

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, MAY 19, 2008 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Petro, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Petro led those attending in the Pledge of Allegiance.

**ROLL CALL**

Attending were Council members Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, Jack Petro, Jr. and Kenneth Robb. Also attending were Mayor Ina Jean Marton, Solicitor Terry Leckman, Engineer Representative Laurel Sprangle and Borough Secretary Nancy Greenland.

Council member David Pasternak was absent.

**MINUTES**

Mr. Petro asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – April 16, 2008  
Workshop Meeting – April 21, 2008  
Regular Meeting – April 21, 2008

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Mr. Leckman stated there were various sessions held and during such sessions pending litigation and personnel matters were discussed.

**PUBLIC COMMENTS**

NONE

**REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES**

**President's Report**

None

**Mayor’s Report**

Mrs. Marton gave the police activity report for the month of April.

Persons Arrested 19 (16 adult(s) 3 juvenile(s))

Criminal Mischief	3
DUI	2
Drug Offenses	9
False ID to Law Enforcement	1
Harassment	2
Receiving Stolen Property	2*

\*Stolen property was a gun, both actors charged with violation of Uniform Firearms Act – carrying a gun w/o a license

Summary Traffic Violations 111

TOTAL INCIDENTS 466

Mrs. Marton read a letter from Chief Pero, McKeesport Police Department, expressing the department’s appreciation for the assistance provided by White Oak officers during the bank hostage situation last month.

**Finance**

Mr. Dillinger, Chairperson, stated he had a motion to present for consideration.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	100364-10475	\$ 68,793.82
Fire Protection	300001-300003	\$ 4,792.36
	310001-310003	\$ 14,442.76
Solid Waste	600045-600054	\$ 83,251.90
Pool/Park Fund	992-1000	\$ 708.98
Capital Expenditures	180001	\$ 5,157.07
Liquid Fuels	350001-350004	\$ 21,255.16
Total Bills Paid		\$ 198,402.05

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 1,161.73
Fire Protection	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 5,864.03

Capital Projects	\$	94.80
Liquid Fuels	\$	<u>8,364.73</u>
Total Accounts Payable	\$	15,485.29

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Bills paid in April and the Accounts Payable as of May 15, 2008.

Motion carried unanimously.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, authorizing the proper officials to satisfy municipal lien GD08-2316 filed against National City Bank – 1501 Lincoln Way, Block & Lot 461-M-140 for delinquent sewage fees. The lien has been paid in full.

## **HEALTH, ENVIRONMENT AND CABLE**

Mr. Davis indicated he had a motion to present.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, authorizing the proper officials to satisfy municipal lien GD03-101 filed against Jason and Tina Ondish – 124 Park Way, Block & Lot 461-R-116 for delinquent garbage fees. The lien has been paid in full.

Motion carried unanimously.

Mr. Davis thanked all of the participants for their assistance during clean-up day, which was held Saturday.

## **PARKS AND RECREATION AND COG REPRESENTATIVE**

Mr. Robb, noted the pool will be opened daily, weather permitting at noon on Memorial Day, May 26, 2008. Passes can be purchased at the pool once it opens.

The Memorial Day Parade is scheduled for Monday, May 26, 2008. The parade will start at 12:30 p.m. The parade route starts at Lincoln Way and Willard Street, turns onto State Street and then to Pennsylvania Avenue and the Legion parking lot.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to participate in SHACOG Purchasing Alliance for Spring Commodities with the following vendors:

Road Aggregate	Hanson Aggregates, Inc.
Bituminous Surfacing Materials	Hanson Aggregates, Inc.
Liquid Asphalt	Russell Standard, Inc.
Pre-cast Inlets	Culverts, Inc.
Plastic Pipe	Advanced Drainage Systems, Inc.
	Chemung, Inc.
Police Ammo & Range Supplies	Witmer, Inc.
Ballfield Mix	Soils, Inc.

Motion carried unanimously.

## PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted that during the month of April there were 45 permits issued for fees totaling \$1,834.00. The office also collected \$1,125.00 in mechanical device fees and issued 31 code violations notices.

## PUBLIC SAFETY

Mr. Massung, Chairperson, noted the Red Cross trailer hitch has been repaired and the supplies were reloaded. He further advised that due to financial constraints Sandi Wraith, Emergency Coordinator for the Red Cross has been let go. He further advised he attended the WOEMS Board meeting yesterday and everything seems to be running smoothly.

Mr. Massung commented the Borough was advised by Congressman Murphy's office of a grant for securing video camera for the cruisers. The departments are limited to two units and there is no local share required.

## PUBLIC WORKS

Mr. Robb, Chairperson, noted the monthly activity report for the Public Works Department was available for review during normal business hours.

## TAX COLLECTOR'S REPORT

### Current Real Estate

Robert Hart, Current Tax Collector, turned in \$393,366.17, on the 2008 Tax Duplicate, for the period of April 1, 2008 – April 30, 2008.

