

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, JULY 20, 2015 AT 7:30 P.M.**

**CALL TO ORDER**

Ms. Noll, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Carrie Noll, Joseph Nagy and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha Mackulin, Donald Hultberg, Engineer Representative and Borough Secretary Nancy Greenland.

Council member David Pasternak and Mayor Ina Marton were absent.

**MINUTES**

There were no minutes presented for approval at this time.

**EXECUTIVE SESSION**

Ms. Mackulin stated a brief Executive Session was held the Workshop Session and before this meeting at which time personnel matters were discussed including the Collective Bargaining Agreement for Public Works.

**PUBLIC COMMENTS**

**Myer Spector - 1103 Park St., McKeesport, PA**

Mr. Spector stated he received a delinquent notice for the 2011 garage fee for a house on Ohio Avenue that was owned by his now deceased brother. He noted that in 2011 the house was empty and does not feel he needs to pay the fee or the additional penalty and interest.

Ms. Noll advised Mr. Spector that the borough has received a number of calls from other individuals regarding the same issue she stated if the Borough would excuse him then the Borough would need to excuse everyone else from paying the fee.

Ms. Mackulin indicated the Borough can't relieve the fee but it could if it so desired eliminate the penalty and interest charges. She advised once contract is set the Borough is required to pay the vendor for a certain number of units and the Borough has already paid the fee for the vendor.

Mr. Spector presented Council with a copy of the delinquent notice and a copy of letter sent to the Borough's fee collector dated in 2011.

The staff was asked to check on Mr. Spector's account.

**Ms. Handel – 1108 Coulter Road, White Oak, PA**

Ms. Handel expressed her appreciation as to how co-operative the contractor working along Coulter Road has been. She noted that without the company's co-operation she would not have use of her driveway. She also expressed appreciation to the borough staff for making arrangements to have her garbage pickup during the construction.

**PRESIDENT'S REPORT**

Ms. Noll stated she had nothing to report at this time.

**MAYOR'S REPORT**

In the absence of Mayor Marton Mr. Babyak gave the June 2015 Stat Report for the Police Department.

Arrests: 13 (12 adult/1 juvenile)

Assault	2
Drug Offenses	4
Robbery	1
Theft	6
Summary Traffic Violations	65
<b>TOTAL INCIDENTS:</b>	<b>703</b>

**FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable.

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	108075-108123	\$ 78,345.52
Fire Protection	0-0	\$ 0.00

Post Retirement	0-0	\$	0.00
Super Fund	0-0	\$	0.00
Solid Waste	6004443-600444	\$	39,362.24
Pool/Park Fund	901179-901190	\$	3,226.86
Capital Expenditures	0-0	\$	0.00
Capital Debt Sinking	0-0	\$	0.00
Liquid Fuels	350342-350344	\$	<u>8,116.57</u>
Total Bills Paid		\$	129,051.19

#### Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 0.00
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ <u>0.00</u>
Total Accounts Payable	\$ 0.00

A motion was made by Mr. Massung, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of June 30, 2015.

Motion carried unanimously.

A motion was made by Mr. Massung, seconded by Mr. Robb, to authorize Keystone Municipal Collections, Delinquent Real Estate Tax Collector, to file municipal liens on unpaid 2012 real estate taxes if the face Value of the tax is \$50.00 or more.

#### **HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, was absent. In his absence Mr. Robb noted Allegheny County in co-operation with the Federal and State governments will once again be sponsoring its annual Oral Rabies Vaccination Program. This program, which drops bait for raccoons from low flying aircraft and thrown from vehicles will be held during the months of August and September.

A motion was made by Mr. Robb, seconded by Mr. Davis, to satisfy municipal lien GD10-24117 filed against 2402 Poinsettia Drive, GD11-21608 filed against 2104 Cypress Drive and GD11-21217, GD11-1514, GD12-000505 and GD14-002308 filed against 215 Sunset Drive. These Liens have been paid in full.

Motion carried unanimously.

Ms. Noll noted Allegheny County was sponsoring two (2) hard to recycle items/household products events. These are being held in August. The information is available at the office for anyone interested.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, noted the following:

The Recreation Board will be sponsoring a summer craft show on Saturday, July 25<sup>th</sup> at the WOAA between the hours of 10 a and 4 p. and hosting a thank you for volunteers who serve on various boards/commissions as well as fire fighters and EMS personnel on August 14 at Heritage Hill Pool.

Mr. Robb indicated Community Day is set for August 1<sup>st</sup>. Events will start at 11 am and end with fireworks at dusk/dark.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson stated that the monthly permit and violation reports would be available for viewing during normal business hours.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, indicated he had nothing to report at this time.

