

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, DECEMBER 21, 2009 AT 8:00 P.M.**

CALL TO ORDER

Mr. Petro, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Petro led those attending in the Pledge of Allegiance.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, Jack Petro Jr. and Kenneth Robb. Also attending were Mayor Ina Jean Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

Mr. Massung asked for the floor. He noted that two members of White Oak EMS recently received special awards and he wanted to acknowledge their accomplishments.

Mr. Massung advised that Todd Boast, received the Director's Award of Excellence and that Fred Cooley received the Commander's Award. He asked the gentlemen to come forward that that Council could express their appreciation for their excellent service.

MINUTES

Mr. Petro asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – November 11, 2009
Workshop Meeting – November 16, 2009
Regular Meeting – November 16, 2009

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated there were various sessions held and during such sessions pending litigation and personnel matters were discussed.

PUBLIC COMMENTS

No One Expressed Interest in Speaking.

REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

President's Report

Mr. Petro noted the Borough office would be closed on Thursday and Friday, December 24 and December 25th in observance of the Christmas holiday. He further advised the office would also be closed on January 1st in observance of the New Year's holiday.

Mayor's Report

Mrs. Marton gave the November Stat Report.

Arrests: 18 (13 adults/5 juveniles)

Assault	8 (1 aggravated; 3 simple; 4 harassment)
Causing or Risking a Catastrophe	2
Criminal Trespass	1
DUI	3
Terroristic Threats	1
Theft	3
Summary Traffic Violations	70
Total Incidents	692

Finance

Mr. Dillinger, Chairperson, noted he would have several items to present during the meeting.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of November 30, 2009.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	102069-102177	\$ 112,849.54
Fire Protection	300007	\$ 3,221.00
	310009	\$ 3,221.00
Super Fund	0-0	\$ 0.00
Solid Waste	600179-600182	\$ 2,395.00
Pool/Park Fund	900236-900244	\$ 3,096.54
Capital Expenditures	0-0	\$ 0.00
Liquid Fuels	350076-350081	\$ 9,424.08
Total Bills Paid		\$ 177,459.94

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 61,913.97
Fire Protection	\$ 0.00
Super Fund	\$ 6,250.00
Solid Waste	\$ 0.00
Pool Fund	\$ 253.32

Capital Projects	\$	0.00
Liquid Fuels	\$	<u>7,621.70</u>

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Mr. Davis, Chairperson, advised residents there would be no garbage collection on Friday, December 25 due to the Christmas Holiday. The Friday route would be collected on Saturday December 26. The collection would be the same for the New's Year Holiday the following week.

PARKS AND RECREATION AND COG REPRESENTATIVE

Mr. Pasternak, Chairperson, noted the Recreation Board sponsored a Holiday Craft Show on December 5 and an Evening With Santa on December 6th. He thanked the Board members for the excellent job they did in holding these events.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 24 violation notices and 25 construction permits issued in November for fees totaling \$934.00.

PUBLIC SAFETY

Mr. Massung, Chairperson, noted Mayor Marton was elected Vice Chairperson of the Allegheny County Mayor's Association.

PUBLIC WORKS

Mr. Robb, Chairperson, noted the activity report was available for review during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$11,934.78 on the 2009 Tax Duplicate, for the period of November 1, 2009 – November 30, 2009.

Commission due – \$172.50 (46 accounts @ \$3.75)

Assessed Value	\$336,915,588.00
Exonerations (Less)	\$ 470,200.00
Additions	\$ 952,600.00
Abatement Values	\$ 522,600.00
Adjusted Value	\$336,875,388.00

Value of statements (actual)	\$ 1,401,401.62
Act 77 Revoked @ Face	\$ 750.00
Act 77 Eligible @ Face	\$ <u>42,989.04</u>
Corrected Value of Statements	\$ 1,359,162.58

Collected from – 11/01/09 –11/30/09	\$ 11,943.78
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ <u>1,075.53</u>
Total Credited to Duplicate	\$ 10,859.25
Amount Previously Collected	\$ 1,288,728.38
Collections	\$ 10,859.25
Total Collected	\$ <u>1,299,587.63</u>
Balance to be collected	\$ 59,574.95

Delinquent/Liened Real Estate

Keystone Municipal Collections, Delinquent/lienied Real Estate Tax Collector, turned in \$251.13 in delinquent real estate taxes plus costs for the collection period of October 26, 2009 – November 25, 2009.

Commission due	- \$ 5.82
Costs	- \$ <u>475.00</u> (Lien Satisfaction, Estate Claims, Civil Complaints)
Total Due	- \$ 480.82

Earned Income Tax Collector

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$72,796.81 in current Earned Income Tax for the collection period of October 26, 2009 – November 25, 2009.

