

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, FEBRUARY 21, 2011 AT 8:00 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given lead by scouts Alec Regan and Bradley Kitchen.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, Kenneth Robb and Carrie Verbanick. Also attending were Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

Mayor Ina Marton was absent.

PRESENTATION OF CERTIFICATES OF ACHIEVEMENT

Ms. Verbanick noted that in September the Borough was contacted by Boy Scouts Alec Regan and Bradley Kitchen asking why the Borough did not recycle plastics. A meeting was held with the young gentlemen and they were advised that the Borough was not required to recycle plastics, the cost to collect and the limited market for the product was cost prohibitive. Prior to meeting with the scouts they had gathered information and located a company called Greenstar that recycles plastics in the Pittsburgh area. Contact was made with Greenstar who informed the Borough they recycled plastic for Elizabeth Twp. whose recycling is picked up through Twin Rivers COG, who also picks up the borough recycling. Contact was then made with John Palyo of Twin Rivers COG who indicated the plastics could be added to our program without any additional cost to the Borough.

Alec and Bradley got together and decided to conduct a poster contest in the local schools to promote the expanded recycling program. A number of students participated in the contest and the poster chosen to promote the plastic recycling was designed by Nicholas nightingale a 5th grader from Francis McClure Middle School. The poster will be displayed at the schools and the through out the Borough to promote recycling. It will also be featured in this year's municipal map and newsletters.

Ms. Verbanick thanked Scouts Regan and Kitchen for their efforts in expanding the borough's recycling program and presented each with a Certificate of Appreciation from the Council and the Mayor.

Scoutmaster George Shaffer presented the scouts with a badge recognizing their efforts in advancing recycling in the Borough.

MINUTES

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – January 12, 2011
Workshop Meeting – January 17, 2010
Regular Meeting – January 17, 2010

There were none.

A motion was made by Mr. Massung, seconded by Mr. Dillinger, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated there were various sessions held and during such sessions pending/potential litigation and personnel matters were discussed.

PUBLIC COMMENTS

Brien Hranics – Mayor of Port Vue

Mr. Hranics indicated he was looking for support for local officials and residents to support a solidarity march with regards to cuts in public transportation. The march will start at 11:00 a.m. at the Port Vue Municipal Building and end up at the PAT Transit center in McKeesport. He stated Senator Brewster, along with Representative Kortz and County Council Member Bob Macey have committed to the march. He further noted that there are a lot of seniors in Port Vue who have no other resource but to use public transportation for grocery shopping and securing their medicine prescriptions. He noted the elimination of public transportation would have an adverse affect on Port Vue as well as White Oak.

REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

President's Report

Mr. Pasternak had nothing to report at this time.

Mayor's Report

In the absence of Mrs. Marton, Mr. Massung gave the January Stat Report.

Arrests: 16 (16 adults/0 juveniles)

Assault	2
Criminal Mischief	1
Disorderly Conduct	3
Drug Offenses	3

DUI	2
Public Drunkenness	3
Theft	2
Summary Traffic Violations	45
Total Incidents	475

Finance

Mr. Dillinger, Chairperson, stated he had one motion to present.

A motion was made by Mr. Dillinger, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of January 31, 2011.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	103472-103560	\$ 117,431.18
Fire Protection	0-0	\$ 0.00
	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600217-600220	\$ 64,265.85
Pool/Park Fund	900421-900423	\$ 1,227.66
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	231007	\$ 4,850.52
Liquid Fuels	350132-350137	\$ 28,463.66
Total Bills Paid		\$ 216,238.87

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 11,510.93
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 12,386.88
Total Accounts Payable	\$ 23,897.81

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Verbanick, Chairperson, Chairperson, announced the following:

A Computer and Electronics Collection Day has been set for April 16th from 10 am to 2 pm at the Municipal Building.

Annual Clean-up Day has been scheduled for April 30th, additional details will be provided at the March meeting.

That she and Mayor Marton were in contact with the vet for the animal helter to co-ordinate a date for the annual rabies clinic. We are tentatively looking at a date in May. Additional details will be announced at the March or April meeting.

A motion was made by Ms. Verbanick, seconded by Mr. Robb, authorizing the proper officials to satisfy municipal liens (26) which have been paid in full.

Amos	14581 Josephine Street	GD10-23933
Baldauf	2665 Main Street	GD10-23940
Dawson	110 Cool Springs Road	GD10-23969
DeJulius	2923 State Street	GD11-72
Klebak	3329 Jacks Run Road	GD11-487
Farkas	107 Senate St (Rear)	GD11-679
Hines	109 Park Way (2 nd Floor)	GD10-25196
Holmes	1625 Vermont Avenue	GD10-24198
Jones	3411 Foster Road	GD10-24101
Katsakis	1204 Fawcett Avenue	GD10-24088
Kieffer	2654 Messinger Lane	GD10-24092
Kolcun	139 Marietta Drive	GD11-947
Kuchma	426 Oliver Drive	GD10-24576
Manges	1609 Kansas	GD10-24902
Miller	1115 Summitt Street	GD10-24789
Oliver	113 Sharp Road	GD10-23946
Orlando	1209 Monongahela Blvd	GD11-856
Osborne	1631 California	GD11-169
Shega	602 McKee Road	GD11-312
Smith	1 Allen Way	GD11-328
Stratigos	3008 State Street	GD10-23959
Tomas	2402 O'Neil Blvd	GD11-873
Tropper	1310 Kansas Avenue	GD11-457
Ulisse	1121 Center Street	GD11-869
Whiteman	807 Maple Street	GD11-462

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, announced the Recreation Board would be sponsoring the upcoming events.

