

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, FEBRUARY 16, 2015 AT 7:30 P.M.**

CALL TO ORDER

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll and Kenneth Robb. Also attending were Mayor Ina Marton Solicitor Krisha Mackulin, Engineer Representative Donald Hultberg, and Borough Secretary Nancy Greenland.

Council member David Pasternak was absent.

MINUTES

Ms. Noll asked if there were any corrections to the following Minutes:

Workshop Meeting – January 7, 2015
Workshop Meeting – January 19, 2015
Regular Meeting – January 19, 2015

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Ms. Mackulin stated a short Executive Session was held at the Workshop Meeting on February 4, at which time personnel matters were discussed.

PUBLIC COMMENTS

Tracey Manfredo – 1906 Dearborn Drive

Ms. Manfredo stated she was here representing the 4th Grade class at Francis McClure. The Students and teachers are requesting use of the pavilion and pool on June 1st and asking for relief of the \$75.00 fee for reserving the pavilion.

Ms. Noll stated Council would be considering a motion under the Park and Recreation Committee Report.

Jonathan Stark – 1664 Fawcett Avenue

Mr. Stark stated he was asking for Council’s approval of a reverse subdivision of two (2) lots at 1816 California Avenue. He indicated he recently purchased the property and is repairing/remodeling. In the future, he hopes to construct a garage and by consolidating the two (2) lots will this can be done.

Ms. Mackulin noted the Planning Commission has reviewed and recommended approval of the two lot reverse subdivision. She recommended Council give preliminary and final approval of the lot consolidation pending approval from Allegheny County.

Mr. Hultberg commented the lot consolidation presented is in accordance with current Borough ordinances.

Mr. Stark stated he submitted a letter last year to Council expressing interest in the County’s vacant/abandoned property program. He stated he believe that participating in this program would benefit the Borough, as it would be abandoned properties back on the tax rolls. He indicated he owns currently owns property next to 120 Congress Street and is interested in purchasing that parcel from the owner, but the owner indicated there is a large amount in unpaid taxes.

Ms. Noll stated the Borough is looking into several programs, the program offered by the County and a Land Banking Program that is being offered by several COG in the area.

PRESIDENT’S REPORT AND COG REPRESENTATIVE

MAYOR’S REPORT

January 2015 Stat Report for the Police Department.

ARRESTS: 7 (7 adults/ 0 juvenile)

Disorderly Conduct	1
Drug Offenses	2
DUI	2
Robbery	1
Theft	3
Summary Traffic Violations	50
Total Incidents	750

FINANCE REPORT

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of January 31, 2015.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107646-107697	\$ 43,823.46
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600413-600416	\$ 46,119.51
Pool/Park Fund	901129-901130	\$ 871.15
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350316-350319	\$ 24,202.06
Total Bills Paid		\$ 115,016.18

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 0.00

Motion carried unanimously. (Roll Call Vote)

HEALTH, ENVIRONMENT AND CABLE

Mr. Robb gave Mr. Pasternak's report in his absence.

Mr. Robb indicated there will be no delay in garbage collection this week – Presidents' Day is not observed by the Borough's hauler.

Stated Goodwill in conjunction with the Borough is sponsoring a computer and electronics collection day. This is set for Saturday, April 18 from 10 am to 2 pm. Residents can bring unwanted computers, monitors, printers, cell phones, digital cameras, charges, microwaves,

stereo, VCR to the Municipal Building during that time period. NO TV'S WILL BE ACCEPTED.

Advised Clean-up Day is also set for Saturday, April 18 – more information will follow.

A motion was made by Mr. Robb, seconded by Mr. Davis, authorizing the proper officials to satisfy GD10-24050, for 2102 Kansas Avenue, Block & Lot 551-F-82 for delinquent garbage fees. These fees have been paid in full.

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, indicated he had a motion to present.

A motion was made by Mr. Robb, seconded by Mr. Massung to abate the rental fee and security deposit for the 4th Grade Party to be held June 1st at Heritage Hill Park and Pool.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted the monthly permit and violation reports were available for review during regular business hours.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to give preliminary and final approval for the Jonathan Stark two (2) lot consolidation for 1816 California Avenue.

Motion carried unanimously.

Ms. Mackulin indicated this should be contingent upon approval from Allegheny County.

A motion was made by Mr. Davis, seconded by Mr. Robb, to amend the motion to give preliminary and final approval for the Jonathan Stark two (2) lot consolidation for 1816 California Avenue contingent upon approval from Allegheny County.

Motion carried unanimously.

PUBLIC SAFETY

Mr. Babyak, Chairperson, indicated the police department is sponsoring the annual Cops and Kids Basketball Program – Thursdays – March 4, 18 and 25. These will be held from 6:30 to 8 p, Francis McClure Gymnasium.

The department will be sponsoring its third annual TIPS FOR COPS – Monday, February 23rd from 5:30 pm to 9:00 pm at the Rose Bar - All tips and 10% of each check will be donated to the Food Pantry at Sampson Mill's Church. There will also be a Chinese Auction 50/50 Raffle and a Bake Sale.

A Motion was made by Mr. Babyak, seconded by Mr. Robb, authorizing the proper officials to enter into a three (3) year agreement with Nixle at a cost of \$1,500.00 per year, pending legal review and approval.

