

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, OCTOBER 15, 2012 AT 7:30 P.M.**

**CALL TO ORDER**

Mr. Babyak, Vice President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Carrie Noll, and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

Council member, George Dillinger and David Pasternak, were absent.

**MINUTES**

Mr. Babyak noted there were no Minutes submitted for approval at this time.

**EXECUTIVE SESSION**

Mr. Leckman stated various Executive Sessions were held at which time personnel matters and pending/potential litigation issues were discussed.

**PUBLIC COMMENTS**

NONE.

**PRESIDENT'S REPORT AND COG REPRESENTATIVE**

Mr. Babyak, Vice President, gave Mr. Pasternak's report in his absence. He noted the Borough would be hosting the next Twin Rivers COG Meeting set for Thursday, November 15 at 7:00 p.m.

The meeting will be held in the Municipal Building.

**MAYOR'S REPORT**

Mayor Marton gave the September 2012 Stat Report for the Police Department.

Arrests: 9 (9 adult/0 juvenile)

Drug Offenses	3
DUI	2
Liquor Law Violations	3
Theft & Related Offenses	1
Summary Traffic Violations	97
<b>TOTAL INCIDENTS:</b>	<b>738</b>

Ms. Marton stated the Municipal Building would be drop off site for the Rainbow Kitchen's annual winter apparel drive. She noted new/lightly worn coats, scarfs, hats and gloves would be accepted. Items must be dropped off at the Municipal Building by October 8<sup>th</sup>.

### **FINANCE REPORT**

Ms. Noll gave Mr. Dillinger's report in his absence.

A motion was made by Ms. Noll, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of September 30, 2012.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	105233-105303	\$ 88,412.94
Fire Protection	300010-300011	\$ 11,071.38
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600289-600290	\$ 46,071.80
Pool/Park Fund	900727-900745	\$ 13,524.39
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	231039-231040	\$ 1,038,917.01
Liquid Fuels	350204-350206	\$ 2,363.71
Total Bills Paid		\$ 1,310,868.50
172,276.75		

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 1,380.79
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 8,793.00
Liquid Fuels	\$ 0.00

Total Accounts Payable

\$ 10,173.79

Motion carried unanimously.

## **HEALTH, ENVIRONMENT AND CABLE**

Ms. Noll, Chairperson, announced there would be no delay in the solid waste or recycling collection for the week of November 12, due to the Monday Veterans' Day Holiday.

A motion was made by Ms. Noll, seconded by Mr. Robb, to satisfy the following municipal liens for delinquent garbage fees.

Donkin, 1206 Rankin Road - GD10-24049  
Federal National Mort. Assoc., 1006 Bennett Street – GD11-20823  
Kozak, 1006 Pennsylvania Avenue – GD11-21610

The accounts have been brought up to date.

Motion carried unanimously.

A motion was made by Ms. Noll, seconded by Mr. Davis, to award the Solid Waste Collection for a period of 5 years, manual collection, weekly collection, no containers to Greenridge Waste Services, LLC – DBA Allied Waste Services of Scottsdale.

Motion carried unanimously.

A motion was made by Ms. Noll, seconded by Mr. Robb, to award the Recyclables Collection for a period of 5 years, manual collection, two (2) times per month, with containers to Twin Rivers Council of Governments.

Motion carried unanimously,

Ms. Noll announced White Oak EMS is providing flu shots tomorrow from 6 p.m. until 8 p.m. at the Municipal Building.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, announced the Recreation Board is sponsoring a Halloween Parade on Saturday, October 27<sup>th</sup> additional details will be in the Daily News

Mr. Robb noted Trick or Treat is set for Wednesday, October 31, 2012 from 6 p.m. until 8:00 p.m.

## PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 101 building/occupancy permits issued, for a total of \$3,684.20 and 4 violation notices were issued in the month of September.

## PUBLIC SAFETY

Mr. Massung, Chairperson, noted the if anyone had an issue with speeding to contact the Borough office. The speed board would be placed in that area.

Mr. Massung indicated the Borough is currently testing candidates for appointment to the position of Chief of Police. The candidates are current White Oak officers. Chief Hoffman is retiring at the end of the year.

## PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

## TAX COLLECTOR'S REPORT

### Current Real Estate

Robert Hart, Current Tax Collector, turned in \$9,393.59 on the 2012 Tax Duplicate, for the period of September 1, 2012 – September 30, 2012.

### **Commission due – \$60.00 (16 accounts @ \$3.75)**

Assessed Value	\$337,188,268.00
Exonerations (Less)	\$ 290,100.00
Additions	\$ 40,400.00
Abatement Values	\$ 465,250.00
Adjusted Value	\$336,473,318.00
Value of statements (actual)	\$ 1,904,438.98
Act 77 Revoked @ Face	\$ 455.58
Act 77 Eligible @ Face	<u>\$ 56,563.10</u>
Corrected Value of Statements	\$ 1,848,331.46
Collected from – 9/01/12 – 9/30/12	\$ 9,393.59
Discount (add)	\$ 2.20
Less Penalty (sub)	<u>\$ 689.88</u>
Total Credited to Duplicate	\$ 8,705.91
Amount Previously Collected	\$ 1,709,992.36
Collections	\$ 8,705.91
Total Collected	<u>\$ 1,718,698.27</u>
Balance to be collected	\$ 129,633.19

### Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$893.86 in taxes and costs collected for the collection period of August 26, 2012 – September 25, 2012.

