

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, OCTOBER 21, 2013 AT 7:30 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Carrie Noll, Ronald Massung and David Pasternak. Also attending were Mayor Ina Marton, Solicitor Representative Krisha Mackulin, Engineer Representative Donald Hultberg and Borough Clerk Michelle Gessner.

Council member Ken Robb was absent.

MINUTES

Mr. Pasternak noted there were no minutes submitted for approval at this time.

EXECUTIVE SESSION

Ms. Mackulin stated an Executive Sessions were held last Wednesday and this evening at which time personnel matters as well as potential/pending litigation were discussed.

PUBLIC COMMENTS

Fred Haynes - 98 Carmella Drive

Mr. Haynes suggested Council review Mr. McCabe's employment agreement. He stated his wages are over \$60,000 and this could include benefits totaling \$20,000. He gets 4 weeks vacation, 15 sick days and 11 holidays.

He suggested Council consider wages not exceeding \$30,000 as another option, or going back into the ranks of the public works department.

Mr. Haynes asked if the individual assigned to the finance department had been fired.

Mr. Davis stated that individual no longer worked for the Borough.

PRESIDENT’S REPORT AND COG REPRESENTATIVE

Mr. Pasternak, President of Council, was absent. There was not report given at this time.

MAYOR’S REPORT

Mayor Marton gave the October 2013 Stat Report for the Police Department.

Arrests: 10 (9 adult/1 juvenile)

Disorderly Conduct	1
Drug Offenses	7
DUI	1
Theft	1
Summary Traffic Violations	89
TOTAL INCIDENTS:	590

Ms. Marton stated she was in receipt of a letter from the Long Run Children’s Learning Center expressing appreciation for the wonderful presentation given to the students by personnel from Rainbow Volunteer Fire Company regarding fire safety.

FINANCE REPORT

Mr. Dillinger, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of September 30, 2013.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	106231-106311	\$ 150,927.39
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600352-600355	\$ 46,205.60
Pool/Park Fund	900888-900928	\$ 22,285.15
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350254-350256	\$ <u>8,487.48</u>
Total Bills Paid		\$ 211,423.84

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00

Fire Protection	\$	0.00
Post Retirement Fund	\$	0.00
Super Fund	\$	0.00
Solid Waste	\$	0.00
Pool Fund	\$	0.00
Capital Projects	\$	0.00
Capital Debt	\$	0.00
Liquid Fuels	\$	0.00
Total Accounts Payable	\$	0.00

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Noll, Chairperson, announced there would be a one day delay in the garbage collection starting Thursday, November 28. Thursday’s route will be picked up on Friday and Friday’s route picked up on Saturday.

A motion was made by Ms. Noll, seconded by Mr. Babyak, authorizing the solicitor to satisfy municipal lien filed for delinquent garbage fees against:

1626 Kansas Avenue	GD11-87 & GD11-21890
1110 Franklin Street	GD11-85 & GD11-21886

Motion carried unanimously.

PARKS AND RECREATION

In the absence of Mr. Robb, Chairperson, Mr. Davis presented a motion to appoint Michelle Brinkos to the Recreation Board.

Motion carried unanimously.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 33 building/occupancy/road opening/transient retail/solicitation permits issued, for a total of \$2,137.00.

A motion was made by Mr. Babyak, seconded by Mr. Davis, to accept the retirement letter submitted by Wayne Washowich, Code Enforcement Officer. His retirement would be effective October 26, 2013.

Motion carried unanimously.

PUBLIC SAFETY

Mr. Massung, Chairperson, noted the Civil Service Commission, conducted the Oral Testing process for the hiring of police officers. The testing was held on Friday and Saturday of last week.

PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the proposal from Olde Glory Contractors, Inc. for repairs to the salt shed roof. The cost is not to exceed \$5,135.00.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Massung, to extend the contract with South Versailles Twp. for snow removal services for the winter season of 2013-2014.

Motion carried unanimously.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$323,431.89 on the 2013 Tax Duplicate, for the period of September 1, 2013 – September 30, 2013.

