

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, JUNE 15, 2015 AT 7:30 P.M.**

**CALL TO ORDER**

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Carrie Noll, Joseph Nagy, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha Mackulin, Donald Hultberg, Engineer Representative and Borough Secretary Nancy Greenland.

**PRESENTATION**

Ms. Marton noted the Borough was presenting a plaque the Verdish Family honor the 30 plus years of dedicated service of Ginny Verdish. Ms. Verdish served as counter clerk at the pool front desk. She knew and loved her job and knew everyone at the pool.

The Verdish Family thanked Council for honoring Ms. Verdish, noting that she was at the pool in spirit.

**MINUTES**

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to approve the following Minutes:

Workshop Meeting – May 18, 2015  
Regular Meeting – May 18, 2015

Motion carried unanimously.

**EXECUTIVE SESSION**

Ms. Mackulin stated an Executive Session was held on May 18 and before this meeting at which time personnel matters and pending litigation were discussed.

## **PUBLIC COMMENTS**

### **Robert Freeman – 1619 Fawcett Avenue**

Mr. Freeman indicated in the past he has advised the Borough about the location of several larger commercial trash bins that either roll out of place or are not put back into the correct spot when being emptied. The bins roll into the alley area which is of concern to him as this alley is used by a number of seniors who attend the Monday night bingo at St. Angela Church.

Ms. Noll stated the hauler and property owner have been advised of this in the past.

### **Dusan Grmusa - 3150 Jacks Run Road**

Mr. G. indicated he has been a resident for 17 years. He noted in the past he worked with Mr. Washowich regarding property. In 2013 he became ill and in 2014 had triple by-pass surgery. He expressed concern that he has not be able to work with Ms. O'Brien regarding some code issues on his property and a number of citations have been issued.

Mr. G stated he wishes to build a garage on his property but has been advised by Ms. O'Brien he can't do that.

Mr. Mackulin asked Mr. G to discuss the matter with him right after this meeting. She stated she would try to assist him.

### **Fred Haynes – 98 Carmella Drive**

Mr. Haynes asked why Ms. Pitchford, Real Estate Tax Collector, wasn't required to attend the meetings and give her monthly report. He stated he felt her giving this report was just as important as any other elected officials report.

He stated that she only works 10 hours a week and makes \$32,500 annually.

Mr. Haynes asked why certain building improvements required securing a permit. He stated that if a resident is improving his home there should be no permit required. By requiring a permit the resident is being penalized.

Mr. Haynes stated he felt that all employees who work for the Borough should live in the Borough. The Borough is losing a lot of money by not requiring residency of employees.

Mr. Haynes stated that over the last two (2) months The EADS Group has been paid \$14,000 in architectural fees.

Mr. Hultberg noted those fees were for designing/preparing the specifications for this project.

### **Tim Donovan – North Versailles**

Asked for an update on the Community Center.

Ms. Noll stated the Borough is waiting for the plans to be finalized.

**George Pambacas – 1709 Educational Drive**

Mr. Pambacas expressed concern that at the June 1<sup>st</sup> meeting regarding the Lincoln Way Project that Council was not being informed about the process.

Ms. Mackulin stated everything goes through Penn DOT’s public relations department.

Mr. Pambacas stated he felt the elected officials should be advised of everything.

Mr. Pambacas stated he was concern about the water draining along the westerly side of Eisenhower Drive. She expressed concern about this freezing up in the winter

Mr. Davis stated he would check with Mr. McCabe on this matter.

**PRESIDENT’S REPORT**

Ms. Noll stated she had nothing to report at this time.

**MAYOR’S REPORT**

Mayor Marton gave the May 2015 Stat Report for the Police Department.

Drug Offenses	5
False Identification	
To Law Enforcement	1
Firearms Not To Be carried	
W/O License	1
Forgery	1 (defendant also charged with Insurance Fraud/Violation of Controlled Substance, Drug, Device and Cosmetic Act)
Public Drunkenness	1
Theft	4 (One defendant also charged with Simple Assault)
Summary Traffic Violations	79
<b>TOTAL INCIDENTS:</b>	<b>876</b>

**FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	107959-108075	\$ 141,926.00
Fire Protection	0-0	\$ 0.00

Post Retirement	0-0	\$	0.00
Super Fund	0-0	\$	0.00
Solid Waste	600434-600442	\$	53,442.41
Pool/Park Fund	901149-901178	\$	13,289.12
Capital Expenditures		\$	0.00
Capital Debt Sinking	0-0	\$	0.00
Liquid Fuels	350337-350341	\$	12,195.31
Total Bills Paid		\$	220,852.84

Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 527.08
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 527.08

A motion was made by Mr. Massung, seconded by Mr. Pasternak, to accept the Check Register and Accounts Payable as of May 31, 2015.

Motion carried unanimously.

Mr. Massung stated he and Ms. Marton attended a meeting on May 28<sup>th</sup> held by the School Board with elected officials from member municipalities.

**HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, stated he had a motion to present.

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to satisfy municipal lien GD10-24042 and GD11-21148, for delinquent garbage fees filed against 806 Delaware Avenue. The lien has been paid in full.

Motion carried unanimously.

**PARKS AND RECREATION**

Mr. Robb, Chairperson, noted the following:

The Recreation Board will be sponsoring a summer craft show on Saturday, July 25<sup>th</sup> at the WOAA between the hours of 10 a and 4 p.

