

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, MARCH 21, 2011 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Pasternak, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given lead by scouts Alec Regan and Bradley Kitchen.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, David Pasternak, Kenneth Robb and Carrie Verbanick. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

Council member George Dillinger was absent.

**MINUTES**

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – February 16, 2011  
Workshop Meeting – February 21, 2011  
Regular Meeting – February 21, 2011

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Davis, to accept the Minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Mr. Leckman stated there were various sessions held and during such sessions pending/potential litigation and personnel matters were discussed.

**PUBLIC COMMENTS**

**Charles Lawrence – 1300 Kansas Avenue**

Mr. Lawrence noted that the new school in White Oak would soon be completed and asked if the Borough had approached the school district about acquiring the old White Oak School site. The site could be used by the Borough for a number of purposes.

Mr. Pasternak noted the Borough has already approached the school district about turning the White Oak School site over to the Borough once it is no longer needed. The district indicated it would consider the Borough's request.

Mr. Petro commented that when the White Oak School District was required to merge with the McKeesport School District all school properties were turned over to McKeesport. He noted it believed there was language that if the properties were no longer used for educational purposes then the sites had to be returned to the municipality.

Mr. Pasternak turned the meeting over to Council member Ronald Massung.

Mr. Massung asked introduced Chief Paul Falavolito of White Oak EMS and asked him to make an announcement regarding EMS.

Chief Falavolito, White Oak EMS, noted that three (3) years ago EMS approached Council to offer a better service to the community. At that time EMS started the process of obtaining national accreditation. Receiving this national accreditation is comparable to winning the World Series, Super Bowl or Stanley Cup. Mr. Falavolito stated the mission to achieve this acknowledgement has been achieved. White Oak EMS is one (1) of seven (7) services in the state, one (1) three (3) in Allegheny County and one of 108 in the United States and Canada to become accredited.

Council offered congratulations to EMS on this achievement.

## **REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES**

### **President's Report**

Mr. Pasternak had nothing to report at this time.

### **Mayor's Report**

Mrs. Marton noted the February Stat Report was not available at this time. She stated she would give the report at next months meeting.

Mrs. Marton indicated that as a board member of the McKeesport Carnegie Library should would like to announce the 3<sup>rd</sup> annual Dancing Queen event to be held Saturday, May 28 from 8 p.m. until 12 p.m. at the Palisades in McKeesport. Tickets are \$10.00 per person.

### **Finance**

In the absence of Mr. Dillinger, Chairperson, Ms. Verbanick gave his report.

A motion was made by Ms. Verbanick, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of February 28, 2011.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	103561-103648	\$ 73,550.27

Fire Protection	0-0	\$	0.00
	0-0	\$	0.00
Post Retirement	0-0	\$	0.00
Super Fund	0-0	\$	0.00
Solid Waste	600221-600222	\$	46,220.60
Pool/Park Fund	900424-900426	\$	1,164.92
Capital Expenditures	0-0	\$	0.00
Capital Debt Sinking	3672	\$	104,135.78
Liquid Fuels	350138-350143	\$	<u>54,072.41</u>
Total Bills Paid		\$	279,143.98

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 23,973.78
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 2,473.49
Capital Projects	\$ 0.00
Capital Debt	\$ 1,578.86
Liquid Fuels	\$ <u>340.00</u>
Total Accounts Payable	\$ 28,366.13

Motion carried unanimously.

A motion was made by Ms. Verbanick, seconded by Mr. Robb, authorizing the proper officials to revive municipal liens.

