

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, JUNE 21, 2010 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Pasternak, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The scouts led those attending in the Pledge of Allegiance.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, Kenneth Robb and Carrie Verbanick. Also attending were Mayor Ina Jean Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

**MINUTES**

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – May 12, 2010

Workshop Meeting – May 17, 2010

Regular Meeting – May 17, 2010

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

**EXECUTIVE SESSION**

Mr. Leckman stated there were various sessions held and during such sessions pending litigation and personnel matters were discussed.

**PUBLIC COMMENTS**

**Marvin Berk – 2223 Monongahela Blvd.**

Mr. Berk noted a White Oak Rotary Club is being organized. The members forming this group are mainly from the Norwin Rotary but due to conflicting schedules were unable to make the weekly meeting held in the morning. The White Oak Rotary will meet in the evening. Meetings are held on Tuesdays from 6 p.m. until 7 p.m. at Twin Oaks Lounge. He invited all of the officials to join. He noted the group would be holding a golf outing in the fall and was interested in local education.

## **Richard Bryce – Messinger Lane**

Mr. Bryce stated he had several questions. He asked how the loan for the paving program would be paid back. How much the engineer would be paid? What happened to the in-house paving program? He stated he figured it would cost about \$500,000 annually to repay the loan. He also asked if there would be a tax increase of 1 1/2 mills with this loan.

Mr. Dillinger noted this in an investment into the community. Infrastructure must be maintained a level to make the community viable and attract people and businesses to move. These upkeeps do come with a cost. The borough secured a loan at a rate of 1.625% and it will be amortized over a ten (10) year period. The Borough will need to allocate approximately \$460,000 annual for repayment of the loan. He further noted that the normal life span of a road way is 15 to 20 years. There are a number of streets that haven't been paid in over 15 years. Mr. Dillinger noted the Borough has not had an increase in taxes for approximately 7 years. He stated that eventually the Borough would need to increase the tax but, to what extend would need to be determined. The Borough either must meet expenses with our without tax increases or reduce services. The Borough has been very responsible with regards to expenditures over the years. We try to balance everything.

Mr. Davis noted there has been virtually no paving done over the last 3 seasons.

Mr. Pasternak stated he felt the Borough was very responsible with managing the Borough's finances.

Mr. Dillinger noted the engineer would be paid the standard rate under this project.

Mr. Petro advised that normally when doing such a large project the costs associated with the project are included and are projected on a percentage of the project costs. We expect to keep these fees to a minimum. He noted Mr. Hultberg was asked to stick around after the public meeting adjourns to answer any questions that residents might have regarding the upcoming road project. He noted there is a map on the wall in the conference room and suggested everyone take a look at it. If residents have questions the details are available at the Municipal Office and each official has a booklet outlining the three (3) year program.

Mr. Petro commented that in order to conduct an in-house paving project the crew needs to be at a staffing level of eight (8). Currently the department only has six (6) individuals.

Mr. Pasternak noted the paving equipment is antiquated and doesn't work. He further indicated it is only good for scrap.

## **Debbie Amos – 1601 Fawcett Avenue**

Ms. Amos expressed concern about the number of vehicle accidents at the corner of Fawcett Avenue and Myers Lane. She noted there are a lot of people that run the stop sign at this intersection. She suggested a speed bump be installed coming out of St. Angela and that stop signs be installed on Fawcett.

Mr. Pasternak stated the Police Chief would be asked to check the complaint out.

## REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

### **President's Report**

Mr. Pasternak noted the Municipal Officers would be closed on Monday, July 5<sup>th</sup> in Observance of the 4<sup>th</sup> of July Holiday.

### **Mayor's Report**

Mrs. Marton gave the April Stat Report.

Arrests: 12(11 adults/1 juveniles)

Assault & Related Offenses	1
Drug Offenses	7
DUI	3
Public Drunkenness	2
Theft	2
Summary Traffic Violations	82
Total Incidents	477

### **Finance**

Mr. Dillinger, Chairperson, noted he would present the bills and accounts payable for approval.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of May 31, 2010.

#### Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	102688-102787	\$ 90,349.85
Fire Protection	None	\$ 0.00
Super Fund	None	\$ 0.00
Solid Waste	600198-600199	\$ 44,866.10
Pool/Park Fund	900272-900303	\$ 20,366.79
Capital Expenditures	None	\$ 0.00
Liquid Fuels	350105-350109	\$ 11,628.10
Total Bills Paid		\$ 167,210.84

#### Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 1,476.38
Fire Protection	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 5,847.34
Capital Projects	\$ 0.00
Liquid Fuels	\$ 0.00

Total Accounts Payable

\$ 7,323.72

Motion carried unanimously.

### **HEALTH, ENVIRONMENT AND CABLE**

Ms. Verbanick, Chairperson, noted there would be no delay in the garbage collection for the week of July 5<sup>th</sup>.

Ms. Verbanick announced an electronic recycling collection, which would benefit Good Will. The collection will take place at the Municipal Building, on July 24 from 10:00 a.m. until 2:00 p.m.

### **PARKS AND RECREATION**

Mr. Robb, Chairperson, noted the pool will have an extended hour swim for pass holders and any individual paying daily admission this Friday from 8:00 p.m. until 10:00 p.m... The Concession will be opened.

Mr. Robb announced the pool staff will be sponsoring swimming lessons. The fee is \$40.00 per child and they must be four (4) years of age. There will be eight (8) sessions held on Tuesdays and Thursdays from June 29 through July 22. Lessons will run from 10:45 a.m. and end at 11:30 p.m.

A motion was made by Mr. Robb, seconded by Mr. Massung, to appoint Michelle Kustra to a five (5) year term on the Recreation Board.

Motion carried unanimously.

### **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Babyak, Chairperson, noted there were 52 permits issues for a total of \$2,711.00 in fees for the month of May and 24 violation notices were issued.

### **PUBLIC SAFETY**

Mr. Massung, Chairperson, noted he had a motion to introduce.

A motion was made by Mr. Massung, seconded by Mr. Dillinger, authorizing the installation of stop signs at the northbound and southbound corners of Monongahela Blvd. and McCully Street.

Motion carried unanimously.

Mr. Massung reiterated that Mr. Hultberg would be staying after the meeting to review road project and answer citizen's questions that they may have.

## **PUBLIC WORKS**

Mr. Davis, Chairperson, noted the activity report was available for review during normal business hours.

Mr. Davis announced the borough would be receiving RFP for gas drilling on various borough properties.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Robert Hart, Current Tax Collector, turned in \$549,961.31 on the 2010 Tax Duplicate, for the period of May 1, 2010 – May 31, 2010.

### **Commission due – \$5,508.75 (1,469 accounts @ \$3.75)**

Assessed Value	\$336,655,388.00
Exonerations (Less)	\$ 122,300.00
Additions	\$ 17,700.00
Abatement Values	\$ 597,050.00
Adjusted Value	\$335,933,738.00
Value of statements (actual)	\$ 1,397,567.55
Act 77 Revoked @ Face	\$ 191.45
Act 77 Eligible @ Face	<u>\$ 42,085.33</u>
Corrected Value of Statements	\$ 1,355,673.67
Collected from – 5/01/10 –5/31/10	\$ 549,961.31
Discount (add)	\$ 11,039.27
Less Penalty (sub)	<u>\$ 0.00</u>
Total Credited to Duplicate	\$ 561,000.58
Amount Previously Collected	\$ 335,364.52
Collections	\$ 561,000.58
Total Collected	<u>\$ 896,365.10</u>
Balance to be collected	\$ 459,308.57

### **Delinquent/Liened Real Estate**

Keystone Municipal Collections, Delinquent/lienied Real Estate Tax Collector, turned in \$5,236.60 in delinquent real estate taxes plus costs for the collection period of April 26, 2010 – May 25, 2010.

