

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, MARCH 16, 2015 AT 7:30 P.M.**

CALL TO ORDER

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, Carrie Noll, David Pasternak and Kenneth Robb. Also attending were Mayor Ina Marton Solicitor Krisha Mackulin, Engineer Representative Donald Hultberg, and Borough Secretary Nancy Greenland.

MINUTES

Ms. Noll asked if there were any corrections to the following Minutes:

Workshop Meeting – February 6, 2015
Workshop Meeting – February 16, 2015
Regular Meeting – February 16, 2015
Emergency/Special Meeting – February 27, 2015

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Ms. Mackulin stated a short Executive Session was held at the Workshop Meeting on February 4 at which time personnel matters were discussed. At the session held this evening litigation issues were discussed.

PUBLIC COMMENTS

Chaz Hurlburt – 1806 Educational Drive

Mr. Harlburt indicated he purchased his home on December 19, 2013. He stated he contacted the borough office and was advised the name change on the account would be taken care of

once the Borough received information from Allegheny County regarding the recording of the new deed. He noted he did not receive any invoice in 2014 and the invoice he received in 2015 had the 2014 prior balance along with penalty/interest charges on it. A sticker with his name was placed over the prior owner's name. He asked for relief of the penalty/interest charges on the 2014 balance.

Ms. Noll stated the matter would be looked into.

Fred Haynes – 98 Carmella Drive

Mr. Haynes gave kudos to the public works department for the excellent job in snow/ice removal over the winter months.

Mr. Haynes stated that he and Ms. Mackulin were both half right and half wrong with regards to state certification for code enforcement officers. Certificate is not required for limited duties but is required if inspection any electrical/construction projects. He stated he did not feel we needed a full-time code officer.

Mr. Haynes stated he did not feel the Borough should be charging permit fees when a resident/business wants to improve their property. Noting White Oak charges \$75.00 to replace the shingles on a roof and in North Versailles there is no fee.

Ms. Mackulin noted Council is currently reviewing the adopted fee schedule for the Borough.

Mr. Haynes indicted Mayor Marton had advised him a new Municipal Publications map/information packet would be prepared and mailed this year. Now he understands that is not being redone. He felt provided essential information to the residents and should be done.

Ms. Noll noted in prior years the company printing the map/information packet covered the postage. That company is no longer willing to cover the cost. The printing company goes around and get businesses to place ads in the publication which covers the printing cost so in prior years there was no charge to the Borough.

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Ms. Noll advised the traffic configuration along Lincoln Way will be changed on Wednesday, March 18 from Rt. 48/Jacks Run Road to State Street. Commuters should be careful in their travels.

MAYOR'S REPORT

February 2015 Stat Report for the Police Department.

ARRESTS: 12 (11 adults/ 1 juvenile)

Disorderly Conduct	1
Drug Offenses	1

DUI	4*
False ID to Law Enforcement	1**
Theft	5
Summary Traffic Violations	64
Total Incidents	709

*One defendant also charged with possession of marijuana and drug paraphernalia

**Defendant also charged with disorderly conduct

Ms. Marton stated she was in receipt of a letter from Elizabeth Twp., praises the department along with Chief Bender. It notes that Chief Bender assisted Elizabeth Twp. with the hiring of its new police chief.

FINANCE REPORT

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

A motion was made by Mr. Massung, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of February 28, 2015.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107698-107800	\$ 80,282.36
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600417-600422	\$ 46,360.45
Pool/Park Fund	901131-901135	\$ 1,465.46
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350320-350325	\$ 58,081.49
Total Bills Paid		\$ 186,189.86

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00

Liquid Fuels	\$	0.00
Total Accounts Payable	\$	0.00

Motion carried unanimously. (Roll Call Vote)

HEALTH, ENVIRONMENT AND CABLE

Mr. Pasternak noted the following:

Goodwill in conjunction with the Borough is sponsoring a computer and electronics collection day. This is set for Saturday, April 18 from 10 am to 2 pm. Residents can bring unwanted computers, monitors, printers, cell phones, digital cameras, charges, microwaves, stereo, VCR to the Municipal Building during that time period. (Flyer on table)

NO TV'S WILL BE ACCEPTED.

Clean-up Day is also set for Saturday, April 18 – individuals interested in participating in the event are to report to Heritage Hill Park by 9:30.

Allegheny County in conjunction with Pennsylvania Resource Council will be holding a hard to recycle collection event on April 11 and 25. Residents can take items for recycling to the Galleria at Pittsburgh Mills. (Flyer on table). Additional events will be held through fall, site locations can be viewed on the PRC website.

