

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, OCTOBER 15, 2007 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Petro, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Petro led those attending in the Pledge of Allegiance.

**ROLL CALL**

Attending were Council members Edward Babyak, George Dillinger, Ronald Massung, Jack Petro, Jr. and Kenneth Robb. Also attending were Mayor Ina Jean Marton, Solicitor Terry Leckman, Engineer Benjamin Faas and Borough Secretary Nancy Greenland.

Council members Charles Davis and David Pasternak were absent.

**MINUTES**

Mr. Petro asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – September 12, 2007

Workshop Meeting – September 17, 2007

Regular Meeting – September 17, 2007

There were none.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Mr. Leckman indicated there were a number of issues discussed during various Executive Sessions. Discussions were held on personnel matters and pending litigation.

**PUBLIC COMMENTS**

Rich Bryce – Messinger Lane

Mr. Bryce stated he had heard from members of the Chamber that there would be no Light-up Night this year.

Mr. Petro noted that this event was sponsored by the Chamber in the past and the Chamber decided not to participate in the event in the future. The Borough has formed a committee of officials and staff members to plan an event for next year.

**REPORTS OF THE STANDING COMMITTEES**

**President’s Report**

**Mayor’s Report**

Mrs. Marton gave the police activity report for the month of September.

Persons Arrested 42 (39 adults/3 juveniles)

Burglary	1
Disorderly Conduct	2
Drug Offenses	16
DUI	2
False ID to Law Enforcement	2
Indirect Criminal Intent (Violation PFA)	1
Reckless Endangerment of Another Person	1
Receiving Stolen Property	5
Theft	2
Summary of Traffic Violations	100
<b>TOTAL INCIDENTS</b>	<b>477</b>

Mrs. Marton noted that Trick or Treat will be held on Wednesday, October 31, 2007 from 6:00 p.m. until 8:00 p.m.

**Finance**

Mr. Dillinger, Chairperson, stated he had a motion to present for consideration.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the list of accounts payable and bills paid in September.

Bills -

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	62714-62816	\$ 199,452.43
Fire Protection	1062-1063	
	21063-21064	\$ 7,791.44
Solid Waste	534	\$ 2,395.00
Sewer Fund	None	\$ 00.00
Pool/Park Fund	8366-8378	\$ 15,395.87
Liquid Fuels	619-620	<u>\$ 7,575.92</u>

Total Bills Paid \$ 232,610.66

Accounts Payable -

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 16,853.42
Fire Protection	\$ 15,769.00
Solid Waste	\$ 31,756.27
Sewer Fund	\$ 0.00
Pool Fund	\$ 1,020.81
Capital Projects	\$ 2,649.30
Liquid Fuels	<u>\$ 9,840.61</u>

Total Accounts Payable \$ 77,889.41

Motion carried unanimously.

**Health, Environment and Cable**

Mr. Davis, Chairperson, was absent and in his absence Mr. Babyak introduced the following motions.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to satisfy the Municipal Lien filed against John and Helen Kitz – 747 McKee aka 767 McKee, Block & Lot 647-E-156, GD07-20118.

Motion carried unanimously.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to satisfy the Municipal Liens filed against John Leyland-3137 State Street, Block & Lot 461-D-175, GD06-16255 & GD06-007978.

Motion carried unanimously.

A motion was made by Mr. Babyak, seconded by Mr. Dillinger, to satisfy the Municipal Lien filed against William and Candace Booker – 2811 Lincoln Way, Block & Lot 755-E-3, GD07-000669.

Motion carried unanimously.

He noted that all the liens had been paid in full.

**Parks and Recreation & COG Representative**

Mr. Pasternak, Chairperson, was absent and in his absence Mr. Babyak announced the Recreation Board would be sponsoring a Halloween Parade which is scheduled for Saturday October 27 – Line up is at 12:30 p.m. at Sampson Mills Church – Ohio Avenue parking lot. The parade starts at 1:00 p.m. and they will travel along Ohio Avenue to White Oak School.