<b>Commission due</b>	<b>- \$ 85.66</b>
<b>Costs</b>	<b>- \$ <u>265.50</u> (Constable Service, Lien Satisfaction, Sci Fa)</b>
<b>Total Due</b>	<b>- \$ 351.16</b>

### **Earned Income Tax Collector**

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$84,777.53 (current year) and \$2,434.25 (prior year) in current Earned Income Tax for the collection period of April 26, 2010 – May 25, 2010.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$0.00 in delinquent Earned Income Tax and \$1,673.15 (audited) in delinquent Earned Income Tax, including costs for the collection period of April 26, 2010 – May 25, 2010.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>40.00</b>
	- \$	<b>40.00</b>

### **Mercantile/Business Privilege and Emergency Municipal Service Tax Collector**

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in 2,625.75 in Local Service Tax, \$161,690.26 in Business Privilege and \$35,522.48 in Mercantile Tax collections for the collection period April 26, 2010 – May 25, 2010.

<b>Commission due</b>	- \$	<b>5,886.37</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>5,885.37</b>

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$1,229.42 in delinquent Business Privilege Tax, \$(694.04) in delinquent Mercantile Tax for the collection period of April 26, 2010 – May 25, 2010.

<b>Commission due</b>	- \$	<b>33.86</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>33.86</b>

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Hultberg, Engineer Representative, indicated he attended the Workshop Sessions on June 12 and June 17. The EADS Group has been working on the items outlined at those meetings.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Engineer's Report and pay Invoice No. 42233, dated May 31, 2010, in the amount of \$22,236.63.

Motion carried unanimously.

## SOLICITOR'S REPORT

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present one ordinance and one resolution for consideration.

A motion was made by Mr. Robb, seconded by Ms. Verbanick, to accept the Solicitor's Report and pay Invoice No. WOB 250 dated June 21, 2010, in the amount of \$4,117.75 including advanced costs of \$11.50.

Motion carried unanimously.

## ANIMAL CONTROL OFFICERS' REPORTS

Mr. Verbanick read the Animal Control Officer's and Wildlife Officer's Reports for the month of April 2010.

Trisha Hroblak – Animal Control  
Report for the month of May 2010

911 Calls Taken	2
Municipality/Residents Calls Taken	6
Complaints	0
Dogs Returned to Owners	7
Dogs Surrendered to Shelter	1
Dogs Humanely Disposed Of	0
Dogs Hit/Killed by Vehicle	0
Cats Returned to Owners	0
Cats Surrendered to Shelter	0
Cats Humanely Disposed Of	0
Individuals Filed Against	0
Citations Issued	0
Miscellaneous	0
After Hours Calls	2
Total Due	\$285.00

A motion was made by Ms. Verbanick, seconded by Mr. Davis, to accept the Animal Control Officer's Report and pay the fee due in the amount of \$285.00 for the month of May.

Motion carried unanimously.

Dave Collura – Wildlife Control  
Report for the month of May 2010

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	3	3
Birds/Fowl	0	0	
Chipmunk	0	0	
Degas	0	0	

Groundhogs	18	3	
Rabbits	0	0	
Raccoons	23	2	
Opossums	14	3	
Skunks	17	1	
Squirrels	3	1	
Snakes	0	1	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$60.00</b>
<b>Grand Total: \$550.00</b>			

A motion was made by Ms. Verbanick, seconded by Mr. Babyak, to accept the Wildlife Control Officer's Report and pay the fee due in the amount of \$550.00 for the month of May.

Motion carried unanimously.

### **RESOLUTIONS AND ORDINANCES**

Mr. Leckman read Resolution No. 3581 by short title for adoption.

#### **R-3581 FEE SCHEDULE AMENDMENT**

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to adopt Resolution No. 3581 as read by Mr. Leckman.

Mr. Pasternak declared Resolution No. 3581 officially adopted.

Mr. Leckman read Resolution No. 3582 by short title for adoption.

#### **R-3582 REAL ESTATE REFUNDS**

A motion was made by Mr. Davis, seconded by Mr. Massung, to adopt Resolution No. 3582 as read by Mr. Leckman.

Mr. Pasternak declared Resolution No. 3582 officially adopted.

### **NEW BUSINESS**

None

### **OLD BUSINESS**

None



**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:24 p.m.

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Date Approved

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Borough Secretary