Rabies Clinic is set for May 16 from 12 noon until 2 pm at the Municipal Garage. Fee for residents is \$5.00 per pet and for non-residents \$10.00 per pet. (Flyer on table)

PARKS AND RECREATION

Mr. Robb, Chairperson, indicated he had a several motions to present.

A motion was made by Mr. Robb, seconded by Mr. Davis, to set the 2015 Pool Pass Rates at \$50.00 per person, Daily Admission \$5.00 Resident, \$10.00 Non-Resident.

A motion was made by Mr. Robb, seconded by Mr. Massung, Motion to restrict private evening events at the pool to no more than 100 attendees.

Mr. Robb noted the Recreation Board is sponsoring a Spring Craft Show, this is set for March 21 from 10 am to 4 pm at the White Oak Athletic Association.

Mr. Robb announced the Recreation Board is sponsoring an Easter Egg Hunt on April 4 at Heritage Hill Park at 10 a.

Mr. Robb advised the Recreation Board is sponsoring a dance for grades 5 – 8 at Francis McClure Gym this Friday from 7p to 9 p.

Mr. Robb indicated the White Oak Recreation Board is celebrating its 50th Anniversary this year. He turned the meeting over to Mayor Marton.

Mayor Marton indicated Allegheny County Council member Robert Macey had dropped off a Proclamation celebrating the Board's 50th Anniversary.

Mayor Marton advised Council is presentation the Board with a Proclamation celebrating its 50th Anniversary. She presented the Proclamations to Karen Slobodian, Chairperson of the Recreation Board.

Ms. Marton invited everyone to stay for refreshments after the meeting.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted the monthly permit and violation reports were available for review during regular business hours.

Ms. Noll stated the Borough is looking forward to a new vehicle dealership opening up in the near future. She asked the representatives for Shorkey Ford to provide some basic regarding the project.

Greg Kourniotis of R. F. Mitall & Associates

Mr. Kourniotis advised approval for a highway occupancy permit from PennDOT and a permit from the Conservation District still needed to be secured. The expansion of the structure will include a new quick service area (north side) as well as increase the sales area (south side). A storm water management plan will be implemented and there will be landscaping installed on the premises.

Ms. Mackulin indicated the Planning Commission and Zoning Hearing Board have already pre-approved the preliminary and final plans for Phase 1 & 2.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to give preliminary and final approval for the Shorkey project at 1234 Long Run Road. This is contingent upon all necessary permits being secured and approval from the EADS Group indicating all requirements have been met.

Motion carried unanimously.

Mr. Massung asked when construction might begin.

Mr. Kourniotis stated construction could begin in approximately one to two months.

Ms. Mackulin indicated this should be contingent upon approval from Allegheny County.

Motion carried unanimously.

PUBLIC SAFETY

Mr. Babyak, Chairperson, indicated he had several motions to introduce.

A Motion was made by Mr. Babyak, seconded by Mr. Davis, authorizing the purchase of a new 2015 Ford Interceptor through the South Hills Area Joint Purchasing Alliance. Cost is not to exceed \$33,976.00.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Babyak, seconded by Mr. Massung, to appoint Richard Bayer to the Civil Service Commission.

Motion carried unanimously.

PUBLIC WORKS

Mr. Nagy, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

A motion was made by Mr. Nagy, seconded by Mr. Robb, to purchase a Kubota 4 wheel drive riding mower from Golden Eagle through the Pennsylvania Co-Star Purchasing Alliance. Cost is not to exceed \$10,000. (with trade-in)

Motion carried unanimously. (Roll Call Vote)

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$0.00 on the 2014 Tax Duplicate, for the period of February 1, 2015 – February 28, 2015.

Commission Due - \$0.00 (0 invoices paid x \$3.75 per invoice)

Assessed Value	\$394,085,277.00
Exonerations (Less)	\$ 5,549,620.00
Additions	\$ 1,380,400.00
Abatement Values	\$
Adjusted Value	\$389,916,057.00
Value of statements (actual)	\$ 1,817,008.82
Act 77 Revoked @ Face	\$ 354.67
Act 77 Eligible @ Face	\$ 47,146.15
Corrected Value of Statements	\$ 1,770,217.34
Collected from – 2/01/15 – 2/28/15	\$ 0.00
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 0.00

Total Credited to Duplicate	\$	0.00
Amount Previously Collected	\$	1,709,598.03
Collections	\$	0.00
Total Collected	\$	<u>1,709,598.03</u>
Balance to be collected	\$	60,619.31

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$22,900.55 taxes and costs collected for the collection period of January 1, 2015 to January 25, 2015.

