

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, JUNE 20, 2011 AT 8:00 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, and Carrie Verbanick. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Mark Zimmerman, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

Council member Kenneth Robb was absent.

MINUTES

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – May 11, 2011
Public Bid Opening – May 13, 2011
Workshop Meeting – May 16, 2011
Regular Meeting – May 16, 2011

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated there were various sessions held and during such sessions pending/potential litigation and personnel matters were discussed.

PUBLIC COMMENTS

None.

REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

President's Report

Mr. Pasternak, President of Council, noted the Borough Offices would be closed on Monday, July 4th in observance of the 4th of July Holiday.

Mayor's Report

Mrs. Marton gave the May Stat Report:

Arrests:	7 (7 adult/0 juvenile)
Criminal Mischief	2
Disorderly Conduct	1
Drug Offenses	3
Receiving Stolen Property	1*
(*Defendant also charged with Forgery.)	
Summary Traffic Violations	127
Total Incidents:	761

Mrs. Marton announced the White Oak Animal Safe Haven's upcoming Open House set for Saturday, June 25th from 1 p.m. until 5 p.m.

Mrs. Marton stated she was in receipt of a letter from Diana Chiaverini expressing her appreciation of Officer Bell as well as 3 public workers personnel (Randy Thomas, Tony Rausch and Jim McCabe) for their assistance in unlocking her vehicle after her 3 year old grand daughter locked herself in the vehicle at Heritiage Hill Park.

Finance

Mr. Dillinger, Chairperson, indicated he had several motions to present for consideration.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of May 31, 2011

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	103852-103951	\$ 72,134.16
Fire Protection	0-0	\$ 0.00
	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600230-600232	\$ 46,693.10
Pool/Park Fund	900445-900460	\$ 3,870.11
Capital Expenditures	0-0	\$ 0.00

Capital Debt Sinking	0-0	\$	0.00
Liquid Fuels	350152-350156	\$	11,387.60
Total Bills Paid		\$	134,084.97

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 14,608.16
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 6,086.06
Capital Projects	\$ 0.00
Capital Debt	\$ 4,085.22
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 24,781.44

Motion carried unanimously.

A motion was made by Mr. Dillinger, seconded by Mr. Massung, authorizing the proper officials to satisfy the following liens, they have been paid in full:

Brakeall, Michael & Sherry, 551-B-007-1900 Kansas	GD10-23954
Hinesbaugh, Mark, 460-P-080- 823 Lincoln Way	GD11-862
Stark, Jonathan, 461-C-097-2840 Capitol St. Rear	GD11-0574
Lucarelli, George, 646-M-220-3319 Jacks Run Road	GD10-24788
Grayson, David, 461-S-050-1519 Summitt St	GD10-24119
Schmidt, Dean, 650-K-141-2536 Mohawk	GD11-311
Longo, Heather, 551-B-318-1809 Vermont	GD10-24787
Thomas, David & Karen, 550-J-315-1536 California	GD11-452

Motion carried unanimously.

A motion was made by Mr. Dillinger, seconded by Mr. Babayk, authorizing the repairs to the AC unit of the municipal building. The cost is \$2,900.00 and the work will be performed by Tobey Karg.

HEALTH, ENVIRONMENT AND CABLE

Ms. Verbanick, Chairperson, announced there would be a one day delay in garbage collection during the week of July 4th. This is due to the Monday 4th of July holiday.

Ms. Verbanick noted Allegheny County Health Department in conjunction with various other organizations sponsors a number of Hard to Recycle Collection Event. The next scheduled event is set for Saturday, July 16th from 10 am until 2 pm at Pittsburgh's Brashear High School. There are small fees associated with the various items, while other items are collected free of charge. List of items is available on website zeropgh.org, as well as being posted on the Borough's bulletin boards in the entrance ways.

PARKS AND RECREATION

Mr. Robb, Chairperson, was absent Ms. Verbanick gave his report and announced Heritage Hill Pool will be holding swimming lessons on Tuesdays and Thursdays from June 28th through July 14th. Sessions start at 10:30 a.m. and end at 11:45 a.m. Children must be 4 years old and up. Cost is \$40.00 per child. Parents can sign their children up at the pool.

Mr. Robb noted pool passes are still available at the pool. The cost is \$45.00 per person.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 24 permits issues, including 5 amusement devices for a total of \$2,390.00 for the month of May. There were also 29 violation notices issued.

PUBLIC SAFETY

Mr. Massung, Chairperson, indicated the speed board was down for repairs and once that was completed it would be put on the road.

Mr. Massung read the Fireman's Prayer, honoring James Balbach, a lifetime member of White Oak V.F.C. No. 1, who recently passed away.

PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

Mr. Davis indicated that due to embankment failure along Center Ext. Ext. a portion of the road, between the two entrances to the White Oak Farms Apartment Complex (Riverview Drive), will be restricted to one lane. The river side lane is shut down. Barricades along with stop signs with blinking lights have been installed at the each end of the area.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, authorizing the purchase of a Chop Saw, which is used to cut through concrete and asphalt. The saw was sent out for repairs but due to its age the parts are no longer available. The cost of a new saw is \$750.00.

Motion carried unanimously.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$977,478.91 on the 2011 Tax Duplicate, for the period of May 1, 2011 – May 31, 2011.