Spring Craft Show is set for April 9th
Easter Egg Hunt is set for April 23rd

Additional details will follow.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 11 permits issues for a total of \$8,790.00 as well as amusement devices fees in the amount of \$1,575.00 for the month of January there were also 6 violation notices issued.

PUBLIC SAFETY

Mr. Massung, Chairperson, again noted the efforts of the Borough to reform the Historical Society. He asked that anyone interested in getting involved to contact him directly.

Mr. Massung noted one of the part-time officers will be put on the rotation schedule starting next week and the other officer should be on the rotation schedule within the next several weeks.

PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$11,386.86 on the 2010 Tax Duplicate, for the period of January 1, 2011 – January 31, 2011.

Commission due – \$131.25 (358 accounts @ \$3.75)

Assessed Value	\$336,655,388.00
Exonerations (Less)	\$ 170,500.00
Additions	\$ 282,700.00
Abatement Values	\$ 597,050.00
Adjusted Value	\$336,170,538.00
Value of statements (actual)	\$ 1,398,469.44
Act 77 Revoked @ Face	\$ 191.45
Act 77 Eligible @ Face	\$ 42,765.37
Corrected Value of Statements	\$ 1,355,895.52
Collected from – 1/01/11 – 1/31/11	\$ 11,386.86
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 1,035.19
Total Credited to Duplicate	\$ 10,351.67
Amount Previously Collected	\$ 1,295,165.67
Collections	\$ 10,351.67
Total Collected	\$ 1,305,517.34
Balance to be collected	\$ 50,378.18

Delinquent/Liened Real Estate

Keystone Municipal Collections, Delinquent/liened Real Estate Tax Collector, had nothing to report for the period of January 1, 2011 – January 25, 2011.

Commission due	- \$	0.00
Costs	- \$	000
Total Due	- \$	0.00

Earned Income Tax Collector

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$55,162.51 (current year minus refunds/non-resident distributions) and \$876.67 (prior year minus refunds/non-resident distributions) in current Earned Income Tax for the collection period of January 1, 2011 – January 25, 2011.

Commission due	- \$	827.28
Costs	- \$	423.60
Total Due	- \$	1,250.88

- Employer Packets, 1099G, Reactivates and Refunds

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$691.01 (audited) in delinquent Earned Income Tax, including costs for the collection period of January 1, 2011 – January 25, 2011.

Commission due	- \$	0.00
Costs	- \$	0.00
	- \$	0.00

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$682.00 in Local Service Tax, \$51,230.77 in Business Privilege and \$0.00 in Mercantile Tax collections for the collection period January 1, 2011 – January 25, 2011.

Commission due	- \$	1,547.24
Costs	- \$	0.00
Total Due	- \$	1,547.24

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$6,006.09, in delinquent Business Privilege Tax, \$1,753.53 in delinquent Mercantile Tax for the collection period of January 1, 2010 – January 25, 2010.

Commission due	- \$	450.49
Costs	- \$	0.00
Total Due	- \$	450.49

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended the Workshop Sessions on February 16th and 21st Workshop Sessions. The EADS Group has been working on the items outlined at those meetings.

A motion was made by Mr. Babyak, seconded by Mr. Dillinger, to accept the Engineer's Report and pay Invoice No. 43606, dated February 14, 2011, totaling \$1,578.86.

SOLICITOR'S REPORT

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present several resolutions for consideration.

A motion was made by Ms. Verbanick, seconded by Mr. Robb, to accept the Solicitor's Report and pay Invoice No. WOB 266 dated February 21, 2011, in the amount of \$7,776.08 including \$771.08 in costs.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Verbanick read the Animal Control Officer's and Wildlife Officer's Reports for the month of January 2011.

Trisha Hroblak – Animal Control
Report for the month of January 2011

911 Calls Taken	2
Municipality/Resident Calls Taken	2
Complaints	0
Dogs Returned to Owners	2
Dogs Surrendered to Shelter	0
Dog Humanely Disposed of	0
Dogs Hit/Killed by Vehicle	0
Cats Returned to Owners	0
Cats Surrendered to Shelter	0
Cats Humanely Disposed of	0
Cats Hit/Killed by Vehicle	0
Individuals Filed Against	0
Citations Issued	0
Monthly Fee	\$225.00
Additional Charges	\$ 0.00
Total Due	\$225.00

A motion was made by Ms. Verbanick, seconded by Mr. Massung, to accept the Animal Control Officer's Report for the month of January and pay the fee due.

Dave Collura – Wildlife Control

Report for the month of January 2011

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	3	1
Bats	0	0	
Birds/Fowl	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	0	0	
Rabbits	0	0	
Raccoons	2	2	
Opossums	0	3	
Skunks	1	0	
Squirrels	0	1	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 60.00
Grand Total: \$550.00			

A motion was made by Ms. Verbanick, seconded by Mr. Babyak, to accept the Wildlife Control Officer's Report and pay the fee due in the amount of \$550.00 for the month of January.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Resolution No. 3600 by short title for adoption.

R-3600 REAL ESTATE TAX REFUNDS

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to adopt Resolution No. 3600 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3600 officially adopted.

Mr. Leckman read Resolution No. 3601 by short title for adoption.

R-3601 FEE SCHEDULE AMENDMENT – LIEN LETTER, RETURNED CHECK, LIEN ADMINISTRATION FEE

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adopt Resolution No. 3601 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3601 officially adopted.

NEW BUSINESS

NONE

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:16 p.m.

Date Approved

Borough Secretary