Commission due	- \$	1,240.09
Costs	- \$	<u>0.00</u>
Total Due	- \$	1,240.09

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$73,884.17 in current and delinquent Earned Income Tax for the collection period of February 1, 2015 – February 28, 2015.

Commission due	- \$	1,109.82
Costs	- \$	<u>1.96 (postage and/or costs)</u>
Total Due	- \$	1,111.78

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$10.26 in Local Service Tax for the collection period of February 1, 2015 – February 28, 2015.

Commission due	- \$	0.20
Costs	- \$	<u>0.00</u>
Total Due	- \$	0.20

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$342.26 in Mercantile Tax collections plus costs for the collection period February 1, 2015 – February 25, 2015.

Commission due	- \$	10.27
Costs	- \$	<u>0.00</u>
Total Due	- \$	10.27

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$4,707.62 in delinquent Business Privilege Tax, \$702.67 in delinquent Mercantile Tax for the collection period of January 26, 2015 – February 25, 2015.

Commission due	- \$	367.00
Costs	- \$	0.00
Total Due	- \$	367.00

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, noted the firm has been working on those items outline at the Workshop Meetings.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Engineer's Report and pay fees due on Invoice(s) 313313 and 313314, dated February 27, 2015 for services rendered in January 2015, totaling \$1,699.95.

Motion carried unanimously.

SOLICITOR'S REPORT

Ms. Mackulin, Solicitor, stated she would present several resolutions for consideration later in the meeting. She indicated she had given her report in the Workshop

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the Solicitors' Reports and pay fees due to Krisha Mackulin, Dodaro, Matta & Cambest, for the month of February 2015, totaling \$5,625.00.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of February.

Ferree Kennels – Animal Control Officer	FEBRUARY
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	8
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00

After Hours Calls	\$ 75.00
Total Due	125.00

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of February and paying the fees due of \$125.00.

Motion carried unanimously.

Dave Collura – Wildlife Control, February 2015

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	3	3
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	1	0	
Opossums	1	3	
Rabbits	0	0	
Raccoons	5	3	
Skunks	2	0	
Squirrels	0	0	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 20.00

Grand Total: \$550.00

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Wildlife Control Officer's report for the month of February and pay the fees due of \$550.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Ms. Mackulin read Resolution No. 4045 by short title for adoption.

R-4045 REAL ESTATE TAX REFUND

A motion was made by Mr. Davis, seconded by Mr. Babyak, to adopt Resolution No. 4045 by short title.

Motion carried unanimously.

Ms. Noll declared Resolution 4045 adopted.

Ms. Mackulin read Resolution No. 4046 by short title for adoption.

**R-4046 AUTHORIZING PARTICIPATING IN THE ALLEGHENY COUNTY
VACANT PROPERTY RECOVERY PROGRAM
(INCLUDES COOPERATION AGREEMENT)**

A motion was made by Mr. Babyak, seconded by Mr. Massung, to adopt Resolution No. 4046 by short title.

Motion carried unanimously.

Ms. Noll declared Resolution 4046 adopted.

NEW BUSINESS

A motion was made by Mr. Robb, seconded by Mr. Babyak, authorizing the proper officials to advertise the following proposed ordinances to be considered for adoption at the April 20th meeting:

- a. **AMENDING ORDINANCE NO. 992 ABANDONED VEHICLES AND REPEALING ANY ORDINANCE IN PART INCONSISTENT THEREOF**
- b. **ADOPTION OF PROVISIONS OF THE NEIGHBORHOOD BLIGHT RECLAMATION AND REVITALIZATION ACT**
- c. **PROVIDING FOR THE REGISTRATION OF VACANT PROPERTIES AND PROVIDING FOR THE REGULATION OF ABANDONED REAL AND PERSONAL PROPERTY ESTABLISHING GUIDELINES FOR DEFINING AND PROVIDING FOR MANDATORY REGISTRATION OF PERSON HAVING INTEREST IN SUCH ABANDONED PROPERTY**

Motion carried unanimously.

A motion was made by Mr. Massung, seconded by Mr. Babyak, authorizing the borough to enter into a cooperation agreement with Allegheny County to participate in the vacant property recovery program.

Motion carried unanimously.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Robb, seconded by Mr. Massung, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:57 p.m.

Date Approved

Borough Secretary