

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, NOVEMBER 15, 2010 AT 8:00 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, Kenneth Robb and Carrie Verbanick. Also attending were Mayor Ina Jean Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

MINUTES

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – October 13, 2010

Workshop Meeting – October 18, 2010

Regular Meeting – October 18, 2010

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated there were various sessions held and during such sessions pending/potential litigation and personnel matters were discussed.

PUBLIC COMMENTS

NONE.

REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

President's Report

Mr. Pasternak noted the Borough offices would be closed on November 25th and 26th, in observance of the Thanksgiving Holiday.

Mayor's Report

Mrs. Marton gave the October Stat Report.

Arrests: 17(15 adults/2 juveniles)

Burglary	1
Disorderly Conduct	3
DUI	3
False Reports to Law Enforcement	1
Forgery	1
Harassment	2
Public Drunkenness	1
Robbery	3*
(each person also charged with simple assault, terroristic threats, unlawful restraint)	
Receiving Stolen Property	2
(each person also charges with criminal conspiracy)	
Summary Traffic Violations	89
Total Incidents	455

Finance

Mr. Dillinger, Chairperson, stated he had one motion to present.

A motion was made by Mr. Dillinger, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of October 31, 2010.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	103197-103260	\$ 365,311.56
Fire Protection	0-0	\$ 0.00
	0-0	\$ 0.00
Super Fund	None	\$ 0.00
Solid Waste	600207-60028	\$ 44,866.10
Pool/Park Fund	900397-900407	\$ 3,294.99
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350121-350124	\$ 9,829.77
Total Bills Paid		\$ 423,302.42

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 34,535.29
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 3,500.00
Super Fund	\$ 0.00

Solid Waste	\$	2,441.59
Pool Fund	\$	1,773.10
Capital Projects	\$	0.00
Capital Debt	\$	7,964.76
Liquid Fuels	\$	<u>11,655.00</u>
Total Accounts Payable	\$	61,869.74

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Verbanick, Chairperson, noted there would be a one day delay in the garbage collection due to the Thanksgiving Holiday. This will only affect the Thursday, November 25th and Friday, November 26th routes. Thursday's route will be picked up on Friday and Friday's route will be picked up on Saturday.

PARKS AND RECREATION

Mr. Robb, Chairperson, announced the Recreation Board would be sponsoring a Holiday Craft Show. This will be held on Saturday, December 4th from 10:00 a.m. until 4:00 p.m. at the White Oak Athletic Association.

Mr. Robb noted the Recreation Board is sponsoring an Evening with Santa, which will be held on Sunday, December 5th starting at 6:00 p.m. at the White Oak Athletic Association.

Mr. Robb stated the Borough was approached by Rainbow Volunteer Fire Company to see if the Borough would assist it in holding the "Season of Lights" event. The event is set for Saturday, November 20th. It includes pancake lunch/dinner at Rainbow Fire Hall from 2 to 5, Santa will also be attending. Santa will then arrive by fire truck at Oak Park Mall at 6:00 p.m. at which time the Christmas tree will be lit and Santa will meet with the children and provide treat bags. Cookies along with coffee and hot cocoa will be serviced and you will be able to listen to various choirs singing carols.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 21 permits issues for a total of \$877.00 in fees for the month of October there were also 11 violation notices issued.

A motion was made by Mr. Babyak, seconded by Mr. Dillinger to accept the preliminary and final approval of the Rite Aid site plan.

Motion carried unanimously.

PUBLIC SAFETY

Mr. Massung, Chairperson, announced the Borough would be accepting applications for part-time police/patrol officers at any time. Candidates must have Act 120 Certification and can pick up the necessary application packets at the Borough office.

A motion was made by Mr. Massung, seconded by Mr. Dillinger to install a street light at the corner of Carmella Drive and Longvue Drive. He noted the Borough received a petition requesting the lighting and this has been reviewed and recommended by the police department.

Motion carried unanimously.

PUBLIC WORKS

Mr. Davis, Chairperson, indicated he had several motions to introduce and several announcements.

Mr. Davis announced the Leaf Composting Program will end Friday, December 3rd. There will be no pick up on November 11, 25 or 26. These are scheduled holidays for the Public Works department.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, authorizing payment in the amount of \$753,007.91 to Morgan Excavating L.P. for work performed in the month of October.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the proper officials to sign Change Order 2 in the amount of \$19,281.00 for additional work on Public Road, inlet riser and High Drive and Public Road, milling; Change Order 3 in the amount of \$2,895.00 for additional work on Rankin Road, inlet riser and Center St. raise manhole; Change Order 4 in the amount of \$25,000 for additional work on Clark Street – subgrade; Change Order 5 in the amount of \$5,200.00 for additional work on Congress Street – 12” DR14 Pipe installed; with Morgan Excavating L.P. under Contract 9775-10-01.