### **Commission due – \$4,417.50 (1,178 accounts @ \$3.75)**

Assessed Value	\$335,899,388.00
Exonerations (Less)	\$ 20,300.00
Additions	\$ 105,900.00
Abatement Values	\$ 436,900.00
Adjusted Value	\$335,548,088.00
Value of statements (actual)	\$ 1,395,880.04
Act 77 Revoked @ Face	\$ 397.11
Act 77 Eligible @ Face	<u>\$ 42,677.97</u>
Corrected Value of Statements	\$ 1,353,599.18
Collected from – 4/01/08 – 4/30/08	\$ 393,366.17
Add Discount	\$ 8,028.19
Less Penalty	<u>\$ 0.00</u>
Total Credited to Duplicate	\$ 401,394.36
Amount Previously Collected	\$ 0.00
Collections	\$ 401,394.36
Total Collected	<u>\$ 401,395.36</u>

Balance to be collected \$ 952,204.82

**Delinquent/Liened Real Estate**

Keystone Municipal Collections, Delinquent/liened Real Estate Tax Collector, turned in \$5,688.91 in delinquent real estate taxes plus costs for the collection period of March 26, 2008 – April 25, 2008.

**Commission due - \$ 258.08**  
**Costs - \$ 191.50** Constable Service, Default Judgment, DMV, Writ  
Request  
**Total Due - \$ 449.58**

**Earned Income Tax Collector**

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$138,136.91 in current Earned Income Tax for the collection period of March 26, 2008 – April 25, 2008.

**Commission due - \$ 2,072.21**  
**Costs - \$ 48.10** Final Return Reprints, Reactivates, Refunds, Employer  
Package  
**Total Due - \$ 2,120.31**

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned in \$792.29 in delinquent Earned Income Tax and \$5,688.60 in audit Earned Income Tax including costs for the collection period of March 26, 2008 – April 25, 2008.

**Commission due - \$ 0.00**  
**Costs - \$ 57.50**  
**Total Due - \$ 57.50**

**Mercantile/Business Privilege and Emergency Municipal Service Tax Collector**

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$25,017.32 in current Business Privilege Tax, \$2,831.89 in current Mercantile Tax and \$495.00 in Municipal Service Tax (formerly Occupational Privilege Tax) for the collection period of March 26, 2008 – April 25, 2008.

**Commission due - \$ 842.36**  
**Costs - \$ 0.00**  
**Total Due - \$ 842.36**

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$723.81 in delinquent Business Privilege Tax, \$302.90 in delinquent Mercantile Tax and \$0.00 in delinquent Municipal Service Tax for the collection period of March 26, 2008 – April 25, 2008.

**Commission due - \$ 93.61**  
**Costs - \$ 0.00**

**Total Due - \$ 93.61**

**Delinquent Garbage Fee Collector**

Keystone Municipal Collections, Delinquent Garbage Fee Collector, had nothing to report at this time.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

A motion was made by Mr. Dillinger, seconded by Mr. Davis, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

Ms. Sprangle indicated Mr. Hultberg attended the workshop session of Council held on May 14, there were no Planning or Public Works issues during the month. The geotechnical core drilling has been completed and the report should be ready to present at the June workshop session. She further advised the Environmental report for the WOAA site should be available for presentation at the June workshop.

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Engineer's Report.

Motion carried unanimously.

**SOLICITOR'S REPORT**

Mr. Leckman noted he gave his report during the Workshop and he would present two Resolutions for consideration later in the meeting.

A motion was made by Mr. Robb, seconded by Mr. Babyak, to accept the Solicitor's Report and pay invoice WOB 200 dated May 19, 2008 in the amount of \$1,625.63.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Davis read the Animal Control Officer's and Wildlife Officer's Reports for the month of April, 2008.

Trisha Hroblak – Animal Control – Report for the month of April 2008

Number of 911 calls taken	14
Number of calls taken shelter/borough/residents	4
Number of Dogs returned to owners	16
Number of Dogs surrendered to Shelter	1

Number of Dogs humanely disposed of	0
Number of Dogs hit/killed by Vehicle	0
Number of Cats returned to owners	1
Number of Cats surrendered to Shelter	0
Number of Cats humanely disposed of	0
Number of Cats hit/killed by Vehicle	0
Number of people information filed against	2
Number of citations issued	2
Number of after hour calls	3
<b>Total Due</b>	<b>\$315.00</b>

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to accept the Animal Control Officer's Report and pay the fee due in the amount of \$315.00 for the month of April.

Motion carried unanimously.

Mr. Davis congratulated Ms. Hroblak on securing an agreement for animal control with North Versailles Twp.

Dave Collura – Wildlife Control  
Report for the month of April 2008

	Live Trap	Road Kill
Deer	0	5
Birds/Fowl	0	0
Chipmunk	1	0
Degas	0	0
Groundhogs	11	2
Rabbits	1	1
Raccoons	6	2
Opossums	8	5
Squirrels	6	2
Skunks	3	2
Snakes	0	0
<b>Total Due</b>	<b>\$300.00</b>	<b>\$125.00</b>

A motion was made by Mr. Davis, seconded by Mr. Babyak, to accept the Wildlife Officer's Report and pay the fee due in the amount of \$425.00 for the month of April.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Mr. Leckman read Resolution No. 3518 by short title for adoption.

**R-3518                      RECORD DISPOSITION**

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adopt Resolution No. 3518 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Petro declared Resolution No. 3518 officially adopted

Mr. Leckman read Resolution No. 3519 by short title for adoption.

**R-3519 REAL ESTATE TAX REFUND**

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to adopt Resolution No. 3519 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Petro declared Resolution No. 3519 officially adopted.

**NEW BUSINESS**

NONE

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:12 p.m.

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Date Approved

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Borough Secretary