Commission due – \$ 90.00 (24 accounts @ \$3.75)

Assessed Value	\$399,955,508.00
Exonerations (Less)	\$ 7,482,001.00
Additions	\$ 539,100.00
Abatement Values	\$ 232,100.00
Adjusted Value	\$392,780,507.00
Value of statements (actual)	\$ 1,830,357.16
Act 77 Revoked @ Face	\$ 595.97
Act 77 Eligible @ Face	\$ 50,044.76
Corrected Value of Statements	\$ 1,780,908.37
Collected from – 7/01/13 – 7/31/13	\$ 17,103.88
Discount (add)	\$ 39.92
Less Penalty (sub)	\$ 1,507.78
Total Credited to Duplicate	\$ 15,636.02
Amount Previously Collected	\$ 1,587,126.30
Collections	\$ 15,636.02
Total Collected	\$ 1,602,762.32
Balance to be collected	\$ 178,146.05

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$4,882.49 in taxes and costs collected for the collection period of August 26, 2013 to September 25, 2013.

Commission due	- \$	3.08	
Costs	- \$	37.50	(Satisfactions, Sheriff Sale)
Total Due	- \$	62.09	

Earned Income Tax Collector

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$70,065.70 in current and \$338.69 delinquent Earned Income Tax for the collection period of September 1, 2013 – September 30, 2013.

Commission due	- \$	1,114.19	
Costs	- \$	5.65	(postage and reprint cards)
Total Due	- \$	1,207.54	

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$53.00 in Local Service Tax for the collection period of September 1, 2013 – September 30, 2013.

Commission due	- \$	1.06	
Costs	- \$	0.00	
Total Due	- \$	1.06	

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period September 1, 2013 – September 30, 2013.

Commission due	- \$	0.00	
Costs	- \$	0.00	
Total Due	- \$	0.00	

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$0.00 in delinquent Business Privilege Tax, \$0.00 in delinquent Mercantile Tax for the collection period of August 26, 2013 – September 25, 2013.

Commission due	- \$	0.00	
Costs	- \$	0.00	
Total Due	- \$	0.00	

A motion was made by Mr. Dillinger, seconded by Mr. Massung, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended last Wednesday's and this evening's Work Sessions and the firm is working on those items outlined at those sessions.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to accept Engineer's Report as and pay the invoices 310506 and 310507, dated October 17, 2013 in the amount of \$3,650.17.

Motion carried unanimously.

SOLICITOR'S REPORT

Ms. Mackulin, Solicitor Representative, stated she would present a resolution for consideration later in the meeting.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to accept the Solicitor's Report and pay invoices for services rendered in September, totaling \$250.00.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Ms. Noll read Animal Control and Wildlife Officer's Reports for the month of September.

Ferree Kennels – Animal Control Officer	September
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	8
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls (1)	\$ 25.00
State Housing Reimbursement	\$ 0.00
Total Due	\$ 75.00

A motion was made by Ms. Noll, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of September and paying the fees due of \$75.00.

Motion carried unanimously.

Dave Collura – Wildlife Control
Report for the month of September 2013

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	2	2

Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	1	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	7	13	
Opossums	6	4	
Rabbits	0	2	
Raccoons	29	12	
Skunks	11	2	
Squirrels	0	2	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 40.00
Grand Total: \$530.00			

A motion was made by Ms. Noll, seconded by Mr. Babyak, to accept the Wildlife Control officer's report for the months of September and pay the fees due of \$530.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Ms. Mackulin read Resolution No. 4006 by short title for adoption.

R- 4006 Real Estate Tax Refund

A motion was made by Mr. Massung, seconded by Ms. Noll, to adopt Resolution No. 4006 as just read by Ms. Mackulin.

Mr. Pasternak declared Resolution Number 4006 adopted.

NEW BUSINESS

Mr. Davis indicated he was in receipt of correspondence from the Dawson family thanking the Public Works crew for the excellent job when responding to their chipping request.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Ms. Noll, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:42 p.m.

Date Approved

Borough Secretary