549-R-118	1743 Jan 1972	344.37	Archibald	Allen Way (E)	Sewer Assessment
549-R-118	1752 Jan 1972	200.00	Archibald	Allen Way (E)	Sewer Tap
	1744 Jan 1972	4,499.71	Baton Coal - WOAA	Lower Heckman	Sewer Assessment
	1639 Jan 1972	629.06	Baton Coal – WOAA	McKee Road	Sewer Assessment
650-B-206	GD91-10662	52.25	Benton	1302 Rankin	Garbage Fee
646-M-229	GD92-3350	39.00	Biros Brothers- Copeland	3301 Jacks Run	Garbage Fee
646-M-229	GD91-10663	15.75	Biros Brothers – Abbott	3301 Jacks Run	Garbage Fee
549-P-384	1746 Jan 1972	241.13	Bonczek	Sherbine Way-105	Sewer Lateral
549-P-384	1743 Jan 1972	205.70	Bonczek	Sherbine Way-106	Sewer Lateral
549-P-384	1742 Jan 1972	205.70	Bonczek	Sherbine Way-107	Sewer Tap
549-P-384	1755 Jan 1972	200.00	Bonczek	Sherbine Way -105	Sewer Tap
549-J-100	1658 Jan 1972	336.70	Consales	Bernard Drive	Sewer Assessment
549-J-100	1657 Jan 1972	826.99	Consales	Bernard Drive	Sewer Assessment
549-N-320	1956 Jan 1972	4,215.54	Consales	Foster Road	Sewer Assessment
549-R-77	1762 Jan 1972	155.40	Dore	C Way	Sewer Assessment
549-R-77	1727 Jan 1972	200.00	Dore	C Way	Sewer Tap
460-S-227	B2122 April 1952	237.74	Foster	3402 Foster	
460-S-227	B2706 April 1951	193.39	Foster	Quay	
755-J-64	GD91-10668	20.75	Gesmond	103 Thomas-aka 220Circle	Garbage
549-R-76	1763 Jan 1972	310.80	Haywood	Lower Heckman	Sewer Assessment
549-R-76	1726 Jan 1972	200.00	Haywood	Lower Heckman	Sewer Tap
460-G-64	GD90-14503	101.75	Johnson	621 Osborne	Garbage

460-G-64	GD91-10673	52.25	Johnson	621 Osborne	Garbage
649-G-77	GD91-10677	36.50	Kuzel	2717 Laurel Lane	Garbage
549-K-301	GD90-10420	3,200.00	Lindberg	3625 Sherbine	Demolition
549-K-301	GD87-16012	1,727.50	Lindberg	3625 Sherbine	Sewer Service
650-S-244	GD90-14502	105.80	McDowell (Desio)	947 Coulter Road	Garbage
461-H-129	GD90-14522	57.25	Merry	1307 Kansas	Garbage
461-H-129	GD92-3362	67.75	Merry	1307 Kansas	Garbage
549-R-155	1759 Jan 1972	59.00	Moore	I Way	Sewer Assessment
549-R-155	1738 Jan 1972	200.00	Moore	I Way	Sewer Assessment
552-P-233	GD92-3366	36.50	Shaffer	2163 Lewis Street	Garbage
460-R-76	GD90-10421	4,000.00	Smith	911 Vermont aka 521	Demolition
549-R-81	1751 Jan 1972	569.80	Sproul	Sherbine Way	Sewer Assessment
549-R-81	1735 Jan 1972	200.00	Sproul	Sherbine Way	Sewer Tap
549-P-376	1731 Jan 1972	205.70	Sproul	Sherbine Way 108	Sewer Assessment
549-P-376	1722 Jan 1972	200.00	Sproul	Sherbine Way 108	Sewer Tap
549-K-298	1730 Jan 1972	205.70	Sproul	Sherbine Way 110	Sewer Assessment
549-P-376	1723 Jan 1972	200.00	Sproul	Sherbine Way, 110	Sewer Tap
549-K-298	1661 Jan 1972	205.70	Sproul	Sherbine Way, 109	Sewer Assessment
549-K-298	1662 Jan 1972	205.70	Sproul	Sherbine Way, 111	Sewer Assessment
550-C-228	1737 Jan 1972	200.00	Turkowski	I Way	Sewer Assessment
	1798 Jan 1971	4,609.90	Versailles Amusement	Jacks Run/Lin Way	Sewer Assessment
549-J-138	GD90-10422	3,700.00	Wollett	3399 Foster Road	Demolition
	1660 Jan 1972	7,116.80	WOAA	JRR Water Shed	Sewer Lateral
551-G-255	GD87-11083	191.77	Yosko	1932 Dearborn	Water

Motion carried unanimously.

