

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, DECEMBER 15, 2014 AT 7:30 P.M.**

CALL TO ORDER

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll and Kenneth Robb. Also attending were Mayor Ina Marton Solicitor Krisha Mackulin, Engineer Representative Donald Hultberg, and Borough Secretary Nancy Greenland.

Council member David Pasternak was absent.

MINUTES

Ms. Noll asked if there were any corrections to the following Minutes:

Workshop Meeting – March 12, 2014
Workshop Meeting – April 21, 2014
Regular Meeting – April 21, 2014
Workshop Meeting – July 16, 2014
Workshop Meeting – November 12, 2014
Public Hearing, Dangerous Structures – November 17, 2014
Workshop Meeting – November 17, 2014
Regular Meeting – November 17, 2014

A motion was made by Mr. Babyak, seconded by Mr. Davis, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Ms. Mackulin stated a short Executive Session was held before this evening meeting at which time personnel matters were discussed.

PUBLIC COMMENTS

Fred Haynes – 98 Carmella Drive

Mr. Haynes expressed concern regarding the following:

- Borough does not require employees to be residents.
- Borough does not require employees to get annual physicals
- Borough does not have job descriptions for its 22 employees
- Borough does not any Afro-Americans working for it.

Mr. Haynes noted Ms. O'Brien replaced Wayne Washowich, who was released for not securing state certification, doesn't have her state certifications. He indicated she is not permitted to sign off on even a roofing permit and that she should not be able to use the Borough vehicle.

He requested council consider pulling the hard drives of the office staff and having those decoded to see how much personnel business is being conducted by staff.

He also indicated there were several mistakes in the budget but was unable to get an answer to several questions he had this afternoon, as Ms. Greenland was preparing for tonight's meeting.

Ms. Noll responded to one of the comments made by Mr. Haynes that Mr. Washowich retired and based on the current duties Mr. O'Brien is performing she is not required to have state certification. Ms. O'Brien just recently secured the necessary credits she needs in order to take the certification course/test.

Mr. Haynes insisted that she is required to have at least two (2) certifications. This is what he is being told by the instructor, who he personally knows.

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Ms. Noll noted Borough offices will be closed on Thursday and Friday, December 25 and December 26 in observance of the Christmas Holiday and on Thursday, January 1st in observance of the New Year's Day Holiday.

MAYOR'S REPORT

November 2014 Stat Report for the Police Department.

ARRESTS: 16 (15 adults/ 1 juvenile)

Assault	2
Burglary	1
Disorderly Conduct	2
Drug Offenses	6
DUI	1
Harassment	1
Public Drunkenness	2
Theft	1

Summary Traffic Violations

109

Total Incidents

783

FINANCE REPORT

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of November 30, 2014.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107462-107507	\$ 34,617.20
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600405-600408	\$ 40,044.23
Pool/Park Fund	901118-901119	\$ 521.08
Capital Expenditures	180033	\$ 4,975.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350306-350309	\$ 8,891.26
Total Bills Paid		\$ 84,073.77

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 527.08
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 527.08

Motion carried unanimously. (Roll Call Vote)

HEALTH, ENVIRONMENT AND CABLE

In the absence of Mr. Pasternak, Chairperson, Mr. Robb announced there will be a one day delay in the garbage collection starting Thursday, 12/25 (Christmas) and there will be a one day delay in both the garbage and recycling pickup starting with Thursday, January 1st (New Year's Day) Thursday's route will be picked up on Friday and Friday's route on Saturday.

PARKS AND RECREATION

Mr. Robb, Chairperson, noted the Recreation Board is holding a Dance for Grades 5 to 8 on the 19th.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted the permit report for the month of November 2014 indicates 6 permits were issued with fees totaling \$325.00, there were also 10 violation notices issued.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to appoint Carl Laird as an alternate to the Zoning Hearing Board.

Motion carried unanimously.

PUBLIC SAFETY

Mr. Babyak, Chairperson, had nothing to report at this time.

PUBLIC WORKS

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$16,529.70 on the 2014 Tax Duplicate, for the period of November 1, 2014 – November 30, 2014.

Commission Due - \$150.00 (40 invoices paid x \$3.75)

Assessed Value	\$394,085,277.00
Exonerations (Less)	\$ 4,951,700.00
Additions	\$ 1,288,700.00
Abatement Values	\$
Adjusted Value	\$390,422,277.00
Value of statements (actual)	\$ 1,819,367.81
Act 77 Revoked @ Face	\$ 354.67
Act 77 Eligible @ Face	\$ 47,146.15
Corrected Value of Statements	\$ 1,772,576.33
Collected from – 11/01/14 – 11/30/14	\$ 16,529.70
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 1,502.70
Total Credited to Duplicate	\$ 15,026.96
Amount Previously Collected	\$ 1,662,363.62

Collections	\$ 15,026.96
Total Collected	<u>\$ 1,677,390.58</u>
Balance to be collected	\$ 95,185.75

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$15,242.18 taxes and costs collected for the collection period of October 26, 2014 to November 25, 2014.

