

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, NOVEMBER 17, 2014 AT 7:30 P.M.**

**CALL TO ORDER**

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll, David Pasternak and Kenneth Robb. Also attending were Mayor Ina Marton Solicitor Krisha Mackulin, Engineer Representative Donald Hultberg, and Borough Secretary Nancy Greenland.

**MINUTES**

Ms. Noll asked if there were any corrections to the following Minutes:

Regular Meeting – February 17, 2014  
Workshop Meeting – April 16, 2014  
Workshop Meeting – October 15, 2014  
Workshop Meeting – October 20, 2014  
Regular Meeting – October 20, 2014

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Ms. Mackulin stated a short Executive Session was held before this evening meeting at which time personnel matters and potential litigation were discussed. She also indicated a session was held on October 27 at which police contract negotiations were discussed.

**PUBLIC COMMENTS**

NONE

**PRESIDENT'S REPORT AND COG REPRESENTATIVE**

Ms. Noll noted a Food Drive is being conducted for the Sampson's Mills Food Pantry. Non-perishable items may be dropped off at the municipal building. Ms. Noll stated Borough offices will be closed on Thursday and Friday, November 27 and 28 in observance of the Thanksgiving Holiday.

**MAYOR'S REPORT**

October 2014 Stat Report for the Police Department.

ARRESTS: 15 (15 adults/0 juvenile)

Accidents Involving Damage to Attended Vehicle or Property "Hit & Run"	1
Disorderly Conduct	3
Drug Offenses	5
DUI	2
Indecent Exposure	1
Ordinance Violation	1
Theft	2
Summary Traffic Violations	144
Total Incidents	892

Ms. Marton stated she received a note from a resident express what a great job the Recreation Board did with the Halloween Parade.

**FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of October 31, 2014.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107354-107461	\$ 268,667.17
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600399-600404	\$ 53,031.82
Pool/Park Fund	901101-901117	\$ 3,877.79
Capital Expenditures	180033	\$ 4,975.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350301-350305	\$ 10,762.91
Total Bills Paid		\$ 341,314.69

## Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 0.00

Motion carried unanimously. (Roll Call Vote)

Mr. Massung announced the 2013 Financial Statement has been received and should be available on the Borough's website for review December 1, 2014.

Mr. Massung announced the 2015 Budget will be available December 1, 2014. Until that date the Finance Committee will continue working on the finance plan for the upcoming year.

## **HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, announced there will be a one day delay in the garbage collection starting Thursday, 11/27 (Thanksgiving). Thursday's route will be picked up on Friday and Friday's route on Saturday.

A motion was made by Mr. Pasternak, seconded by Mr. Massung, authorizing the proper officials to satisfy the following municipal lien that have been paid in full:

<u>Lot &amp; Block</u>	<u>Lien Docket</u>
650-E-00036	GD11-20721

Motion carried unanimously.

A motion was made by Mr. Pasternak, seconded by Mr. Massung, authorizing a "Letter of Interest" be sent to Twin Rivers COG with regards to participating in the joint Tri-COG Landing Banking Program. The Borough will make a final decision once additional information is provided with regards to the proposed contract.

Motion carried unanimously.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, announced the following:

Season of Lights – Saturday, November 22, Pancakes with Santa will be held at Rainbow V.F. Hall from 2 to 5 pm. Festivities will continue at Oak Park Mall from 5:30 to 8 pm. Santa will arrive by fire truck at approx. 6 pm; immediately followed by the Christmas Tree Lighting Ceremony and Santa will greet the children. Refreshments will be served, various groups will be providing caroling and Christmas music.

Holiday Craft Show will be held Saturday, December 6 from 10 am to 4 pm at WOAA. This event is sponsored by the Recreation Board

Evening with Santa will be Sunday, December 7 from 6 pm to 8 pm at WOAA. This event is sponsored by the Recreation Board

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson, noted the permit report for the month of October 2014 indicates 17 permits were issued with fees totaling \$1,445.00.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to appoint Jonathan Stark to the Zoning Hearing Board as an alternate. Mr. Stark has expressed interested in becoming involved with the Board.

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the structure located at be 460-R-267 - 821 Vermont Ave. be placed on the borough's list for demolition.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Pasternak, authorizing the structure located at be 461-P-237 – 483 McCully St. be placed on the borough's list for demolition.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the structure located at 460-R-258 – 815 Vermont Ave. be placed on the borough's list for demolition.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the structure located at 551-E-297 – 2602 Henderson Rd. be placed on the borough's list for demolition.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the structure located at 650-S-251 – 949 Coulter Rd. be placed on the borough's list for demolition.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the structure located at be 560-R-217 – 120 Congress St. be placed on the borough’s list for demolition.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing the structure located at 550-N-259 - 1710 California Ave. be placed on the borough’s list for demolition.

Motion carried unanimously. (Roll Call Vote)

Ms. Mackulin noted two of the site have placed fire escrow fund with the Borough. These funds will be used to raze those particular structures.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, stated he two motions.