## **HEALTH, ENVIRONMENT AND CABLE**

Ms. Verbanick, Chairperson, Chairperson, announced the following:

A Computer and Electronics Collection Day has been set for April 16<sup>th</sup> from 10 am to 2 pm at the Municipal Building.

Annual Clean-up Day has been scheduled for April 30<sup>th</sup>, participants should arrive at 9:30 a.m., clean-up will start at 10:00 a.m. and lunch will be served.

The Rabies Clinic is set for Saturday, May 21 from 12:00 noon until 2:00 p.m.

A motion was made by Ms. Verbanick, seconded by Mr. Babyak, authorizing the proper officials to satisfy municipal liens which have been paid in full.

Motion carried unanimously.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, announced the Recreation Board would be holding the Spring Craft Show on April 9<sup>th</sup> from 10:00 a.m. until 4:00 p.m. at the WOAA.

Mr. Robb stated the Recreation Board would be holding the Easter Egg Hung on April 23<sup>rd</sup> at the WOAA starting at 10:00 a.m.

## PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 10 permits issues for a total of \$391.00 as well as amusement devices fees in the amount of \$5,100.00 for the month of February. There were also 8 violation notices issued.

## PUBLIC SAFETY

Mr. Massung, Chairperson, noted the Cops and Kids Basketball program would be held March 31, April 7 and 14 at White Oak School, from 7:00 p.m. until 8:30 p.m.

Mr. Massung noted Senator Brewster will have a member of his staff at the municipal building every Thursday from 9:00 a.m. until 1:00 p.m. through the end of April. Anyone interested in talking to the representative can stop in.

## PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

A motion was made by Mr. Davis, seconded by Ms. Verbanick, authorizing the purchase of a John Deere 997 Commercial L.C. Z-Trak Mower, for \$11,824.99 from James Laspina through the state's Co Stars Purchasing Program. The amount includes the trade in of three mowers for \$1,829.18.

Motion carried unanimously.

## TAX COLLECTOR'S REPORT

### Current Real Estate

Robert Hart, Current Tax Collector, turned in \$0.00 on the 2010 Tax Duplicate, for the period of February 1, 2011 – February 28, 2011.

### **Commission due – \$0.00 (0 accounts @ \$3.75)**

Assessed Value	\$336,655,388.00
Exonerations (Less)	\$ 228,150.00
Additions	\$ 288,300.00
Abatement Values	\$ 597,050.00
Adjusted Value	\$336,118,488.00
Value of statements (actual)	\$ 1,398,252.91
Act 77 Revoked @ Face	\$ 191.45
Act 77 Eligible @ Face	<u>\$ 42,735.37</u>
Corrected Value of Statements	\$ 1,355,708.99
Collected from – 201/11 –2/28/11	\$ 0.00
Discount (add)	\$ 0.00
Less Penalty (sub)	<u>\$ 0.00</u>
Total Credited to Duplicate	\$ 0.00

Amount Previously Collected	\$ 1,305,517.34
Collections	\$ 0.00
Total Collected	<u>\$ 1,305,517.34</u>
Balance to be collected	\$ 50,191.65

**Delinquent/Liened Real Estate**

Keystone Municipal Collections, Delinquent/liened Real Estate Tax Collector, turned in \$19.85 in taxes and costs collected for the collection period of January 1, 2011 – February 25, 2011.

<b>Commission due</b>	- \$	<b>38.96</b>	
<b>Costs</b>	- \$	<b>46.64</b>	<b>(Mailed 106 2010 Delinquent Notices)</b>
<b>Total Due</b>	- \$	<b>85.60</b>	

**Earned Income Tax Collector**

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$59,915.05 (current year minus refunds/non-resident distributions) and \$565.53 (prior year minus refunds/non-resident distributions) in current Earned Income Tax for the collection period of January 26, 2011 – February 25, 2011.