<b>Commission due</b>	- \$	<b>8.37</b>	
<b>Costs</b>	- \$	<b>75.00</b>	<b>(Default Judgment, Constable Fee)</b>
<b>Total Due</b>	- \$	<b>83.37</b>	

### Earned Income Tax Collector

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$27,685.68 (current/delinquent year minus costs/refunds/non-resident distributions) in current and prior year Earned Income Tax for the collection period of September 1, 2012 – September 30, 2012.

<b>Commission due</b>	- \$	<b>354.73</b>	
<b>Costs</b>	- \$	<b>4.24</b>	<b>Postage</b>
<b>Total Due</b>	- \$	<b>354.73</b>	

### Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$912.49 in Local Service Tax for the collection period of September 1, 2012 – September 30, 2012.

<b>Commission due</b>	- \$	<b>18.17</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>18.17</b>	

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in, \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period July 26, 2012 – August 25, 2012.

<b>Commission due</b>	- \$	<b>0.00</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>0.00</b>	

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$2,151.05 in delinquent Business Privilege Tax, \$47.08 in delinquent Mercantile Tax for the collection period of August 26, 2012 – September 25, 2012.

<b>Commission due</b>	- \$	<b>169.66</b>	
<b>Costs</b>	- \$	<b>0.00</b>	
<b>Total Due</b>	- \$	<b>169.66</b>	

A motion was made by Mr. Massung, seconded by Mr. Davis, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER’S REPORT**

Mr. Hultberg, Engineer Representative, indicated he attended last Wednesday’s and this evenings Work Sessions and the firm is working on those items outlined at those sessions.

A motion was made by Mr. Davis, seconded by Mr. Massung, to accept the Engineer’s Report and pay the fees due for Invoices 46516, 46517 and 46518, dated September 18, 2012, in the amounts of \$2,193.99 for Phase III Road Project, \$14,374.39 for Paving Project Inspection, and \$1,260.00 for Oak View Bridge. For a grand total of \$17,828.38.

Motion carried unanimously.

**SOLICITOR’S REPORT**

Mr. Leckman stated he presented his report to Council in the various work sessions and executive session.

A motion was made by Mr. Robb, seconded by Mr. Davis, to accept the Solicitor’s Report and pay Invoices No. WOB 308, totaling \$4,177.50, dated October 15, 2012.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS’ REPORTS**

Ms. Noll read the Animal Control and Wildlife Officer’s Reports for the month of July 2012.

**Ferree Kennels – Animal Control Officer**  
Report for the month of September 2012

Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	2
Number of Calls Answered from Residents & Municipal Offices	6
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls 0	\$ 0.00
State Housing Reimbursement	<u>\$ 25.00</u>
<b>Total Due</b>	<b>\$ 75.00</b>

A motion was made by Ms. Noll, seconded by Mr. Davis, to accept the report and pay the fee due Ferree Kennels for services rendered in September.

Motion carried unanimously.

**Dave Collura – Wildlife Control**  
Report for the month of September 2012

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	2	6
Bats	2	0	
Birds/Fowl/Turkey	0	0	
Cats	0	2	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	6	7	
Rabbits	0	2	
Raccoons	9	11	
Opossums	3	4	
Skunks	8	1	
Squirrels	0	1	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 120.00</b>
<b>Grand Total: \$610.00</b>			

A motion was made by Ms. Noll, seconded by Mr. Massung, to accept the Animal Control Officer's Report for the month of September.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Mr. Leckman read Resolution No. 3679 by short title for adoption.

**R-3679 FEE SCHEDULE**

A motion was made by Mr. Robb, seconded by Mr. Davis, to adopt Resolution No. 3679 by short title.

Motion carried unanimously.

Mr. Babyak declared Resolution No. 3679 adopted.

**NEW BUSINESS**

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept Change Order No. 1 and 2, in the amount of \$113,474.94 with El Grande Industries Inc. under the 2012 Road Rehab. Project.

Mr. Hultberg noted the change orders adjust the quantities from the bid document to actual installed.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Ms. Noll, authorizing payment in the amount of \$38,168.45 to El Grande Industries Inc., this represents the final payment on the 2012 Road Rehab. Project.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Ms. Noll to accept Change Order No. 1, in the amount of \$3,850.00 with Rhino Construction, Inc. under the Oakview Bridge Rehab Project.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Robb, authorizing payment in the amount of \$58,827.00 to Rhino Construction, Inc., this represents the initial and final payment under the Oakview Bridge Rehab Project.

Motion carried unanimously.

### **OLD BUSINESS**

NONE

### **ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Ms. Noll, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:40 p.m.

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Date Approved

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Borough Secretary