The Recreation Board in conjunction with the White Oak Athletic Association will sponsor a New Year's Eve Party set for December 31 from 9:00 p.m. until 1:30 a.m. - \$25.00 per adult (21 or older) at WOAA – proceeds to benefit WOAA and Recreation Board.

### **Planning, Zoning and Code Enforcement Officer's Reports**

Mr. Babyak, Chairperson, noted there were 30 violations sent out in September. Seventeen (17) permits were issued in September with fees totaling \$1,027.00.

### **Public Safety**

Mr. Massung, Chairperson, noted the Police Department will be sponsoring a Crime Prevention Meeting on October 23 from 7:00 p.m. until 9:00 p.m. The subject is Defensive Driving and Car Jacking.

Mr. Massung noted the White Oak Disaster Shelter Team has been presented with a plaque from American Red Cross expressing its appreciation for providing personnel at the Oakmont Community Shelter during the August 2007 Flooding as well as a plaque for its interest in serving the public.

Mr. Massung presented the plaque to Jason Russell – Team Leader.

Mr. Massung announced the enrollment forms for the Annual Ambulance Plan would be sent out later this month.

Mr. Massung stated Governor Rendel would be at White Oak School tomorrow. He noted the McKeesport Area School District received a grant for the Pre K – Head Start Program.

Mr. Massung noted the Farmers Market will be held on October 16, 23 and 30.

Mr. Massung advised the Power Team would be presenting its program at the First Free Evangelical Church on November 7.

Mr. Massung indicated the Borough hopes to be able to plan a Light-Up Night for next year.

### **Public Works- Mr. Robb**

Mr. Robb, Chairperson, noted the monthly activity report was available for review during normal business hours.

### **TAX COLLECTORS' REPORTS**

Mr. Petro advised the various Tax Collectors' Reports were listed on the Agenda and asked for a motion to accept the reports after Council had an opportunity to review said reports.

### **Current Real Estate**

Robert Hart, Current Tax Collector, turned in \$4,390.14 for the period of September 1, 2007 – September 30, 2007.

**Commission due – \$71.25 (19 accounts @ \$3.75)**

Assessed Value	\$335,398,688.00
Exonerations (Less)	\$ 764,000.00
Additions	\$ 591,700.00
Abatement Values	\$ 459,000.00
Adjusted Value	\$334,767,588.00
Value of statements (actual)	\$ 1,392,633.17
Act 77 Revoked @ Face	\$ 746.44
Act 77 Eligible @ Face	\$ <u>45,099.25</u>
Corrected Value of Statements	\$ 1,346,280.36
Collected from – 9/01/07 – 9/30/07	\$ 4,380.14
Add Discount	\$ 0.02
Less Penalty	\$ <u>399.12</u>
Total Credited to Duplicate	\$ 3,991.04
Amount Previously Collected	\$ 1,199,781.36
Collections	\$ 3,991.04
Total Collected	\$ <u>1,203,772.40</u>
Balance to be collected	\$ 144,507.96

**Delinquent/Liened Real Estate**

Keystone Municipal Collections, Delinquent/lienied Real Estate Tax Collector, turned in \$4,517.63 in delinquent real estate taxes plus costs for the collection period of August 26, 2007 – September 25, 2007.

<b>Commission due</b>	<b>- \$ 488.35</b>	
<b>Costs</b>	<b>- \$ <u>122.50</u></b>	<b>Constable Service, Lien Satisfaction, Writ Request</b>
<b>Total Due</b>	<b>- \$ 610.85</b>	

**Earned Income Tax Collector**

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$41,168.51 in current Earned Income Tax for the collection period of August 26, 2007 – September 25, 2007.

