

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, JULY 16, 2012 AT 7:30 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, Carrie Noll, David Pasternak, and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

MINUTES

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting, June 13, 2012
Workshop Meeting, June 18, 2012
Regular Meeting, June 18, 2012

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated Executive Sessions were held on July 9th, 11th and the 16th during which time personnel matters and pending/potential litigation issues were discussed.

PUBLIC COMMENTS

Thomas Brindock – 1631 Kansas

Mr. Brindock asked if the Council Workshops and Regular Meetings were recorded or on the Comcast.

Mr. Petro noted the Borough does not record the meetings in house or have an agreement with Comcast to record and broadcast.

Mr. Brindock asked if the Borough would consider putting the minutes of the workshop sessions on line, noting it was difficult to come during business hours to view the hardcopy of the minutes from these meetings.

Mr. Petro indicated the Borough only puts the Regular Minutes on its website. He stated this is due to the cost involved. He noted he would check to see what the cost would be for including the workshop sessions.

Mr. Brindock noted he saw a map on the wall in the conference room marked blight assessment. He asked what the map was for.

Mr. Pasternak noted the Borough, through Twin Rivers COG, is participating with Steel Valley COG and Turtle Creek Valley COG for an assessment of the entire borough to be completed to determine what areas such as blight, delinquent taxes needs to be addressed. The three (3) COG have already secured a \$400,000 grant and are seeking additional grant monies to complete this project.

Mr. Petro noted White Oak is just one of the 44 municipalities participating in this program. Blight doesn't mean the structure is unsound, it could just mean the yard/grounds are not keep in compliance with current code regulations or that there are delinquent real estate taxes or municipal fees owed or that the land is just sitting idle and could be developed. The object of this program is to make sure the community grows and looks good.

Rich Bryce – Messinger Lane

Mr. Bryce stated he wished to thank the elected officials; Ron Massung, Ina Marton, Chuck Davis and Carrie Noll for participating in the service, for military personnel considered MIA, held by the American Legion on Memorial Day. He stated that he felt this was very important as it means a lot to the family members of those still missing. Noting that his brother is considered an MIA of the Korean War.

Mr. Bryce indicated he heard that the Borough was going to build a senior center. He asked if that could be elaborated on.

Mr. Pasternak stated the Borough has been advised a \$500,000 matching grant has been allocated for the Borough to build a community center. He indicated the Borough would be holding a public input session within the next several weeks to see how the residents feel about such a project and the proposed funding vehicle.

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Mr. Pasternak announced that the Borough did not install the Flag and Welcome to White Oak banners along Lincoln Way for the spring, summer and fall season as the relocation of utility lines for the Lincoln Way Widening Project is to start. The Borough felt this was in the best interest of the Borough as banners, poles and brackets could be lost while this phase of the project is being completed.

MAYOR'S REPORT

Mayor Marton gave the June 2012 Stat Report for the Police Department.

Arrests: 7 (6 adult/1 juvenile)

Disorderly Conduct	1
Drug Offenses	3*
DUI	1
Terroristic Threats	1
Theft	1

*(2 defendants also charged with DUI)

Summary Traffic Violations	76
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TOTAL INCIDENTS: 822

FINANCE REPORT

Mr. Dillinger, Chairperson, stated he had two (2) motions to present.

A motion was made by Mr. Dillinger, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of June 30, 2012.

Paid Invoices:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	105015-105091	\$ 78,454.56
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600277-600280	\$ 48,276.99
Pool/Park Fund	900634-900664	\$ 9,837.44
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350200-350203	\$ 11,643.21
Total Bills Paid		\$ 148,212.20

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 4,534.24
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 1,907.44
Capital Projects	\$ 0.00

Capital Debt	\$	0.00
Liquid Fuels	\$	0.00
Total Accounts Payable	\$	6,441.68

Motion carried unanimously.

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, appointing PNC Bank – White Oak Branch as the Borough repository for all of its operating accounts.

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Noll indicated she had one (1) motion to present.

A motion was made by Ms. Noll, seconded by Mr. Robb, authorizing the proper officials to satisfy municipal liens filed against:

1114 Amherst Street	461-K-288	GD10-24807
2825 Capitol Street	461-C-233	GD11-20764
2404 O’Neil Blvd.	461-F-345	GD11-20820

The accounts have been brought up to date.

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, announced Community Day is set for August 4th. DJ Georgio will perform from 5 to 7 p.m. and The Front Page” group will perform from 7 to 9 p.m. Fireworks will conclude the day at dark. The event which starts at noon will also have swimming, food music, games and a moonwalk.

A motion was made by Mr. Robb, seconded by Mr. Davis, authorizing the purchase of land management and tax management software from Freedom Systems at a cost of \$17,196.00. This includes support and training.

Mr. Petro noted the new software will allow the Borough to track delinquent taxpayers, user fees and well as permits and code/zoning citations issued.

Motion carried unanimously.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 36 building permits issued, for a total of \$1,555.40, 26 occupancy permits were issued, for a total of \$1,040.00 in fees, and 33 violation notices were issued in the month of June.

PUBLIC SAFETY

Mr. Massung, Chairperson, noted the police have been monitoring traffic they are currently out using the Enrad system for speed limit enforcement.

