak, Chairperson, indicated he has a motion to present.

A motion was made by Mr. Babyak, seconded by Mr. Davis, authorizing the proper officials to sign the East Hills DUI Task Force Agreement.

Motion carried unanimously.

PUBLIC WORKS

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, had nothing to report at this time. It was noted that May and June would be combined together.

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$12,197.15 taxes and costs collected for the collection period of April 26, 2014 to June 30, 2014.

Commission due	- \$	163.04
Costs	- \$	1,122.75 (Lien Satisfactions/Civil Complaints)
Total Due	- \$	1,285.79

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$150,395.09 in current and delinquent Earned Income Tax for the collection period of May 1, 2014 – June 30, 2014.

Commission due	- \$	2,436.46
Costs	- \$	33.64 (postage)
Total Due	- \$	2,470.10

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$6,179.91 in Local Service Tax for the collection period of May 1, 2014 – June 30, 2014.

Commission due	- \$	122.18
Costs	- \$	0.00
Total Due	- \$	122.18

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$154,011.89 in Business Privilege and \$46,780.09 in Mercantile Tax collections plus costs for the collection period April 26, 2014 – June 25, 2014.

Commission due	- \$	6,023.76
Costs	- \$	107.04 (Tax Returns Mailed)
Total Due	- \$	6,130.80

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$4,922.21 in delinquent Business Privilege Tax, \$102.13 in delinquent Mercantile Tax for the collection period of April 26, 2014 – June 25, 2014.

Commission due	- \$	863.70
Costs	- \$	0.00
Total Due	- \$	863.70

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$369.85 in taxes and costs collected for the collection period of November 26, 2013 to December 31, 2013.

Commission due	- \$	0.00
Costs	- \$	17.50
Total Due	- \$	17.50

A motion was made by Mr. Babyak, seconded by Mr. Davis, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, was not in attendance.

A motion was made by Mr. Davis, seconded by Mr. Babyak, pay the fees due in the amount of \$2,948.42 for invoice Number 311980 and 311986, dated June 26, 2014 for services with regards to the Stepanik Road Slide and the Annual MS4 Report.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. James, Solicitor, stated he would present two ordinances for consideration later in the meeting. He indicated she had given her report in the Workshop.

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Solicitors' Reports and pay fees due, for the period of June 1, 2014 to June 30, 2014, totaling \$1,069.50.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Babyak read Animal Control and Wildlife Officer's Reports for the month of June.

Ferree Kennels – Animal Control Officer	June
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	3
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0

Monthly Fee	\$ 50.00	
After Hours Calls	\$ 25.00	
State Housing Reimbursement	\$ 0.00	
Total Due	\$ 75.00	Number of Animals

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of June and paying the fees due of \$75.00.

Motion carried unanimously.

Dave Collura – Wildlife Control, June

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	2	2
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	23	6	
Opossums	13	5	
Rabbits	0	2	
Raccoons	18	10	
Skunks	7	0	
Squirrels	4	3	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 40.00

Grand Total: \$530.00

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Wildlife Control officer's report for the month of June and pay the fees due of \$530.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. James read Ordinance No. 4024 by short title for adoption.

O-4024 AMENDING ARTICLE 313 - PEDDLERS/SOLICITORS

A motion was made by Mr. Robb, seconded by Mr. Babyak to adopt Ordinance No. 4024 by short title.

Motion carried unanimously.

Ms. Noll declared Ordinance 4024 adopted.

Mr. James read Ordinance No. 4025 by short title for adoption.

O-4025 RESTRICTIONS/REGULATIONS ON SECONDHAND SHOP/PAWN SHOP

A motion was made by Mr. Babyak, seconded by Mr. Nagy. To adopt Ordinance No. 4025 by short title.

Ms. Noll declared Ordinance Number 4025 adopted.

NEW BUSINESS

A motion was made by Mr. Robb, seconded by Mr. Nagy, to hire Deborah Griffith as a part-time office clerk at a rate of \$10.00 per hour. Hours are not to exceed 30 hours per week.

Motion carried, with Mr. Massung abstaining. He noted Ms. Griffith is a relative.

A motion was made by Mr. Robb, seconded by Mr. Massung, to reassign the duties of Jennifer O'Brien from being split between office duties and code enforcement to all code enforcement.

Motion carried unanimously.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Robb, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:42 p.m.

Date Approved

Borough Secretary