

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, SEPTEMBER 19, 2011 AT 8:00 P.M.**

CALL TO ORDER

Mr. Babyak, Vice President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, Kenneth Robb and Carrie Verbanick. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and Borough Secretary Nancy Greenland.

Council member David Pasternak was absent.

MINUTES

Mr. Babyak asked if there were any additions or corrections to the following Minutes:

Public Hearing, August 22, 2011 (Facts & Finding Hearing Structural Stability of 213 Dome Street and 621 Osborne Street)

Special Meeting, August 22, 2011

There were none.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated there were various sessions held and during such sessions pending/potential litigation and personnel matters were discussed.

PUBLIC COMMENTS

No one wished to speak.

REPORTS OF CHAIRPERSONS OF STANDING COMMITTEES

President's Report

Mr. Pasternak was absent. There was not report submitted.

Mayor's Report

Mrs. Marton gave the August Stat Report:

Arrests: 24
Total Incidents 856

Breakdown of some of the activity is as follows:

Alarms Response 30
Domestics 8
Drug Offenses 8
Harassment 16
Juvenile Complaints 8
Missing Persons 1
Suspicious Persons/Vehicles 16
Vandalism 8

Finance

Mr. Dillinger, Chairperson, indicated he had one motions to present for consideration.

A motion was made by Mr. Dillinger, seconded by Mr. Davis, to accept the Check Register and Accounts Payable as of September 19, 2011

Bills-

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	104124-104193	\$ 35,280.56
Fire Protection	0-0	\$ 0.00
	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600239	\$ 43,825.60
Pool/Park Fund	900511-900536	\$ 10,045.72
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	0-0	\$ 0.00
Liquid Fuels	350163	\$ 256.94
Total Bills Paid		\$ 89,408.82

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 18,900.95
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 2,597.03
Capital Projects	\$ 0.00
Capital Debt	\$ 11,161.64
Liquid Fuels	\$ 8,915.75
Total Accounts Payable	\$ 41,575.37

Motion carried unanimously.

Mr. Dillinger announced the Borough's 2012 Minimum Municipal Obligations for the Uniformed Pension Plan is \$167,645. and the Non-Uniformed Pension Plan is \$92,800. He stated these funds are required to be deposited into the plans in order to keep the plans sound. He further advised the allocations will be placed in the 2012 Budget.

A motion was made by Mr. Dillinger, seconded by Ms. Verbanick authorizing the proper officials to file liens for unpaid 2008 real estate taxes, based on the recommendation of the staff.

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Verbanick, Chairperson, noted Allegheny County is sponsoring a hard to recycle household chemical collection program. This is set for Saturday, October 1 from 9 am to 1 pm at the South Park wave pool parking lot. There is a charge for dropping off items such as, but not limited to aerosol cans, automotive fluids, household cleaners, paint products, pesticides/herbicide and pool chemicals.

A motion was made by Ms. Verbanick, seconded by Mr. Dillinger, to accept the bid proposal from Waste Management, for Option Year Four-2012, for providing Comprehensive Waste Collection Services. Cost per unit per month is \$15.14. The bid was handled through Twin Rivers COG and included the years of 2008-2012. 2012 is the last year under the terms of this agreement. This is a 4% increase over the fee for 2011.

Motion carried unanimously.

A motion was made by Ms. Verbanick, seconded by Mr. Massung, to extend the agreement with Twin Rivers COG to provide curbside recycling pick-up and disposal services for the year of 2012. COG is again holding the cost per unit at \$0.77 per unit per month based on 3,110 units. The unit price has not changed since 2003.

Motion carried unanimously.

A motion was made by Ms. Verbanick, seconded by Mr. Davis, authorizing the proper officials

to file liens for unpaid 2009 and 2010 Garbage Fees.

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, noted he had a motion to present.

A motion was made by Mr. Robb, seconded by Mr. Dillinger, authorizing the proper officials to sign option agreements with Penneco for the possible drilling of natural gas wells at Heritage Hill Park and the White Oak Athletic Association.

Motion carried unanimously.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 40 permits issues, for a total of \$2,602.05 in fees for the month of August. There were also 24 violation notices issued.

PUBLIC SAFETY

Mr. Massung, Chairperson, announced that September is National Preparedness Month. Various forms as well as suggestions for an emergency kit/plan are available on the FEMA or American Red Cross websites.

PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

TAX COLLECTOR'S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$57,960.17 on the 2011 Tax Duplicate, for the period of August 1, 2011 – August 31, 2011.

Commission due – \$468.75 (125 accounts @ \$3.75)

Assessed Value	\$337,235,488.00
Exonerations (Less)	\$ 628,730.00
Additions	\$ 691,600.00
Abatement Values	\$ 837,800.00
Adjusted Value	\$336,460,558.00
Value of statements (actual)	\$ 1,884,179.12
Act 77 Revoked @ Face	\$ 379.34
Act 77 Eligible @ Face	\$ 57,146.71

Corrected Value of Statements	\$ 1,826,247.51
Collected from – 8/01/11 –8/31/11	\$ 57,960.17
Discount (add)	\$.17
Less Penalty (sub)	\$ <u>1,145.00</u>
Total Credited to Duplicate	\$ 56,815.34
Amount Previously Collected	\$ 1,645,449.82
Collections	\$ 56,815.34
Total Collected	\$ <u>1,702,265.16</u>
Balance to be collected	\$ 125,156.59

Delinquent/Liened Real Estate

Keystone Municipal Collections, Delinquent/liened Real Estate Tax Collector, turned in \$5,761.64 in taxes and costs collected for the collection period of July 26, 2011 – August 25, 2011.