Commission due	- \$ 1,092.13
	- \$ <u>0.00</u>
Total Due	- \$ 1,092.13

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$1,427.35 in delinquent Earned Income Tax and \$1,396.82 (audited) in delinquent Earned Income Tax, including costs for the collection period of October 26, 2009 – November 25, 2009.

Commission due	- \$ 0.00
Costs	- \$ <u>211.38</u> – Constable Services, DMV, Writs of Execution, Postage
	\$ 211.38

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$165.89 in Local Service Tax and had nothing to report regarding the Business Privilege and Mercantile Tax collections for the collection period October 26, 2009 – November 25, 2009.

Commission due	- \$ 165.89
Costs	- \$ <u>0.00</u>

Total Due - \$ 165.89

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$6,974.56 in delinquent Business Privilege Tax, \$109.19 in delinquent Mercantile Tax for the collection period of September 26, 2009 – November 25, 2009.

Commission due - \$ 421.69
Costs - \$ 0.00
Total Due - \$ 421.69

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended the Workshop Sessions on December 16 and 21 and is working on those items outlined at the sessions.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Engineer's Report.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present several ordinance and resolution for consideration.

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Solicitor's Report and pay Invoice No. WOB 238, dated December 21, 2009, in the amount of \$2,790.00 including \$30.00 in advanced costs.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Davis read the Animal Control Officer's and Wildlife Officer's Reports for the month of November 2009.

Trisha Hroblak – Animal Control
Report for the month of November 2009

911 Calls Taken	8
Municipality/Residents Calls Taken	4
Complaints	0
Dogs Returned to Owners	11
Dogs Surrendered to Shelter	0
Dogs Humanely Disposed Of	0
Dogs Hit/Killed by Vehicle	0

Cats Returned to Owners	0
Cats Surrendered to Shelter	0
Cats Humanely Disposed Of	1
Individuals Filed Against	0
Citations Issued	0
After Hours Calls	4
 Total Due	 \$345.00

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Animal Control Officer's Report and pay the fee due in the amount of \$345.00 for the month of November.

Motion carried unanimously.

Dave Collura – Wildlife Control - Report for the month of November 2009

	Live Trap	Road Kill
Deer	0	8
Birds/Fowl	0	0
Chipmunk	0	0
Degas	0	0
Groundhogs	7	0
Rabbits	0	1
Raccoons	14	6
Opossums	12	1
Skunks	17	0
Squirrels	16	1
Snakes	0	0
Turtles	0	0
Total Due	\$300.00	\$125.00

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the Wildlife Control Officer's Report and pay the fee due in the amount of \$425.00 for the month of November.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Resolution No. 3561 by short title for adoption.

R-3561 2010 Budget Appropriations (Revenues/Expenditures)

A motion was made by Mr. Dillinger, seconded by Mr. Pasternak, to adopt Resolution No. 3561 as read by Mr. Leckman.

Mr. Petro declared Resolution No. 3561 officially adopted.

Mr. Leckman read Ordinance No. 3562 by short title for adoption.

O-3562 2010 Tax Levy – 41.6

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to adopt Ordinance No. 3562 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Petro declared Ordinance No. 3562 officially adopted.

Mr. Leckman read Ordinance No. 3563 by short title for adoption.

O-3563 Increasing Indebtedness \$4,736.378

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to adopt Ordinance No. 3563 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Petro declared Ordinance No. 3563 officially adopted.

Mr. Leckman read Resolution No. 3564 by short title for adoption.

**R-3564 Authorizing Two Loans – Commonwealth of Pennsylvania
 Pennsylvania Infrastructure Bank**

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to adopt Resolution No. 3564 as read by Mr. Leckman.

Mr. Petro declared Resolution No. 3564 officially adopted.

Mr. Leckman read Resolution No. 3565 by short title for adoption.

**R-3565 Authorizing A Loan – Allegheny County, Authority For Improvements in
 Municipalities.**

A motion was made by Mr. Robb, seconded by Mr. Babyak, to adopt Resolution No. 3565 as read by Mr. Leckman.

Mr. Petro declared Resolution No. 3565 officially adopted.

Mr. Leckman read Resolution No. 3566 by short title for adoption.

R-3566 2010 Police Pension Contribution - Not To Exceed 6.6%

A motion was made by Mr. Dillinger, seconded by Mr. Pasternak, to adopt Resolution No. 3566 as read by Mr. Leckman.

Mr. Petro declared Resolution No. 3566 officially adopted.

NEW BUSINESS

Mr. Pasternak noted the Borough was in receipt of a letter of resignation from John W. Petro, Jr. for the position he held as a Council member.

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, to accept the resignation of Mr. Petro.

Motion carried unanimously.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to appoint John W. Petro, Jr. to the position of Borough Manager effective at 8:00 a.m. December 22, 2009.

Motion carried unanimously.

OLD BUSINESS

None

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Robb, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:19 p.m.

Date Approved

Borough Secretary