

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, JULY 18, 2011 AT 8:00 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, David Pasternak, Kenneth Robb and Carrie Verbanick. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

MINUTES

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting – June 15, 2011
Workshop Meeting – June 20, 2011
Regular Meeting – June 20, 2011

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated there were various sessions held and during such sessions pending/potential litigation and personnel matters were discussed.

PUBLIC COMMENTS

None.

REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

President's Report

Mr. Pasternak, President of Council, had nothing to report at this time.

Mayor's Report

Mrs. Marton gave the June Stat Report:

Arrests:	21 (18 adult/3 juvenile)
Disorderly Conduct	2
Drug Offenses	6
DUI	7
Indecent Exposure/Open Lewdness	1
Public Drunkenness	1
Reckless Endangerment of Another	1
Theft	3
Summary Traffic Violations	92
Total Incidents:	993

Finance

Mr. Dillinger, Chairperson, indicated he had one motions to present for consideration.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to accept the Check Register and Accounts Payable as of May 31, 2011

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	103952-104020	\$ 150,720.71
Fire Protection	0-0	\$ 0.00
	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600233-600235	\$ 47,143.70
Pool/Park Fund	900461-900485	\$ 11,495.81
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	231014-231016	\$ 14,139.99
Liquid Fuels	350157-350159	\$ 8,854.22
Total Bills Paid		\$ 242,619.61

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 24,318.78
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00

Super Fund	\$	0.00
Solid Waste	\$	0.00
Pool Fund	\$	4,695.79
Capital Projects	\$	0.00
Capital Debt	\$	6,467.99
Liquid Fuels	\$	<u>8,168.48</u>
Total Accounts Payable	\$	44,131.55

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Verbanick, Chairperson, indicated she had several motions to present.

A motion was made by Ms. Verbanick, seconded by Mr. Davis, authorizing the proper officials to satisfy the following lien for delinquent garbage fees, which has been paid in full.

Battiste, Michele 461-G-273 1201 Fawcett Avenue

Motion carried unanimously.

A motion was made by Ms. Verbanick, seconded by Mr. Babyak, to accept the bid proposal from Ferree Kennels to provide animal control services for dogs and cats, effective August 1, 2011.

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, noted pool passes are still available at the pool. The cost is \$45.00 per person.

Mr. Robb indicated Community Day is set for Saturday, August 6, 2011 at Heritage Hill Pool and Park Complex. Pool events start at 12 noon. There will be games, crafts, Moon Walk, food booths, DJ Georgeo will start at 5:00 p.m. with Vanessa Campagna performing at 7:00 p.m. Fireworks will follow the at dusk/dark.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 23 permits issues, for a total of \$858.00 in fees for the month of June. There were also 28 violation notices issued.

PUBLIC SAFETY

Mr. Massung, Chairperson, announced the speed board was located along Lincoln Way and would be moved around the borough.

A motion was made by Mr. Massung, seconded by Mr. Davis to table any decision on the bid proposals received for the Emergency Generator Project.

Motion carried unanimously.

PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to accept the bid proposal from United Environmental Group, Inc., in the amount not to exceed \$39,195.00, to upgrade the gasoline and diesel service lines between the fuel tanks and pumps. This also includes authorizing to reallocate if necessary no more than \$9,195.00 from the Radio Upgrade Project to the Fuel Line Replacement Project.

Motion carried unanimously.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$128,134.32 on the 2011 Tax Duplicate, for the period of June 1, 2011 – June 30, 2011.

Commission due – \$1,106.25 (295 accounts @ \$3.75)

Assessed Value	\$337,235,488.00
Exonerations (Less)	\$ 481,030.00
Additions	\$ 34,000.00
Abatement Values	\$ 535,800.00
Adjusted Value	\$336,252,658.00
Value of statements (actual)	\$ 1,884,014.88
Act 77 Revoked @ Face	\$ 379.34
Act 77 Eligible @ Face	<u>\$ 56,083.27</u>
Corrected Value of Statements	\$ 1,827,310.95
Collected from – 6/01/11 –6/30/11	\$ 128,134.32
Discount (add)	\$ 2,372.02
Less Penalty (sub)	<u>\$ 0.00</u>
Total Credited to Duplicate	\$ 130,506.34
Amount Previously Collected	\$ 1,462,659.01
Collections	\$ 130,506.34
Total Collected	<u>\$ 1,593,165.35</u>
Balance to be collected	\$ 234,145.60

Delinquent/Liened Real Estate

Keystone Municipal Collections, Delinquent/liened Real Estate Tax Collector, turned in \$6,619.00 in taxes and costs collected for the collection period of May 26, 2011 – June 30, 2011.

Commission due	- \$	35.67
Costs	- \$	15.00 (Constable Services)
Total Due	- \$	50.67

Earned Income Tax Collector

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$74,852.05 (current year minus refunds/non-resident distributions) and \$1,666.30 (prior year minus refunds/non-resident distributions) in current Earned Income Tax for the collection period of May 26, 2011 – June 30, 2011.

