

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, SEPTEMBER 15, 2014 AT 7:30 P.M.**

CALL TO ORDER

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll, David Pasternak and Kenneth Robb. Also attending were Solicitor Krisha Mackulin, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

Mayor Ina Marton was absent.

MINUTES

Ms. Noll asked if there were any corrections to the following Minutes:

Workshop Meeting, February 17, 2014
Workshop Meeting, March 17, 2014
Regular Meeting, March 17, 2014
Workshop Meeting, August 13, 2014
Workshop Meeting, August 18, 2014
Regular Meeting, August 18, 2014
Workshop Meeting, September 10, 2014

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Ms. Mackulin stated Executive Sessions were held last Wednesday and this evening at which time legal and personnel matters were discussed.

PUBLIC COMMENTS

Bill Wehner – 1501 Lower Heckman Road

Indicated residents near the intersection of Lower Heckman Road and Allen Way submitted a petition asking that stop sign(s) be installed to try to eliminate the speeding along that portion of Lower Heckman Road. He stated he was aware a study was being completed. He advised that in an 80 minute period 67 vehicles traveled the section of the road way and 39 were going over the limit based on the speed device that was installed near the intersection.

He asked that while the study is going on if a police officer could be stationed, at rush hour times, along that section of the roadway to deter speeding/issue tickets.

Mr. Davis stated Council would ask the Police to step up patrols.

Ms. Mackulin noted a procedure for installing stop signs has to be completed and then a study done, which needs to be approved by Penn DOT.

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Ms. Noll, President of Council, announced the Borough accepted the resignation of Ryan James as Borough Solicitor and has appointed Krisha Mackulin as Borough Solicitor. This change was acted upon at the Workshop Meeting held September 10, 2014 and took effective immediately.

MAYOR'S REPORT

August 2014 Stat Report for the Police Department.

ARRESTS: 13 (13 adults/0 juvenile)

Disorderly Conduct	2* (One defendant also charged with Public Drunkenness)
Drug Offenses	2
DUI	5* (Two defendant also charged with Drug Offenses)
Restriction on ALCOHOLIC Beverages	1 (Open Container)
Theft	2* (One defendant also charged with Corruption of Minors)
Unauthorized Use of Vehicle	1
Summary Traffic Violations	66
Total Incidents	618

FINANCE REPORT

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Pasternak, to accept the Check Register and Accounts Payable as of August 31, 2014.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107186-1072726	\$ 80,970.88
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600393-600395	\$ 46,114.60
Pool/Park Fund	901054-901085	\$ 12,428.03
Capital Expenditures	180031	\$ 765.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350295-350297	\$ 8,172.08
Total Bills Paid		\$ 148,451.49

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 0.00

A motion was made by Mr. Massung, seconded by Mr. Robb, setting the 2015 Minimum Municipal Obligation for the pension plans at \$193,542.00 for the Uniformed Plan and \$96,011.00 for the Non-Uniformed Pension Plan.

Motion carried unanimously.

A motion was made by Mr. Massung, seconded by Mr. Pasternak, authorizing entering into an agreement with UPMC to renew as of December 1, 2014 the current medical plan (PPO 10/10) as well as provide an option plan (EPO 10/30) to Borough employees. For those employees choosing the optional plan the Borough will cover the difference for the office visit and urgent care co-pay.

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Mr. Pasternak, Chairperson, announced White Oak Borough will be hosting the October 30, 2014 Twin Rivers COG meeting. The meeting starts at 7:00 p.m.

Mr. Pasternak noted Borough officials will be meeting with COG representatives on Wednesday, October 15, 2014 at 6:30 p.m. to discuss the proposed Tri-COG Land Banking Business Plan.

Mr. Pasternak advised the Pennsylvania Resources Council along with Allegheny County will be sponsoring a HARD-TO-RECYCLE Collection Event on Saturday, October 4 from 9 am to 1 pm at The Mall at Robinson.

Items accepted: Electronics, ink/toner cartridges, CFL bulbs, microwave, used vegetable/cooking oil, -- Fees for Televisions, batteries, CD/DVD/floppy disks, small kitchen appliances, small Freon-containing appliances and tires -- flyers are on table.

A motion was made by Mr. Pasternak, seconded by Mr. Massung, authorizing the proper officials to satisfy the following municipal liens that have been paid in full:

461-G-40	FD10-001755, GD11-951 & GD11-1517
461-P-117	GD11-144

Motion carried unanimously.

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, authorizing a letter be sent to Senator Brewster, asking that he oppose adoption of Senate Bill 1023.

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, noted the WOAA has a new address – 1798 Lower Heckman Road. This change was made when it was brought to the attention of the Borough that individuals using GPS were being direct to a private residence.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted the permit violation report for the month of August 2014 indicates 14 Zoning and Occupancy Permits. There were also 18 Code Violation notices issued, 2 junk vehicle, 4 exterior maintenance, 7 working without a permit, 3 for high vegetation and 2 for parking on grass.