<b>Commission due</b>	- \$	<b>747.15</b>	
<b>Costs</b>	- \$	<b>2.20</b>	<b>- Postage Refunds</b>
<b>Total Due</b>	- \$	<b>749.35</b>	

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$1,011.71 (audited) in delinquent Earned Income Tax, including costs for the collection period of January 26, 2011 – February 25, 2011.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

**Mercantile/Business Privilege and Emergency Municipal Service Tax Collector**

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$406.00 in Local Service Tax, \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections for the collection period January 25, 2011 – February 25, 2011.

<b>Commission due</b>	- \$	<b>6.11</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>6.11</b>

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$0.00, in delinquent Business Privilege Tax, \$0.00 in delinquent Mercantile Tax for the collection period of January 26, 2010 – February 25, 2010.

<b>Commission due</b>	- \$	<b>0.00</b>
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<b>Costs</b>	<b>- \$</b>	<b>0.00</b>
<b>Total Due</b>	<b>- \$</b>	<b>0.00</b>

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

Mr. Hultberg, Engineer Representative, indicated he attended the Workshop Sessions on March 16<sup>th</sup> and 21<sup>st</sup> Workshop Sessions. The EADS Group has been working on the items outlined at those meetings.

**SOLICITOR'S REPORT**

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present one (1) resolution for consideration.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Solicitor's Report and pay Invoice No. WOB 268 dated March 21, 2011, in the amount of \$3,780.00.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Verbanick read the Animal Control Officer's and Wildlife Officer's Reports for the month of February 2011.

Trisha Hroblak – Animal Control  
Report for the month of February 2011

911 Calls Taken	2
Municipality/Resident Calls Taken	3
Complaints	0
Dogs Returned to Owners	5
Dogs Surrendered to Shelter	0
Dog Humanely Disposed of	0
Dogs Hit/Killed by Vehicle	0
Cats Returned to Owners	0
Cats Surrendered to Shelter	1
Cats Humanely Disposed of	0
Cats Hit/Killed by Vehicle	0
Individuals Filed Against	0
Citations Issued	0
Monthly Fee	\$225.00
Additional Charges	\$ 0.00
Total Due	\$225.00

A motion was made by Ms. Verbanick, seconded by Mr. Davis, to accept the Animal Control Officer's Report for the month of February and pay the fee due.

Dave Collura – Wildlife Control

Report for the month of February 2011

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	1	1
Bats	0	0	
Birds/Fowl	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	0	0	
Rabbits	0	0	
Raccoons	4	2	
Opossums	1	3	
Skunks	6	3	
Squirrels	2	2	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 20.00</b>
<b>Grand Total: \$510.00</b>			

A motion was made by Ms. Verbanick, seconded by Mr. Babyak, to accept the Wildlife Control Officer's Report and pay the fee due in the amount of \$510.00 for the month of February.

Motion carried unanimously.

### **RESOLUTIONS AND ORDINANCES**

Mr. Leckman read Resolution No. 3604 by short title for adoption.

#### **R-3604 EMPLOYEE MANUAL – RULES AND REGULATIONS**

A motion was made by Mr. Babyak, seconded by Mr. Massung, to adopt Resolution No. 3604 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3604 officially adopted.

A motion was made by Mr. Davis, seconded by Mr. Robb to table the adoption of Resolution No. 3605

Motion carried.

### **NEW BUSINESS**



A motion was made by Mr. Massung, seconded by Ms. Verbanick, to reject the bid received for the sale of the Blaw Knox PF150 Paver, in the amount of \$606.00.

Motion carried unanimously.

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the bid from Larry Lattanzi, Monongahela Blvd., Glassport, in the amount of \$1,606.00 for the sale of the 1996 Explorer.

Motion carried unanimously.

### **OLD BUSINESS**

NONE

### **ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Ms. Verbanick, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:16 p.m.

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Date Approved

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Borough Secretary