## **PUBLIC WORKS**

Mr. Nagy stated the monthly Activity Report would be available during normal business hours.

Mr. Nagy indicated there would be no chipping stops scheduled for the week of July 27. The crew will be preparing for Community Day.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$122,621.24 on the 2015 Tax Duplicate, for the period of June 1, 2015 – June 30, 2015.

Commission Due - \$907.50 (242 invoices paid x \$3.75 per invoice)

Assessed Value	\$390,220,757.00
Exonerations (Less)	\$ 5,146,800.00
Additions	\$ 397,300.00
Abatement Values	\$
Adjusted Value	\$385,471,257.00
Corrected Value of Statements	\$ 1,796,296.06

Collected from – 6/01/15 – 6/30/15	\$ 120,511.66
Discount (add)	\$ 2,109.58
Less Penalty (sub)	\$ 0.00
Other (over/under) + (overpayment)	\$ 0.00
Total Credited to Duplicate	\$ 122,621.24
Amount Previously Collected	\$ 1,352,591.09
Total Collections	\$ 1,475,212.33
Balance to be collected	\$ 275,814.93

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$1,457.07 in taxes and costs for the collection period of May 26, 2015 to June 30, 2015.

<b>Commission due</b>	- \$ 76.41
<b>Costs</b>	- \$ 166.77 (Lien Satisfactions/Constable Fees/Civil Complaint)
<b>Total Due</b>	- \$ 243.17

### **Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s) turned in \$81,806.70 in current and delinquent Earned Income Tax for the collection period of June 1, 2015 – June 30, 2015.

<b>Commission due</b>	- \$ 1,231.19
<b>Costs</b>	- \$ 13.02 (postage and/or costs)
<b>Total Due</b>	- \$ 1,244.21

### **Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$1,066.99 in Local Service Tax for the collection period of June 1, 2015 – June 30, 2015.

<b>Commission due</b>	- \$ 20.93
<b>Costs</b>	- \$ 0.00 (postage and/or costs)
<b>Total Due</b>	- \$ 20.93

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$82,851.93 in Business Privilege and \$24,879.00 in Mercantile Tax collections plus costs for the collection period May 26, 2015 – June 30, 2015.

<b>Commission due</b>	- \$ 3,231.93
<b>Costs</b>	- \$ 0.00
<b>Total Due</b>	- \$ 3,231.93

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$4,347.57 in delinquent Business Privilege Tax, \$0.00 in delinquent Mercantile Tax for the collection period of May 26, 2015 – June 30, 2015.

<b>Commission due</b>	- \$	<b>394.38</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>394.38</b>

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Hultberg stated he gave his report to Council at the Workshop Meeting.

A motion was made by Mr. Robb, seconded by Mr. Nagy, accept the Engineer's Report.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Ms. Mackulin noted she would present several resolutions and ordinances for consideration later in the meeting. The Borough should also authorize entering into an agreement with Steel Valley COG. She noted she has been working on the Public Works Collective Bargaining Agreement

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Solicitor's Report and pay the fees due to Krisha Mackulin of Dodaro, Matta & Cambest for June Services, totaling \$4,583.62 on invoice Number 14526, dated July 15, 2015.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

In the absence of Mr. Pasternak Mr. Robb read Animal Control and Wildlife Officer's Reports for the month of June.

<b>Ferree Kennels</b> – Animal Control Officer	
Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	0
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	8
Number of Person Information Signed Against	1

Number of Citations Issued	1
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls	\$ 25.00
<b>Total Due</b>	<b>\$ 75.00</b>

A motion was made by Mr. Robb, seconded by Mr. Massung, to accept the Animal Control officer's reports for the month of June and paying the fees due of \$75.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	0	0
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	23	7	
Opossums	2	4	
Rabbits	1	0	
Raccoons	48	9	
Skunks	7	1	
Squirrels	1	1	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 0.00</b>

**Grand Total: \$490.00**

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to accept the Wildlife Control officer's report for the months of May and pay the fees due of \$490.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Ms. Mackulin read Resolution No. 4055 by short title for adoption.

**R- 4055                    APPROVING THE ACQUISITION AND SUBSEQUENT DISPOSITION  
OF NUMEROUS PARCELS OF VACANT PROPERTY KNOWN AS  
BLOCK AND LOT NUMBERS 461-D-162 WOULD BE IN ACCORDANCE  
WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY**

A motion was made by Mr. Robb, seconded by Mr. Massung, to adopt Resolution No. 4055 as just read by Ms. Mackulin.