Commission due	- \$ 522.59
Costs	- \$ 18.05 (Lien Satisfaction/Constable Fee)
Total Due	- \$ 540.64

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s) turned in \$77,857.57 in current and delinquent Earned Income Tax for the collection period of November 1, 2014 – November 30, 2014.

Commission due	- \$ 1,198.81
Costs	- \$ 1.00 (postage)
Total Due	- \$ 1,199.81

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$2,192.94 in Local Service Tax for the collection period of November 1, 2014 – November 30, 2014.

Commission due	- \$ 43.67
Costs	- \$ 0.00
Total Due	- \$ 43.67

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period October 26, 2014 – November 25, 2014.

Commission due	- \$ 0.00
Costs	- \$ 0.00
Total Due	- \$ 0.00

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$9,338.16 in delinquent Business Privilege Tax, \$118.72 in delinquent Mercantile Tax for the collection period of October 26, 2014 – November 25, 2014.

Commission due	- \$ 493.79
Costs	- \$ 0.00
Total Due	- \$ 493.79

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, noted the firm has been working on those items outline at the Workshop Meetings held last Wednesday and this evening.

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Engineer's Report.

SOLICITOR'S REPORT

Ms. Mackulin, Solicitor, stated she would present a resolution for consideration later in the meeting. She indicated she had given her report in the Workshop. She further noted she prepared several proposed ordinances these will be presented under New Business.

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Solicitors' Reports and pay fees due to Krisha Mackulin, Dodaro, Matta & Cambest, for the month of November 2014, totaling \$5,848.65.

Motion carried unanimously. (Roll Call Vote)

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Robb read Animal Control and Wildlife Officer's Reports for the month of November.

Ferree Kennels – Animal Control Officer	November
Ferree Kennels – Animal Control Officer	
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	4
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 0.00
Total Due	\$ 50.00

A motion was made by Mr. Robb, seconded by Mr. Nagy, to accept the Animal Control officer's reports for the month of November and paying the fees due of \$50.00.

Motion carried unanimously.

Dave Collura – Wildlife Control, November

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	6	6
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	3	1	
Opossums	13	4	
Rabbits	0	2	
Raccoons	16	9	
Skunks	3	1	
Squirrels	0	1	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 120.00

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Wildlife Control officer's report for the month of November and pay the fees due of \$610.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Ms. Mackulin read Resolution No. 4034 by short title for adoption.

R-4034 2015 BUDGET APPROPRIATIONS – REVENUES/EXPENDITURES

A motion was made by Mr. Robb, seconded by Mr. Massung, to adopt Resolution No. 4034 by short title.

Motion carried unanimously.

Ms. Noll declared Resolution Number 4034 adopted.

Ms. Mackulin read Ordinance No. 4035 by short title for adoption.

O-4035 REPEALING ORDINANCE 3188 WHICH REMOVES THE RESTRICTION OF POSSESSION OF FIRE ARMS ON MUNICIPAL PROPERTY

A motion was made by Mr. Nagy, seconded by Mr. Babyak, to adopt Ordinance No. 4035 by short title.

Motion carried unanimously.

Ms. Noll declared Ordinance Number 4035 adopted.

Ms. Mackulin read Ordinance No. 4036 by short title for adoption.

O-4036 2015 TAX LEVY – 4.66 MILS.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to adopt Ordinance No. 4036 by short title.

Motion carried unanimously.

Ms. Noll declared Ordinance Number 4036 adopted.

Ms. Mackulin read Resolution No. 4037 by short title for adoption.

R-4037 REAL ESTATE TAX REFUND

A motion was made by Mr. Robb, seconded by Mr. Babyak, to adopt Resolution No. 4037 by short title.

Motion carried unanimously.

Ms. Mackulin read Resolution No. 4038 by short title for adoption, noting the items listed are the 2006 financial records which no longer need to be kept.

R-4038 RECORD RETENTION/DISPOSITION

A motion was made by Mr. Davis, seconded by Mr. Babyak, to adopt Resolution No. 4038 by short title.

Motion carried unanimously.

NEW BUSINESS

NONE

OLD BUSINESS

NONE

ADJOURNMENT

Council wished everyone "Happy Holidays".

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:44 p.m.

Date Approved

Borough Secretary