A motion was made by Mr. Robb, seconded by Mr. Pasternak, approving a \$0.25 raise per pool employee paid hourly and a \$100.00 per season raise for the manager and assistant manager.

Motion carried unanimously...

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson stated that the monthly permit and violation reports would be available for viewing during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Robb, authorizing the re-approval of the Jonathan Stark lot consolidation plan, locate 1816 California Avenue. This will provide Mr. Stark an additional 80 days for filing the necessary plans with Allegheny County

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Babyak, authorizing preliminary and final approval of the Kenneth Peoples, lot consolidation plan, located at 2903 Skelly Street.

Motion carried unanimously.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, indicated he had nothing to report at this time.

## **PUBLIC WORKS**

Mr. Nagy stated the monthly Activity Report would be available during normal business hours.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$951,529.51 on the 2015 Tax Duplicate, for the period of May 1, 2015 – May 31, 2015.

Commission Due - \$7,226.25 (1,927 invoices paid x \$3.75 per invoice)

Assessed Value	\$390,220,757.00
Gentrifications	\$ 9,602,520.00
Exonerations (Less)	\$ 5,093,700.00
Additions	\$ 395,800.00
Abatement Values	\$
Adjusted Value	\$375,897,837.00
Corrected Value of Statements	\$ 1,751,684.18
Collected from – 5/01/15 – 5/31/15	\$ 966,275.23
Discount (add)	\$ 19,325.78
Less Penalty (sub)	\$ 0.00
Other (over/under) + (overpayment)	\$ 4,580.06

Total Credited to Duplicate	\$ 951,529.51
Amount Previously Collected	\$ 386,315.86
Total Collections	<u>\$ 1,333,264.32</u>
Balance to be collected	\$ 418,419.86

**Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$4,448.47 in taxes and costs for the collection period of April 26, 2015 to May 25, 2015.

<b>Commission due</b>	- \$ 77.57
<b>Costs</b>	- \$ <u>5.00</u> (Lien Satisfactions)
<b>Total Due</b>	- \$ 82.57

**Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s) turned in \$70,606.18 in current and delinquent Earned Income Tax for the collection period of May 1, 2015 – May 31, 2015.

<b>Commission due</b>	- \$ 1,119.98
<b>Costs</b>	- \$ <u>22.80</u> (postage and/or costs)
<b>Total Due</b>	- \$ 1,142.78

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$5,813.12 in Local Service Tax for the collection period of May 1, 2015 – May 31, 2015.

<b>Commission due</b>	- \$ 116.00
<b>Costs</b>	- \$ <u>0.00</u> (postage and/or costs)
<b>Total Due</b>	- \$ 116.00

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$77,777.60 in Business Privilege and \$20,619.84 in Mercantile Tax collections plus costs for the collection period April 26, 2015 – May 25, 2015.

<b>Commission due</b>	- \$ 2,951.95
<b>Costs</b>	- \$ <u>0.00</u>
<b>Total Due</b>	- \$ 2,951.95

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$138.46 in delinquent Business Privilege Tax, \$0.00 in delinquent Mercantile Tax for the collection period of April 26, 2015 – May 25, 2015.

<b>Commission due</b>	- \$ 27.69
<b>Costs</b>	- \$ <u>0.00</u>
<b>Total Due</b>	- \$ 27.69

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Hultberg stated he gave his report to Council at the Workshop Meeting.

A motion was made by Mr. Robb, seconded by Mr. Davis, accept the Engineer's Report and pay the fees due on Invoice(s) 313708-313710 dated May 28, 2015 for services rendered in May 2015; totaling \$9,805.81.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Ms. Mackulin noted she would present several resolutions for consideration later in the meeting.

A motion was made by Mr. Davis, seconded by Mr. Pasternak, to accept the Solicitor's Report and pay the fees due to Krisha Mackulin of Dodaro, Matta & Cambest for May Services, totaling \$3,533.75 on invoice Number 14465, dated June 12, 2015.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of April.

<b>Ferree Kennels – Animal Control Officer</b>	<b>MAY</b>
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	2
Number of Person Information Signed Against	1
Number of Citations Issued	4
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 25.00
<b>Total Due</b>	<b>\$ 75.00</b>

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of May and paying the fees due of \$75.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	0	0
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	26	9	
Opossums	29	3	
Rabbits	0	7	
Raccoons	31	27	
Skunks	6	0	
Squirrels	3	5	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 0.00</b>

**Grand Total: \$490.00**

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to accept the Wildlife Control officer's report for the months of May and pay the fees due of \$490.00.

Motion carried unanimously.

### **RESOLUTIONS AND ORDINANCES**

Ms. Mackulin read Resolution No. 4053 by short title for adoption.

#### **R- 4053 REAL ESTATE TAX REFUND**

A motion was made by Mr. Robb, seconded by Mr. Davis, to adopt Resolution No. 4053 as just read by Ms. Mackulin.

Ms. Noll declared Resolution No. 4053 adopted.

Ms. Mackulin read Resolution No. 4054 by short title for adoption.

#### **R-4054 VACANT PROPERTY RECOVERY PROGRAM Block & Lot 0550-P-00198-000-00**

A motion was made by Mr. Davis, seconded by Mr. Massung to adopt Resolution No. 4054 as just read by Ms. Mackulin.

Ms. Noll declared Resolution 5054 adopted.



**NEW BUSINESS**

**OLD BUSINESS**

**ADJOURNMENT**

A motion was made by Mr. Babyak, seconded by Mr. Massung, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:07 p.m.

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Date Approved

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Borough Secretary