<b>Commission due</b>	<b>- \$ 617.55</b>	
<b>Costs</b>	<b>- \$ <u>48.85</u></b>	<b>–Reactivations</b>
<b>Total Due</b>	<b>- \$ 666.40</b>	

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned in \$1,310.88 in delinquent Earned Income Tax including costs and \$4,534.05 in delinquent Earned Income Tax (Audit) including costs for the collection period of August 26, 2007 – September 25, 2007

<b>Commission due</b>	<b>- \$ 1,015.56</b>	
<b>Costs</b>	<b>- \$ <u>929.69</u></b>	<b>– Constable Services, Court Costs, Writ Request, DMV</b>
<b>Total Due</b>	<b>- \$ 1,945.25</b>	

**Mercantile/Business Privilege and Emergency Municipal Service Tax Collector**

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$0.00 in current Business Privilege Tax, \$0.00 in current Mercantile Tax and \$22.50 in Emergency and Municipal Service Tax (formerly Occupational Privilege Tax) for the collection period of August 26, 2007 – September 25, 2007.

<b>Commission due</b>	- \$	<b>0.34</b>	
<b>Costs</b>	- \$	<b>0.21</b>	- Postage
<b>Total Due</b>	- \$	<b>0.55</b>	

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$5,773.64 in delinquent Business Privilege Tax and \$0.00 in delinquent Mercantile Tax for the collection period of August 26, 2007 – September 25, 2007.

<b>Commission due</b>	- \$	<b>376.42</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>376.42</b>	

**Delinquent Garbage Fee Collector**

Keystone Municipal Collections, Delinquent Garbage Fee Collector, had nothing to report at this time.

<b>Commission due</b>	- \$	<b>0.00</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>0.00</b>	

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Tax Collectors' Report and pay the fees due.

Motion carried unanimously.

**Engineer's Report.**

Mr. Faas noted The EADS Group had been working with the Public Works Department on the MS4 Report. He noted a one (1) year extension had been submitted to DEP which was granted. The Annual 2006 Report was delivered to the Borough for review before filing.

A motion was made by Mr. Babyak,, seconded by Mr. Robb, to accept the Engineer's report and pay the fees due in the amount of \$1,325.00 for invoices 36897 and 36898 dated September 20, 2007.

Motion carried unanimously.

**Solicitor's Report**

Mr. Leckman stated he gave his report to Council during the Workshop. He noted he would have one resolution for Council to consider later in the meeting.

A motion was made by Mr. Robb, seconded by Mr. Dillinger, to accept the Solicitor's Report and pay Invoice No. WOB 186, dated October 12, 2007 in the amount of \$ 1,648.00.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORT**

Mr. Babyak read the Animal Control Officer's and Wildlife Officer's Reports for the month of September 2007.

Trisha Hroblak – Animal Control – Report for the month of September 2007

Number of 911 calls taken	6
Number of calls taken shelter/borough/residents	5
Number of Dogs returned to owners	7
Number of Dogs surrendered to Shelter	0
Number of Dogs humanely disposed of	0
Number of Dogs hit/killed by Vehicle	0
Number of Cats returned to owners	4
Number of Cats surrendered to Shelter	0
Number of Cats humanely disposed of	0
Number of Cats hit/killed by Vehicle	0
Number of people information filed against	0
Number of citations issued	0
Number of after hour calls	2
<b>Total Due</b>	<b>\$225.00</b>

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the report and pay the fees due for the month of September.

Motion carried unanimously.

Dave Collura – Wildlife Control  
Report for the month of September 2007

	Live Trap	Road Kill
Deer	0	6
Birds/Fowl	0	0
Groundhogs	6	3
Rabbits	0	3
Raccoons	51	9
Opossums	19	4
Squirrels	2	3

Skunks	14	2
Snakes	0	0
<b>Total Due</b>	<b>\$300.00</b>	<b>\$125.00</b>

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Wildlife Officer's Report and pay the fees due in the amount of \$425.00 for services rendered during the month of September.

Motion carried unanimously.

**RESOLUTIONS/ORDINANCES**

Mr. Leckman read Resolution No. 3499 by short title for adoption.

**R-3499 – Real Estate Tax Refund**

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adopt Resolution No. 3499 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Petro declared Resolution No. 3499 adopted.

**COMMUNICATIONS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Meeting adjourned at 8:17 p.m.

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Date Approved

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Borough Secretary