Commission due	- \$	5.44
Costs	- \$	<u>180.00</u> (Lien Satisfactions, Title Search)
Total Due	- \$	185.44

Earned Income Tax Collector

Keystone Municipal Collections, Current Earned Income Tax Collector, turned in \$79,840.65 (current year minus refunds/non-resident distributions) and \$0.00 (prior year minus refunds/non-resident distributions) in current Earned Income Tax for the collection period of July 26, 2011 – August 25, 2011.

Commission due	- \$	1,039.82
Costs	- \$	<u>496.08</u>
Total Due	- \$	496.08

Keystone Municipal Collections, Delinquent Earned Income Tax Collector, turned \$0.00 (audited) in delinquent Earned Income Tax, including costs for the collection period of July 26, 2011 – August 25, 2011.

Commission due	- \$	0.00
Costs	- \$	<u>0.00</u>
Total Due	- \$	0.00

Mercantile/Business Privilege and Emergency Municipal Service Tax Collector

Keystone Municipal Collections, Current Act 511 Tax Collector, turned in \$1,811.53 in Local Service Tax and \$10,853.71 in Business Privilege and \$2,360.27 in Mercantile Tax collections plus costs for the collection period July 26, 2011 – August 25, 2011.

Commission due	- \$	423.61
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Costs	- \$	0.00
Total Due	- \$	423.61

Keystone Municipal Collections, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$225.00 in delinquent Business Privilege Tax, \$67.68 in delinquent Mercantile Tax for the collection period of July 26, 2010 – August 25, 2010.

Commission due	- \$	48.38
Costs	- \$	0.00
Total Due	- \$	48.38

A motion was made by Mr. Robb, seconded by Ms. Verbanick, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended the September 14th and September 19th Workshop Sessions. The EADS Group has been working on the items outlined at those meetings.

SOLICITOR'S REPORT

Mr. Leckman stated he provided his report to Council at the Workshop meetings and he would present one resolution for consideration.

A motion was made by Mr. Robb, seconded by Mr. Dillinger, to accept the Solicitor's Report and pay Invoice No. WOB 280, dated September 19, 2011, in the amount of \$6,986.65.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Ms. Verbanick read the Animal Control and Wildlife Officer's Reports for the month of July & August 2011.

Trisha Hroblak – Animal Control Officer
 Report for month of July 2011 **(FINAL INVOICE)**

911 Calls Taken	1
Calls from municipality/residents	3
Complaints	0
Dogs returned to owners	3
Dogs surrendered to shelter	0
Dogs humanely disposed of	0
Dogs hit/killed by vehicle	0
Cats returned to owners	1

Cats surrendered to shelter	0
Cats humanely disposed of	0
Cats hit/killed by vehicle	0
Individuals filed against	0
Citations Issued	0
Monthly Fee	\$225.00
After Hours Calls	\$ 60.00
Total Charges for July 2011	\$285.00

A motion was made by Ms. Verbanick, seconded by Mr. Dillinger, to accept the report and pay the fee due Trish Hroblak for services rendered in July.

Motion carried unanimously.

Ferree Kennels – Animal Control Officer
Report for the month of August 2011

Number of Animals Humanely Disposed Of	0
Number of Dogs Returned to Owners	3
Number of Calls Answered from Residents & Municipal Offices	32
Number of Person Information Signed Against	2
Number of Citations Issued	3
Monthly Fee	\$ 50.00
After Hours Calls (2 8/4 and 8/14)	\$ 50.00
Total Charges for August 2011	\$ 100.00

A motion was made by Ms. Verbanick, seconded by Mr. Dillinger, to accept the report and pay the fee due Ferree Kennels for services rendered in August.

Motion carried unanimously.

Dave Collura – Wildlife Control
Report for the month of August 2011

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	3	3
Bats	1	0	
Birds/Fowl/Turkey	0	0	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	18	5	
Rabbits	0	0	
Raccoons	26	2	
Opossums	13	3	

Skunks	11	3	
Squirrels	3	3	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 60.00
Grand Total: \$550.00			

A motion was made by Ms. Verbanick, seconded by Mr. Robb, to accept the Animal Control Officer's Report for the month of August.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Resolution No. 3620 by short title for adoption.

R-3620 REAL ESTATE TAX REFUNDS

A motion was made by Mr. Robb, seconded by Mr. Dillinger, to adopt Resolution No. 3620 as read by Mr. Leckman.

Motion carried unanimously.

Mr. Babyak declared Resolution No. 3620 officially adopted.

NEW BUSINESS

NONE

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Massung, seconded by Mr. Robb, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:12 p.m.

Date Approved

Borough Secretary