Motion carried unanimously. (Roll Call Vote)

PUBLIC WORKS

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$32,139.89 on the 2014 Tax Duplicate, for the period of January 1, 2015 – January 31, 2015.

Commission Due - \$30.00 (8 invoices paid x \$3.75 per invoice)

Assessed Value	\$394,085,277.00
Exonerations (Less)	\$ 5,549,620.00
Additions	\$ 1,380,400.00
Abatement Values	\$
Adjusted Value	\$389,916,057.00
Value of statements (actual)	\$ 1,817,008.82
Act 77 Revoked @ Face	\$ 354.67
Act 77 Eligible @ Face	\$ 47,146.15
Corrected Value of Statements	\$ 1,770,217.34
Collected from – 1/01/15 – 1/31/15	\$ 3,274.92
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 297.71
Total Credited to Duplicate	\$ 2,977.21
Amount Previously Collected	\$ 1,706,620.82
Collections	\$ 2,977.21
Total Collected	\$ 1,709,598.03
Balance to be collected	\$ 60,619.31

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$2,144.66 taxes and costs collected for the collection period of January 1, 2015 to January 25, 2015.

Commission due - \$ 166.50
Costs - \$ 57.80 (New Year Letters/November Lien Satisfaction)

Total Due - \$ 174.30

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$37,078.66 in current and delinquent Earned Income Tax for the collection period of January 1, 2015 – January 31, 2015.

Commission due - \$ 639.32
Costs - \$ 496.97 (postage and/or costs)
Total Due - \$ 1,436.29

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$342.17 in Local Service Tax for the collection period of January 1, 2015 – January 31, 2015.

Commission due - \$ 6.82
Costs - \$ 0.00
Total Due - \$ 6.82

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period January 1, 2015 – January 25, 2015.

Commission due - \$ 0.00
Costs - \$ 0.00
Total Due - \$ 0.00

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$259.65 in delinquent Business Privilege Tax, \$130.26 in delinquent Mercantile Tax for the collection period of January 1, 2015 – January 25, 2015.

Commission due - \$ 58.44
Costs - \$ 0.00
Total Due - \$ 58.44

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, noted the firm has been working on those items outline at the Workshop Meetings.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Engineer's Report.

Motion carried unanimously.

SOLICITOR'S REPORT

Ms. Mackulin, Solicitor, stated she would present a resolution for consideration later in the meeting. She indicated she had given her report in the Workshop

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Solicitors' Reports and pay fees due to Krisha Mackulin, Dodaro, Matta & Cambest, for the month of January 2014, totaling \$7,040.50.

Motion carried unanimously. (Roll Call Vote)

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Robb read Animal Control and Wildlife Officer's Reports for the month of January.

Ferree Kennels – Animal Control Officer	JANUARY
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	3
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 25.00
Total Due	\$ 75.00

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of December and paying the fees due of \$75.00.

Motion carried unanimously.

Dave Collura – Wildlife Control, January 2015

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	1	1
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	0	0	

Opossums	3	4	
Rabbits	0	2	
Raccoons	13	4	
Skunks	1	1	
Squirrels	1	2	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 20.00

Grand Total: \$510.00

A motion was made by Mr. Robb, seconded by Mr. Babyak to accept the Wildlife Control officer's report for the month of January and pay the fees due of \$510.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Ms. Mackulin read Resolution No. 4040 by short title for adoption.

R-4040 REAL ESTATE TAX REFUND

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adopt Resolution No. 4040 by short title.

Motion carried unanimously.

Ms. Noll declared Resolution 4040 adopted.

Ms. Mackulin read Ordinance No. 4041 by short title for adoption.

O-4041 DAMAGED STRUCTURE TIMELINE FOR SECURING/REPAIR/DEMOLITION OF STRUCTURE

A motion was made by Mr. Babyak, seconded by Mr. Davis, to adopt Ordinance No. 4041 by short title.

Motion carried unanimously.

Ms. Noll declared Ordinance No. 4041 adopted.

Ms. Mackulin read Ordinance No. 4042 by short title for adoption.

O-4042 2015 SALARY ORDINANCE

A motion was made by Mr. Robb, seconded by Mr. Davis, to adopt Ordinance No. 4042 by short title.

Motion carried unanimously.

Ms. Noll declared Ordinance No. 4042 adopted.

Ms. Mackulin read Resolution No. 4043 by short title for adoption.

**R-4043 DESIGNATING CHAIRPERSON OF PERSONNEL COMMITTEE AS
THE PERSONNEL RECORDS OFFICER**

A motion was made by Mr. Robb, seconded by Mr. Massung, to adopt Resolution No. 4043 by short title.

Motion carried unanimously.

Ms. Noll declared Resolution 4043 adopted.

NEW BUSINESS

A motion was made by Mr. Robb, seconded by Mr. Babyak, authorizing the proper officials to enter into an agreement, with Lutterman Excavating – Greensburg, PA to demolish fire damaged structures located at 815 Vermont Avenue and 1710 California Avenue, at a cost of \$10,800.00.

Motion carried unanimously. (Roll Call Vote)

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Robb, seconded by Mr. Massung, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:50 p.m.

Date Approved

Borough Secretary