Ms. Noll declared Resolution No. 4055 adopted.

Ms. Mackulin read Ordinance No. 4056 by short title for adoption.

**O-4056                    REPEAL ORDINANCE NO. 1449 ADOPTING THE FIRE PREVENTION  
CODE OF THE BOROUGH OF WHITE OAK**

A motion was made by Mr. Robb, seconded by Mr. Babyak to adopt Ordinance No. 4056 as just read by Ms. Mackulin.

Ms. Noll declared Ordinance No. 4056 adopted.

Ms. Mackulin read Ordinance No. 4057 by short title for adoption.

**O-4057                    REPEAL ORDINANCE NO. 1450 ADOPTING THE FIRE PREVENTION  
CODE OF THE BOROUGH OF WHITE OAK**

A motion was made by Mr. Davis, seconded by Mr. Robb, to adopt Ordinance No. 4057 as just read by Ms. Mackulin.

Ms. Noll declared Ordinance No. 4057 adopted.

Ms. Mackulin read Ordinance No. 4058 by short title for adoption.

**O-4058                    PROHIBITING DOGS RUNNING AT LARAGE; PROVIDING FOR THE  
APPOINTMENT OF A DOG WARDEN; ESTABLISHING PROCEDURES  
FOR THE DISPOSITON OF LICENSED, UNLICENSED AND  
THREATENING DOGS; DANGEROUS DOGS; NUISANCE  
RESPONSIBILOITY FOR CLEANUP AND PRESCRIBING PENALTIES  
FOR VIOLATION**

A motion was made by Mr. Robb, seconded by Mr. Nagy, to adopt Ordinance No. 4058 as just read by Ms. Mackulin.

Ms. Noll declared Ordinance No. 4058 adopted.

Ms. Mackulin read Ordinance No. 4059 by short title for adoption.

**O-4059                    AUTHORIZING COOPERATION WITH OTHER MUNICIPALITES IN THE  
MON-VALLEY REGION AND DELEGATION OF CERTAIN FUNCTIONS,  
POWERS OR RESPONSIBILITIES OF THE BOROUGH OF WHITE OAK  
TO THE STEEL VALLEY COUNCIL OF COVERNMENTS, SETTING  
FORTH THE PURPOSE, OBJECTIVES AND URATION OF THIS**



**ORDINANCE, AUTHORIZING CERTAIN ACTIVITIES TO THE STEEL VALLEY COUNCIL OF GOVERNMENTS, AND DIRECTING THE PROPER OFFICERS OF THE BOROUGH OF WHITE OAK TO TAKE WHATEVER ACTION IS NECESSARY TO IMPLEMENT THIS ORDINANCE**

A motion was made by Mr. Davis, seconded by Mr. Massung, to adopt Ordinance No. 4059 as just read by Ms. Mackulin.

Ms. Noll declared Ordinance No. 4059 adopted.

A motion was made by Mr. Davis, seconded by Mr. Robb, to enter into the agreement with Steel Valley COG.

Motion carried unanimously.

Ms. Mackulin read Ordinance No. 4059 by short title for adoption.

**O-4060**                    **AMENDING ARTICLE 1501, "FIRE PREVENTIONS" IN THE CODE OF THE BOROUGH OF WHITE OAK, TO ADOPT THE 2009 EDITION OF THE INTERNATIONAL FIRE CODE, AND REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROEPRTY FDROM FIRE HAZARDOUS SUBSTANCES, MATERIALS AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANY OF BUILDIGNS AND PREMISES IN THE BOROUGH OF WHITE OAK, PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFORE, RELEASING ALL OTHER ORDINANCES AND PARTS OF THE ORDIANCES IN CONFLICT THEREWITH.**

A motion was made by Mr. Massung, seconded by Mr. Robb, to adopt Ordinance No. 4060 as just read by Ms. Mackulin.

Motion carried unanimously.

Ms. Noll declared Ordinance No. 4060 adopted.

Ms. Mackulin read Resolution No. 4061 by short title for adoption.

**R-4061**                    **REAL ESTATE TAX REFUNDS**

A motion was made by Mr. Davis, seconded by Mr. Babyak, to adopt Resolution No. 4061 as just read by Ms. Mackulin.

Motion carried unanimously.

Ms. Noll declared Resolution No. 4061 adopted.

**NEW BUSINESS**

None

**OLD BUSINESS**

None

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Davis, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:09 p.m.

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Date Approved

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Borough Secretary