A motion was made by Mr. Babyak, seconded by Mr. Davis, authorizing the proper Borough officials to enter in an Attorney General Grant Agreement for \$1,000, for two Portable Breathalyzer Units.

Motion carried unanimously.

## **PUBLIC WORKS**

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

Mr. Nagy announced there will be no leaf composting pickup on Thursday, November 27 and Friday, November 28, due to the Thanksgiving Day Holidays.

A motion was made by Mr. Nagy, seconded by Mr. Babyak, authorizing Public Works to provide snow removal services to South Versailles Twp. 2014/2015 winter. As in the past South Versailles will provide the rock salt and then be charged for man and equipment hours.

## **TAX COLLECTOR’S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$11,218.97 on the 2014 Tax Duplicate, for the period of October 1, 2014 – October 31, 2014.

Commission Due - \$90.00 (24 invoices paid x \$3.75)

Assessed Value	\$394,085,277.00
Exonerations (Less)	\$ 4,174,800.00
Additions	\$ 1,268,700.00

Page 5 of 9

**Regular Meeting  
November 17, 2014**

Abatement Values	\$
Adjusted Value	\$391,179,177.00
Value of statements (actual)	\$ 1,822,894.96
Act 77 Revoked @ Face	\$ 354.67
Act 77 Eligible @ Face	<u>\$ 47,146.15</u>
Corrected Value of Statements	\$ 1,776,103.48
Collected from – 10/01/14 – 10/31/14	\$ 11,218.97
Discount (add)	\$ 28.88
Less Penalty (sub)	<u>\$ 596.42</u>
Total Credited to Duplicate	\$ 10,651.43
Amount Previously Collected	\$ 1,651,712.19
Collections	\$ 10,651.43
Total Collected	<u>\$ 1,662,363.62</u>
Balance to be collected	\$ 113,739.86

### Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$2,435.20 taxes and costs collected for the collection period of September 26, 2014 to October 25, 2014.

<b>Commission due</b>	- \$	<b>50.61</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>50.61</b>

### Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$40,237.32 in current and delinquent Earned Income Tax for the collection period of October 1, 2014 – October 31, 2014.

<b>Commission due</b>	- \$	<b>624.03</b>
<b>Costs</b>	- \$	<b>2.40 (postage)</b>
<b>Total Due</b>	- \$	<b>626.43</b>

### Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$177.78 in Local Service Tax for the collection period of October 1, 2014 – October 31, 2014.

<b>Commission due</b>	- \$	<b>3.56</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>3.56</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period September 26, 2014 – October 25, 2014.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$2,106.77 in delinquent Business Privilege Tax, \$1,579.95 in delinquent Mercantile Tax for the collection period of September 26, 2014 – October 25, 2014.

<b>Commission due</b>	- \$	<b>223.94</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>223.94</b>

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Hultberg, Engineer Representative, noted the firm has been working on those items outline at the Workshop Meetings held last Wednesday and this evening.

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Engineer's Report.

### **SOLICITOR'S REPORT**

Ms. Mackulin, Solicitor, stated she would present a resolution for consideration later in the meeting. She indicated she had given her report in the Workshop. She further noted she prepared several proposed ordinances these will be presented under New Business.

A motion was made by Mr. Babyak, seconded by Mr. Pasternak, to accept the Solicitors' Reports and pay fees due to Krishna Mackulin, Dodaro, Matta & Cambest, for the month of October 2014, totaling \$4,712.93

Motion carried unanimously. (Roll Call Vote)

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of October.

**Ferree Kennels** – Animal Control Officer

OCTOBER

Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	1
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	3
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 25.00
<b>Total Due</b>	<b>\$ 75.00</b>

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of October and paying the fees due of \$75.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control, October**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	6	6
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	24	7	
Opossums	9	3	
Rabbits	0	1	
Raccoons	21	15	
Skunks	6	0	
Squirrels	4	0	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 120.00</b>

**Grand Total: \$610.00**

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Wildlife Control officer's report for the month of October and pay the fees due of \$610.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**



Ms. Mackulin read Resolution No. 4033 by short title for adoption.

**R-4033 REAL ESTATE TAX REFUND**

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adopt Resolution No. 4033 by short title.

Ms. Noll declared Resolution Number 4030 adopted.

**NEW BUSINESS**

A motion was made by Mr. Pasternak, seconded by Mr. Nagy, authorizing the preparation and advertisement of an ordinance repealing Ordinance No. 3188, this ordinance prohibited the carrying of firearms on Borough property.

Motion carried unanimously.

A motion was made by Mr. Robb, seconded by Mr. Pasternak, authorizing the preparation and advertisement of an ordinance vacating an unopened portion of Center St. Ext. at the intersection with Rankin Road.

Ms. Mackulin indicated this request was made by an adjacent property owner.

Motion carried unanimously.

Ms. Mackulin indicated there were several other proposed ordinances (feral cats and dog regulations) that need some further review. These will be considered for adoption at a later date.

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Pasternak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:50 p.m.

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Date Approved

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Borough Secretary