

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, MARCH 17, 2014 AT 7:30 P.M.**

**CALL TO ORDER**

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll, David Pasternak and Kenneth Robb. Also attending were Mayor Ina Marton, Engineer Representative Donald Hultberg and Borough Secretary Nancy Greenland.

**MINUTES**

Ms. Noll indicated there were no minutes submitted for approval.

**EXECUTIVE SESSION**

Ms. Mackulin stated Executive Sessions were held last Wednesday and this evening at which time potential litigation and personnel matters were discussed.

**PUBLIC COMMENTS**

A number of residents addressed their concerns to Council with regards to the Special Exception granted by the Zoning Hearing Board for erection of a billboard at the corner of Rt 48 and Sunset Drive. (see attached written comments from residents)

The residents were advised the Borough is not able to override the decision of the Zoning Hearing Board and that if they wished to file an appeal with the Court of Common Pleas it must be done within the 30 day time period from the date of the decision.

**PRESIDENT'S REPORT AND COG REPRESENTATIVE**

Ms. Noll, President of Council, announced Council would be meeting on March 26, at 6:00 p.m. to discuss future projects that may be considered as part of the Lincoln Way Widening Project. This may include parking spaces and signage location relief due to the widening as well as decorative street lighting, benches, garbage cans, street signage and etc.

**MAYOR'S REPORT**

Mayor Marton gave the February 2014 Stat Report for the Police Department.

Arrests: 18 (12 adult/6 juvenile)

Burglary (Attempted)	1
Causing or Risking Catastrophe	1
Drug Offenses	7
Prostitution/Criminal Solicitation	1
Receiving Stolen Property	4
Robbery	2*
(Defendants also charged with Criminal Conspiracy Unlawful restraint, Simple Assault & Terroristic Threats)	2
Theft	2
Summary Traffic Violations	61
<b>TOTAL INCIDENTS:</b>	<b>475</b>

### **FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of February 28, 2014.

#### Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	106654-106739	\$ 174,439.97
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600369-600370	\$ 46,060.62
Pool/Park Fund	900967-900970	\$ 1,621.13
Capital Expenditures	180026	\$ 22,804.08
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350275-350277	\$ 8,925.91
Total Bills Paid		\$ 253,851.11

#### Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00

Liquid Fuels	\$	0.00
Total Accounts Payable	\$	0.00

Motion carried unanimously.

A motion was made by Mr. Massung, seconded by Mr. Robb, setting the medical costs reimbursement rate for employees not covered by a collective bargaining agreement or personal employment contract at 25% of the premium increase from 2009 to 2014.

Motion carried unanimously.

**HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, noted Goodwill in conjunction with the Borough would be holding an electronics equipment recycling program. This is set for Saturday, April 19<sup>th</sup>. Computers, monitors, printers, VHS/DVD players, cell phone, house phones, radios, stereos will be accepted. Goodwill will NOT be accepting any televisions.

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, authorizing the proper officials to satisfy the following municipal liens; these liens have been paid in full:

GD10-24065	GD11-20857	GD11-871
GD11-21867	GD11-1512	GD12-496
GD11-2391	GD10-23928	GD11-20719
GD10-23957	GD11-29727	GD10-23957
GD11-29727		

Motion carried unanimously.

**PARKS AND RECREATION**

Mr. Robb, Chairperson, indicated the Recreation Board would be sponsoring the following events:

- Spring Craft Show on April 12<sup>th</sup> at the WOAA. Hours are 10 am to 4 pm.
- Easter Egg Hunt on April 19<sup>th</sup> at Heritage Hill Park – details will follow.

Mr. Robb noted the Borough and Recreation Board have been working together to promote the upcoming community day.

**PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson, noted \$3,403.00 in fees were collected in March for the 29 Zoning and Occupancy Permits issued. There were also 25 Code Violation notices issued, 14 junk; 3 vehicle; 5 working without a permit, 2 garbage and 1 vehicle was orange tagged. He also noted \$3,900.00 was collected in Mechanical Device Fees.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, announced the annual Cops and Kids Basketball Program is set for Thursdays, March 20 and 27 and April 3 and 10 at McClure Gym from 7 to 8:30 p.m.

A motion was made by Mr. Babyak, seconded by Mr. Nagy, authorizing an upgrade to the police department software. The upgrade is being required by the Pennsylvania State Police. Cost is not to exceed \$3,320.00

Motion carried unanimously.

## **PUBLIC WORKS**

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$0.00 on the 2013 Tax Duplicate, for the period of February 1, 2014 – February 28, 2014.