Commission due – \$7,263.75 (1,937 accounts @ \$3.75)

Assessed Value

\$337,235,488.00

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Exonerations (Less)	\$ 268,400.00
Additions	\$ 32,700.00
Abatement Values	\$ 535,800.00
Adjusted Value	\$336,463,988.00
Value of statements (actual)	\$ 1,884,198.33
Act 77 Revoked @ Face	\$ 293.83
Act 77 Eligible @ Face	\$ <u>55,324.41</u>
Corrected Value of Statements	\$ 1,829,167.75

Collected from – 5/01/11 –5/31/11	\$ 957,331.21
Discount (add)	\$ 20,147.70
Less Penalty (sub)	\$ <u>0.00</u>
Total Credited to Duplicate	\$ 977,478.91

Amount Previously Collected	\$ 485,180.10
Collections	\$ 977,478.91
Total Collected	\$ <u>1,462,659.01</u>
Balance to be collected	\$ 366,508.74

Delinquent/Liened Real Estate

Keystone Municipal Collections, Delinquent/Liened Real Estate Tax Collector, turned in \$2,430.80 in taxes and costs collected for the collection period of April 26, 2011 – May 25, 2011.

Commission due	- \$ 32.23	
Costs	- \$ <u>490.25</u>	(Complaint, Civil Complaint, Special Liens, Satisfactions, Postage)
Total Due	- \$ 531.48	

Earned Income Tax Collector

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$158,677.48 (current year minus refunds/non-resident distributions) and \$252.94 (prior year minus refunds/non-resident distributions) in current Earned Income Tax for the collection period of April 26, 2011 – May 25, 2011.

Commission due	- \$ 1,265.29	
Costs	- \$ <u>282.70</u>	2010 Final Forms, Refunds Postage)
Total Due	- \$ 1,547.99	

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$0.00 (audited) in delinquent Earned Income Tax, including costs for the collection period of April 26, 2011 – May 25, 2011.

Commission due	- \$ 0.00
Costs	- \$ <u>0.00</u>
Total Due	- \$ 0.00

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$0.00 in Local Service Tax and \$9,340.74 in Business Privilege and \$1,109.11 in Mercantile Tax collections for the collection period April 26, 2011 – May 25, 2011.

Commission due	- \$	311.47
Costs	- \$	0.00
Total Due	- \$	311.47

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$4,227.21, in delinquent Business Privilege Tax, \$0.00 in delinquent Mercantile Tax for the collection period of April 26, 2010 – May 25, 2010.

Commission due	- \$	160.23
Costs	- \$	0.00
Total Due	- \$	160.23

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Zimmerman, Engineer Representative, indicated he attended the Workshop Sessions on June 15th and 20th Workshop Sessions. The EADS Group has been working on the items outlined at those meetings.

A motion was made by Ms. Verbanick, seconded by Mr. Babyak, to accept the Engineer's Report and pay Invoices No. 44096 and 44097, dated May 25, 2011 totaling \$10,204.77.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present several ordinances and a resolution for consideration.

A motion was made by Mr. Dillinger, seconded by Ms. Verbanick, to accept the Solicitor's Report and pay Invoice No. WOB 274, dated June 20, 2011, in the amount of \$4,640.00.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Verbanick read the Animal Control Officer's and Wildlife Officer's Reports for the month of May 2011.

Trisha Hroblak – Animal Control
No Report Submitted at this time.

Dave Collura – Wildlife Control
Report for the month of May 2011

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	3	3
Bats	0	0	
Birds/Fowl	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	9	6	
Rabbits	0	2	
Raccoons	7	8	
Opossums	4	13	
Skunks	0	7	
Squirrels	0	1	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 60.00
Grand Total: \$550.00			

A motion was made by Ms. Verbanick, seconded by Mr. Massung, to accept the Animal Control Officer's Report for the month of May and pay the fee due in the amount of \$550.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Ordinance No. 3610 by short title for adoption.

O-3610 AMENDING PART NINE OF THE CODIFIED ORDINANCES STREET OPENING PERMITS – SPECIFICALLY 909.06 AND 909.99

A motion was made by Mr. Babyak, seconded by Mr. Dillinger, to adopt Ordinance No. 3610 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Ordinance No. 3610 officially adopted.

Mr. Leckman read Ordinance No. 3611 by short title for adoption.

O-3611 AMENDING ARTICLE 1111 OF THE HEALTH AND SANITATION CODE SPECIFICALLY SECTIONS 1111.06 AND 1111.07

A motion was made by Mr. Davis, seconded by Mr. Babyak, to adopt Ordinance No. 3611 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Ordinance No. 3611 officially adopted.

Mr. Leckman read Resolution No. 3612 by short title for adoption.

**R-3612 ESTABLISHING GARBAGE COLLECTION FEE EFFECTIVE
JANUARY 1, 2012**

A motion was made by Mr. Babyak, seconded by Mr. Dillinger, to adopt Resolution No. 3612 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3612 officially adopted.

Mr. Leckman read Resolution No. 3613 by short title for adoption.

R-3613 REAL ESTATE TAX REFUNDS

A motion was made by Mr. Babyak, seconded by Mr. Massung, to adopt Resolution No. 3613 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3613 officially adopted.

Mr. Leckman read Resolution No. 3614 by short title for adoption.

R-3614 FEE SCHEDULE

A motion was made by Ms. Verbanick, seconded by Mr. Babyak, to adopt Resolution No. 3611 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3614 officially adopted.

NEW BUSINESS

NONE

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:13 p.m.

Date Approved

Borough Secretary