A motion was made by Mr. Davis, seconded by Mr. Pasternak, authorizing a letter be submitted to Twin Rivers COG indicating the Borough is interested in participating in a joint Uniformed Construction Code (UCC) Board and a joint Property Maintenance Code Board of Appeals.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Robb, authoring the proposed Seismic Testing ordinance be advertised for adoption at the October meeting.

PUBLIC SAFETY

Mr. Babyak, Chairperson, stated he had nothing at this time.

Mr. Davis noted White Oak EMS will be setting up four (4) different dates for administering flu shots to the public. The dates will be advertised in the near future.

PUBLIC WORKS

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

Mr. Nagy advised all Public Works personnel have completed a Flagger Certification Course.

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$659,172.81 on the 2014 Tax Duplicate, for the period of August 1, 2014 – August 31, 2014.

Commission Due - \$397.50 (106 invoices paid x \$3.75)

Assessed Value	\$394,085,277.00
Exonerations (Less)	\$ 3,899,800.00
Additions	\$ 1,028,600.00
Abatement Values	\$ 232,100.00
Adjusted Value	\$391,214,077.00
Value of statements (actual)	\$ 1,823,057.59
Act 77 Revoked @ Face	\$ 354.67
Act 77 Eligible @ Face	\$ 47,146.15
Corrected Value of Statements	\$ 1,776,266.11
Collected from – 8/01/14 – 8/31/14	\$ 48,683.82
Discount (add)	\$ 12.76
Less Penalty (sub)	\$ 559.51
Total Credited to Duplicate	\$ 48,137.07
Amount Previously Collected	\$ 1,596,137.99
Collections	\$ 48,137.07
Total Collected	\$ 1,644,275.06
Balance to be collected	\$ 131,991.05

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$5,620.05 taxes and costs collected for the collection period of July 26, 2014 to August 25, 2014.

Commission due	- \$	83.43
Costs	- \$	15.85 (Constable)
Total Due	- \$	99.28

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$78,619.49 in current and delinquent Earned Income Tax for the collection period of August 1, 2014 – August 31, 2014.

Commission due	- \$	1,287.58
Costs	- \$	3.02 (postage)
Total Due	- \$	1,290.60

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$729.10 in Local Service Tax for the collection period of August 1, 2014 – August 31, 2014.

Commission due	- \$	29.10
Costs	- \$	0.00
Total Due	- \$	29.10

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period July 26, 2014 – August 25, 2014.

Commission due	- \$	0.00
Costs	- \$	0.00
Total Due	- \$	0.00

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$3,426.93 in delinquent Business Privilege Tax, \$295.63 in delinquent Mercantile Tax for the collection period of July 26, 2014 – August 25, 2014.

Commission due	- \$	206.90
Costs	- \$	0.00
Total Due	- \$	206.90

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, noted the firm has been working on those items outline at the Workshop Meetings held last Wednesday and this evening.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to pay the fees due in the amount of \$1,726.80 as billed on Invoice No. 312379, dated August 29, 2014

Motion carried unanimously.

SOLICITOR'S REPORT

Ms. Mackulin, Solicitor, stated she would present a resolution and ordinance for consideration later in the meeting. She indicated she had given her report in the Workshop.

A motion was made by Mr. Robb, seconded by Mr. Nagy, to accept the Solicitors' Reports and pay fees due to Ryan James, for the period of August 1, 2014 to August 31, 2014, totaling \$2,108.48

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of August.

Ferree Kennels – Animal Control Officer	August
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	1
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 0.00
State Housing Reimbursement	\$ 0.00
Total Due	\$ 50.00

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of August and paying the fees due of \$50.00.

Motion carried unanimously.

Dave Collura – Wildlife Control, August

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	0	0
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	22	9	
Opossums	4	2	
Rabbits	0	0	
Raccoons	20	7	
Skunks	13	0	
Squirrels	6	2	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 0.00

Grand Total: \$490.00

A motion was made by Mr. Pasternak, seconded by Mr. Robb, to accept the Wildlife Control officer's report for the month of August and pay the fees due of \$490.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Ms. Mackulin read Ordinance No. 4027 by short title for adoption.

O-4027 FLOOD PLAIN REGULATIONS

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to adopt Ordinance No. 4027 by short title.

Ms. Noll declared Ordinance Number 4027 adopted.

Ms. Mackulin read Resolution No. 4028 by short title for adoption.

R-4028 REAL ESTATE TAX REFUND

A motion was made by Mr. Babyak, seconded by Mr. Massung, to adopt Resolution No. 4028 by short title.

Ms. Noll declared Resolution Number 4028 adopted.

NEW BUSINESS

NONE

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Pasternak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:46 p.m.

Date Approved

Borough Secretary