Mr. Massung stated the speed board is currently located on Cool Springs Road. He asked that if anyone was having an issue with excessive speed to contact the office.

PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$154,802.51 on the 2012 Tax Duplicate, for the period of June 1, 2012 – June 30, 2012.

Commission due – \$1,076.25 (287 accounts @ \$3.75)

Assessed Value	\$337,188,268.00
Exonerations (Less)	\$ 144,300.00
Additions	\$ 200.00
Abatement Values	\$ 465,250.00
Adjusted Value	\$336,758,918.00
Value of statements (actual)	\$ 1,905,036.68
Act 77 Revoked @ Face	\$ 1,144.45
Act 77 Eligible @ Face	<u>\$ 56,061.68</u>
Corrected Value of Statements	\$ 1,850,119.45
Collected from – 6/01/12 – 6/30/12	\$ 152,053.27
Discount (add)	\$ 2,749.24
Less Penalty (sub)	<u>\$ 0.00</u>
Total Credited to Duplicate	\$ 154,802.51
Amount Previously Collected	\$ 1,460,547.36
Collections	\$ 154,802.51
Total Collected	<u>\$ 1,615,349.87</u>
Balance to be collected	\$ 234,769.58

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$2,346.50 in taxes and costs collected for the collection period of May 26, 2012 – June 25, 2012.

Commission due	- \$ 41.26
Costs	- \$ <u>-192.50</u> (Recovered Costs & Lien Satisfaction)
Total Due	- \$ -149.24

Earned Income Tax Collector

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$71,957.40 (current/delinquent year minus costs/refunds/non-resident distributions) in current and prior year Earned Income Tax for the collection period of June 1, 2012 – June 30, 2012.

Commission due	- \$	1,107.37
Costs	- \$	13.76 (Wage Cards Reprints, Refunds)
Total Due	- \$	1,121.13

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$3,265.49 in Local Service Tax for the collection period of June 1, 2012 – June 30, 2012.

Commission due	- \$	64.94
Costs	- \$	0.00
Total Due	- \$	64.94

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$54,271.03, in Business Privilege and \$9,168.80 in Mercantile Tax collections plus costs for the collection period May 26, 2011 – June 25, 2012.

Commission due	- \$	1,903.15
Costs	- \$	0.00
Total Due	- \$	1,903.15

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$2,563.64 in delinquent Business Privilege Tax, \$525.68 in delinquent Mercantile Tax for the collection period of May 26, 2012 – June 25, 2012.

Commission due	- \$	283.52
Costs	- \$	0.00
Total Due	- \$	283.52

A motion was made by Mr. Dillinger, seconded by Ms. Noll, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended last Wednesday's and this evening's Work Sessions and the firm is working on those items outlined at those sessions.

Mr. Hultberg advised that El Grande Construction, contacted him today and indicated they would be starting the 2012 Road Rehab Project on Wednesday, July 18th. The work will begin in the Steve Mike Section of the borough.

A motion was made by Ms. Noll, seconded by Mr. Robb, to accept the Engineer's Report and pay the fees due for Invoices 46171 (Oakview Bridge) and 46172 (2012 Road Rehab Project), dated June 29, 2012, in the amounts of \$5,040.00 and \$631.51 respectively.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Leckman stated he presented his report to Council in the various work sessions and executive session and that he would present two resolution for consideration later in the meeting.

A motion was made by Mr. Robb, seconded by Mr. Dillinger, to accept the Solicitor's Report and pay Invoices No. WOB 302, totaling \$3,975.00, dated July 16, 2012.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Ms. Noll read the Animal Control and Wildlife Officer's Reports for the month of June 2012.

Ferree Kennels – Animal Control Officer
Report for the month of June 2012

Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	0
Number of Calls Answered from Residents & Municipal Offices	12
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls 3	\$ 75.00
State Housing Reimbursement	<u>\$ 30.00</u>
Total Due	\$ 155.00

A motion was made by Ms. Noll, seconded by Mr. Massung, to accept the report and pay the fee due Ferree Kennels for services rendered in June.

Motion carried unanimously.

Dave Collura – Wildlife Control
Report for the month of June 2012

	Live Trap	Road Kill	Disposal After Hours Calls
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Deer	0	5	5
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	12	9	
Rabbits	0	6	
Raccoons	15	8	
Opossums	1	1	
Skunks	11	2	
Squirrels	2	5	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 100.00
Grand Total: \$590.00			

A motion was made by Ms. Noll, seconded by Mr. Robb, to accept the Animal Control Officer's Report for the month of June.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Resolution 3676 by short title for adoption.

**R-3676 CDBG GRANT APPLICATION – DEMOLITION
(1208 Ohio {garage}, 905 Vermont {garage})**

A motion was made by Mr. Dillinger, seconded by Mr. Babyak, to adopt Resolution No. 3676, as just read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3676 adopted.

Mr. Leckman read Resolution 3677 by short title for adoption.

R-3677 DEMOLITION SLUMS AND BLIGHT

A motion was made by Mr. Davis, seconded by Mr. Massung, to adopt Resolution No. 3677, as just read by Mr. Leckman.

Motion carried unanimously.

Mr. Pasternak declared Resolution No. 3677 adopted.

NEW BUSINESS

NONE

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:48 p.m.

Date Approved

Borough Secretary