Mr. Massung asked if this was the final payment on the project.

Mr. Hultberg noted this would be the next to the last payment for construction (excludes payment of the retainage amount)

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Robb, authorizing the proper officials to sign the Certificate of Substantial Completion with Morgan Excavating L.P. on contract 9775-10-01. This has been approved by the Borough’s Engineer, The EADS Group.

Motion carried unanimously.

Mr. Davis announced that Duquesne Light would be installing/upgrading equipment along Cool Springs Road and Poinsettia Drive within the next several weeks.

TAX COLLECTOR’S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$18,760.81 on the 2010 Tax Duplicate, for the period of October 1, 2010 – October 31, 2010.

Commission due – \$206.50 (55 accounts @ \$3.75)

Assessed Value	\$336,655,388.00
Exonerations (Less)	\$ 170,500.00
Additions	\$ 275,200.00
Abatement Values	\$ 597,050.00
Adjusted Value	\$336,163,038.00
Value of statements (actual)	\$ 1,398,438.24
Act 77 Revoked @ Face	\$ 191.45
Act 77 Eligible @ Face	<u>\$ 42,765.37</u>
Corrected Value of Statements	\$ 1,355,864.32
Collected from – 10/01/10 –10/31/10	\$ 18,760.81
Discount (add)	\$ 0.00
Less Penalty (sub)	<u>\$ 1,705.57</u>
Total Credited to Duplicate	\$ 17,055.24
Amount Previously Collected	\$ 1,265,709.79
Collections	\$ 17,055.24
Total Collected	<u>\$ 1,282,765.03</u>
Balance to be collected	\$ 73,099.29

Delinquent/Liened Real Estate

Keystone Municipal Collections, Delinquent/lienied Real Estate Tax Collector, turned in \$921.18 in delinquent real estate taxes plus costs for the collection period of September 26, 2010 – October 25, 2010.

Commission due	- \$	5.93
Costs	- \$	<u>0.00</u>
Total Due	- \$	5.93

Earned Income Tax Collector

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$13,109.11 (current year minus refunds/non-resident distributions) and \$3,356.48 (prior year minus refunds/non-resident distributions) in current Earned Income Tax for the collection period of September 26, 2010 – October 25, 2010.

Commission due	- \$	330.04
Costs	- \$	<u>1.98</u> (Postage for refunds & Account Reactivation)
Total Due	- \$	332.02

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$0.00 (audited) in delinquent Earned Income Tax, including costs for the collection period of September 26, 2010 – October 25, 2010.

Commission due	- \$	0.00
Costs	- \$	0.00
	- \$	0.00

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$0.00 in Local Service Tax, \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections for the collection period September 26, 2010 – October 25, 2010.

Commission due	- \$	0.00
Costs	- \$	0.00
Total Due	- \$	0.00

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$0.00, in delinquent Business Privilege Tax, \$6,584.30 in delinquent Mercantile Tax for the collection period of September 26, 2010 – October 25, 2010.

Commission due	- \$	658.43
Costs	- \$	0.00
Total Due	- \$	658.43

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended the Workshop Sessions on November 10 and November 15. The EADS Group has been working on the items outlined at those meetings.

A motion was made by Mr. Babyak, seconded by Ms. Verbanick, to accept the Engineer's Report and pay Invoice No. 43080 and 43081, dated October 28, 2010, in the amount of \$14,990.47.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present one (1) resolution for consideration.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Solicitor's Report and pay Invoice No. WOB 260 dated November 15, 2010, in the amount of \$1,775.55.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Verbanick read the Animal Control Officer's and Wildlife Officer's Reports for the month of September 2010.

Trisha Hroblak – Animal Control
Report for the month of October 2010
Not submitted at this time.

Dave Collura – Wildlife Control
Report for the month of October 2010

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	9	9
Bats	0	0	
Birds/Fowl	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	2	1	
Rabbits	0	1	
Raccoons	6	11	
Opossums	1	2	
Skunks	17	2	
Squirrels	1	2	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$180.00
Grand Total: \$670.00			

A motion was made by Ms. Verbanick, seconded by Mr. Robb, to accept the Wildlife Control Officer's Report and pay the fee due in the amount of \$670.00 for the month of October.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Resolution No. 3593 by short title for adoption.

R-3593 REAL ESTATE TAX REFUNDS

A motion was made by Mr. Dillinger, seconded by Mr. Massung, to adopt Resolution No. 3593 as read by Mr. Leckman.

Mr. Pasternak declared Resolution No. 3593 officially adopted.

NEW BUSINESS

Mr. Massung wished everyone a Happy Thanksgiving.

OLD BUSINESS

Mr. Massung indicated Sampson Mills Church held a service last month honor elected officials and public servants.

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:13 p.m.

Date Approved

Borough Secretary