### **Commission due – \$ 0.00 (0 accounts @ \$3.75)**

Assessed Value	\$399,955,508.00
Exonerations (Less)	\$ 9,624,701.00
Additions	\$ 1,344,400.00
Abatement Values	\$ 232,100.00
Adjusted Value	\$391,443,107.00
Value of statements (actual)	\$ 1,824,124.88
Act 77 Revoked @ Face	\$ 595.97
Act 77 Eligible @ Face	<u>\$ 50,044.76</u>
Corrected Value of Statements	\$ 1,774,676.09
Collected from – 2/01/14 – 2/28/14	\$ 0.00
Discount (add)	\$ 0.00
Less Penalty (sub)	<u>\$ 0.00</u>
Total Credited to Duplicate	\$ 0.00
Amount Previously Collected	\$ 1,628,199.87
Collections	\$ 0.00
Total Collected	<u>\$ 1,628,199.87</u>
Balance to be collected	\$ 146,476.22

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$33,068.66 taxes and costs collected for the collection period of January 26, 2014 to February 25, 2014.

<b>Commission due</b>	- \$	<b>1,813.42</b>	
<b>Costs</b>	- \$	<u><b>5.00</b></u>	<b>(Lien Satisfactions)</b>
<b>Total Due</b>	- \$	<b>1,818.42</b>	

**Earned Income Tax Collector**

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$80,878.61 in current and delinquent Earned Income Tax for the collection period of February 1, 2014 – February 28, 2014.

<b>Commission due</b>	- \$	<b>1,313.67</b>	
<b>Costs</b>	- \$	<u><b>24.18</b></u>	<b>(postage)</b>
<b>Total Due</b>	- \$	<b>1,337.85</b>	

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$1,473.09 in Local Service Tax for the collection period of June 1, 2013 – February 28, 2014.

<b>Commission due</b>	- \$	<b>29.20</b>
<b>Costs</b>	- \$	<u><b>0.00</b></u>
<b>Total Due</b>	- \$	<b>29.20</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$1,475.49 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period July 1, 2013 – February 25, 2014.

<b>Commission due</b>	- \$	<b>44.26</b>
<b>Costs</b>	- \$	<u><b>219.79</b></u>
<b>Total Due</b>	- \$	<b>264.05</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$138.46 in delinquent Business Privilege Tax, \$124.01 in delinquent Mercantile Tax for the collection period of January 26, 2014 – February 25, 2014.

<b>Commission due</b>	- \$	<b>33.89</b>
<b>Costs</b>	- \$	<u><b>0.00</b></u>
<b>Total Due</b>	- \$	<b>33.89</b>

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Tax Collectors' Reports.

Motion carried unanimously.

**ENGINEER'S REPORT**

Mr. Hultberg, Engineer Representative, indicated he attended last Wednesday's and this evening's Work Sessions and the firm is working on those items outlined at those sessions.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Engineer's Report and pay the fees due in the amount of \$15,917.70 for invoice Number 311316, for services rendered in January with regards to the WOAA Community Center Project.

Motion carried unanimously.

**SOLICITOR'S REPORT**

Ms. Mackulin, Solicitor, stated she would present a resolution for consideration later in the meeting. She indicated she had given her report in the Workshop.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Solicitors' Reports and pay invoices: 26779-26809 from McGrail Racuncas total \$1,707.50.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of February

<b>Ferree Kennels – Animal Control Officer</b>	February
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	5
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 0.00
State Housing Reimbursement	<u>\$ 0.00</u>
<b>Total Due</b>	<b>\$ 50.00</b>

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to accept the Animal Control officer's reports for the month of March and paying the fees due of \$50.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control, February**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	2	2
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	1	

Chipmunk	0	0	
Degas	0	0	
Groundhogs	0	1	
Opossums	1	1	
Rabbits	0	0	
Raccoons	5	2	
Skunks	0	0	
Squirrels	0	2	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 40.00</b>

**Grand Total: \$510.00**

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Wildlife Control officer's report for the month of February and pay the fees due of \$510.00.

Motion carried unanimously.

### **RESOLUTIONS AND ORDINANCES**

Ms. Mackulin read Resolution No. 4018 by short title for adoption.

#### **R-4018 REAL ESTATE TAX REFUND**

A motion was made by Mr. Robb, seconded by Mr. Babyak, to adopt Resolution No. 4018 as just read by Ms. Mackulin.

Motion carried unanimously.

Ms. Noll declared Resolution Number 4018 adopted.

### **NEW BUSINESS**

A motion was made by Mr. Robb, seconded by Mr. Pasternak, reappointing Peter Melinchak to the Recreation Board.

Motion carried unanimously.

### **OLD BUSINESS**

NONE

### **ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:25 p.m.

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Date Approved

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Borough Secretary