Commission due	- \$	1,122.44
Costs	- \$	15.74 (Refunds Postage and Wage Card Reprints)
Total Due	- \$	1,138.18

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$1,239.500 (audited) in delinquent Earned Income Tax, including costs for the collection period of May 26, 2011 – June 30, 2011.

Commission due	- \$	0.00
Costs	- \$	0.00
Total Due	- \$	0.00

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$189.19 in Local Service Tax and \$111,452.91 in Business Privilege and \$30,265.37 in Mercantile Tax collections plus costs for the collection period May 26, 2011 – June 30, 2011.

Commission due	- \$	4,256.54
Costs	- \$	0.00
Total Due	- \$	4,256.54

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$1,124.17, in delinquent Business Privilege Tax, \$591.71 in delinquent Mercantile Tax for the collection period of May 26, 2010 – June 30 2010.

Commission due	- \$	198.70
Costs	- \$	0.00
Total Due	- \$	198.70

A motion was made by Mr. Dillinger, seconded by Mr. Massung, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended the July 13th and 18th Workshop Sessions. The EADS Group has been working on the items outlined at those meetings.

A motion was made by Mr. Davis, seconded by Ms. Verbanick, to accept the Engineer's Report and pay Invoices 44218, 44220 and 44221, dated June 20, 2011 totaling \$6,466.99.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present several resolution for consideration.

A motion was made by Mr. Robb, seconded by Ms. Verbanick, to accept the Solicitor's Report and pay Invoice No. WOB 276, dated July 18, 2011, in the amount of \$4,080.60, which includes \$533.10 in advanced costs.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Ms. Verbanick read the Animal Control Officer's and Wildlife Officer's Reports for the month of June 2011.

Trisha Hroblak – Animal Control Officer
Report for month of June 2011

911 Calls Taken	11
Calls from municipality/residents	7
Complaints	1
Dogs returned to owners	14
Dogs surrendered to shelter	2
Dogs humanely disposed of	0
Dogs hit/killed by vehicle	0
Cats returned to owners	0
Cats surrendered to shelter	1
Cats humanely disposed of	0
Cats hit/killed by vehicle	2
Individuals filed against	0
Citations Issued	0

Monthly Fee	\$225.00
After Hours Calls	\$240.00
Total Charges for June 2011	\$465.00

A motion was made by Ms. Verbanick, seconded by Mr. Robb, to accept the Report Animal Control Officer's Report for June and pay the fees due in the amount of \$465.00.

Motion carried unanimously.

Dave Collura – Wildlife Control
Report for the month of June 2011

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	0	3
Bats	0	0	
Birds/Fowl	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	14	5	
Rabbits	0	2	
Raccoons	11	6	
Opossums	1	1	
Skunks	13	10	
Squirrels	2	3	
Snakes	0	2	
Turtles	0	1	
Total Due	\$350.00	\$140.00	\$ 60.00
Grand Total: \$550.00			

A motion was made by Ms. Verbanick, seconded by Mr. Robb, to accept the Animal Control Officer's Report for the month of June and pay the fee due in the amount of \$550.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Resolution No. 3615 by short title for adoption.

R-3615 REAL ESTATE TAX REFUNDS

A motion was made by Mr. Dillinger, seconded by Ms. Verbanick, to adopt Resolution No. 3615 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3615 officially adopted.

Mr. Leckman read Resolution No. 3616 by short title for adoption.

R-3616 DEMOLITON – SLUMS AND BLIGHT

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to adopt Resolution No. 3616 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3616 officially adopted.

Mr. Leckman read Resolution No. 3617 by short title for adoption.

R-3617 DEMOLITON – 213 Dome Street and 621 Osborne Streets

A motion was made by Mr. Davis, seconded by Mr. Dillinger, to adopt Resolution No. 3617 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3617 officially adopted.

NEW BUSINESS

A motion was made by Mr. Babyak, seconded by Mr. Dillinger, to schedule a Fact and Findings Public Hearing for Monday, August 22, 2011 at 7:30 p.m. in the Municipal Building to hear testimony regarding the condition of the structures at 213 Dome Street and 21 Osborne Street

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Robb, authorizing payment in the amount of \$71,071.14 to Morgan Excavating L.P., under Contract No. 9775-1-01. This represents the final payment to the contractor with regards to the 2010 Road Rehab Project.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Robb, authorizing payment in the amount of \$618,923.73 to Morgan Excavating L.P., under Contract 9775-11-01. This represents payment for work already performed under Request No. 1 for the 2011 Road Rehab Project.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Ms. Verbanick authorizing the expenditure of funds to install cross connection/backflow preventers at the Municipal Building, Municipal Garage, Pool and Library. This is being done to comply with the Pennsylvania Safe Drinking Water Act.

Motion carried unanimously.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Babyak, seconded by Mr. Massung, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:20 p.m.

Date Approved

Borough Secretary