

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, SEPTEMBER 17, 2012 AT 7:30 P.M.**

CALL TO ORDER

Mr. Pasternak, President of Council, called the Regular Meeting to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, George Dillinger, Ronald Massung, Carrie Noll, David Pasternak, and Kenneth Robb. Also attending were Mayor Ina Marton, Solicitor Terry Leckman, Engineer Representative Donald Hultberg, Borough Manager John W. Petro, Jr. and acting Borough Secretary Michelle Gessner.

MINUTES

Mr. Pasternak asked if there were any additions or corrections to the following Minutes:

Workshop Meeting, August 15, 2012
Workshop Meeting, August 20, 2012
Public Hearing, August 20, 2012 – Dilapidated Structures
Regular Meeting, August 20, 2012

There were none.

A motion was made by Mr. Babyak, seconded by Mr. Massung, to accept the Minutes as presented.

Motion carried unanimously.

EXECUTIVE SESSION

Mr. Leckman stated Executive Sessions were held last Wednesday and this evening at which time personnel matters and pending/potential litigation issues were discussed.

PUBLIC COMMENTS

Dave Preece, 142 Carmella Drive

Commented in favor of the \$500,000 grant for WOOA noting that the structure is dilapidated and in dire need of repairs and upgrades, which the association board cannot afford.

Marvin Berk, 2223 Monongahela Blvd

Again expressed concern about White Oak residents being required to use 15132 for their Zip Code instead of 15131. Stated that Council needs to get more involved with the School District to turn the district around.

Rich Bryce, Messinger Lane

Asked that Council explain to those in attendance how the funding would be spent. Mr. Petro indicated that Council intended to provide an explanation.

Carolyn Leitzell, 2155 Lewis Street

Expressed concern regarding a Police matter and that she had received no response from the Police Chief or the Mayor. Mr. Pasternak instructed her to discuss the matter in private after the meeting.

Thomas Brindock, Kansas Avenue

Asked how to view detailed Borough financial information. Mr. Pasternak instructed him to submit a request for expenditures and revenues by line item.

PRESIDENT'S REPORT AND COG REPRESENTATIVE

Mr. Pasternak indicated that he had nothing to report at this time.

MAYOR'S REPORT

Mayor Marton gave the August 2012 Stat Report for the Police Department.

Arrests: 4 (4 adult/0 juvenile)

DUI 1

Harassment 2*

*(One defendant also charged with Criminal trespass)

Theft 1*

*(Defendant also charged with violation of Title 35 {Controlled Substance/Drug/Device Act}.)

Summary Traffic Violations 78

TOTAL INCIDENTS: 798

FINANCE REPORT

Mr. Dillinger, Chairperson, presented his report.

A motion was made by Mr. Dillinger, seconded by Mr. Robb, to accept the Check Register and Accounts Payable as of August 31, 2012.

Check Register

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	105180-105232	\$ 49,350.21
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600285-600288	\$ 48,172.61
Pool/Park Fund	900700-900726	\$ 11,365.09
Capital Expenditures	0-0	\$ 0.00
Capital Debt Sinking	231035-231037	\$ 269,375.48
Liquid Fuels	350207-350209	\$ 8,894.91
Total Bills Paid		\$ 387,158.30

Accounts Payable

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 101,828.17
Fire Protection	\$ 17,576.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 3,693.00
Capital Projects	\$ 0.00
Capital Debt	\$ 7,435.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 130,533.07

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Ms. Noll, Chairperson indicated she had a motion to introduce.

A motion was made by Ms. Noll, seconded by Mr. Babyak, to satisfy a lien Weinberg/Minnich GD# 11-458, noting the account had been brought up to date.

Motion carried unanimously.

PARKS AND RECREATION

A motion was made by Mr. Robb, seconded by Mr. Davis to expend a minimum amount of \$200,000.00 from the General Fund for the local share of a RACP grant to be used toward the rehabilitation of the building at the WOAA site. Ms. Noll requested an amendment to the original motion with a minimum of \$180,000.00 and a maximum contribution of \$250,000.00.

Roll call vote was taken with Mr. Pasternak, Mr. Davis, Ms. Noll, Mr. Dillinger, and Mr. Robb voting Yea, and Mr. Massung and Mr. Babyak voting Nay.

Motion carried.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Babyak, Chairperson, noted there were 87 building permits issued, for a total of \$2,480.00, and 8 violation notices were issued in the month of August.

PUBLIC SAFETY

Mr. Massung, Chairperson, noted the speed board is in the garage being charged, the Chief is retiring at the end of the year, Rainbow Volunteer Fire Company has volunteered to help with the Christmas decorations and will be hosting the “Season of Lights” celebration at Oak Park Mall of November 17th.

PUBLIC WORKS

Mr. Davis, Chairperson, noted the Work Activity Report would be available for viewing during normal business hours.

Motion was made by Mr. Davis, seconded by Mr. Dillinger authorizing the proper officials to sign the Public Works Department Collective Bargaining Agreement with Utility Workers Union Local 433.

Motion carried unanimously.

TAX COLLECTOR’S REPORT

Current Real Estate

Robert Hart, Current Tax Collector, turned in \$79,520.66 on the 2012 Tax Duplicate, for the period of August 1, 2012 – August 31, 2012.

Commission due – \$712.50 (190 accounts @ \$3.75)

Assessed Value \$337,188,268.00

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Regular Meeting September 17, 2012

Exonerations (Less)	\$ 290,100.00
Additions	\$ 40,400.00
Abatement Values	\$ 465,250.00
Adjusted Value	\$336,473,318.00
Value of statements (actual)	\$ 1,904,438.98
Act 77 Revoked @ Face	\$ 455.58
Act 77 Eligible @ Face	\$ 56,563.10
Corrected Value of Statements	\$ 1,848,331.46

Collected from – 8/01/12 – 8/31/12	\$ 79,520.66
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 1,067.79
Total Credited to Duplicate	\$ 78,452.87

Amount Previously Collected	\$ 1,631,539.49
Collections	\$ 78,452.87
Total Collected	\$ 1,709,992.36
Balance to be collected	\$ 138,339.10

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$2,678.11 in taxes and costs collected for the collection period of July 26, 2012 – August 25, 2012.

Commission due	- \$ 57.89
Costs	- \$ 25.75 (Execution, June Lien Satisfactions)
Total Due	- \$ 83.64

Earned Income Tax Collector

Keystone Collections Group, Current/Delinquent Earned Income Tax Collector, turned in \$192,542.94 (current/delinquent year minus costs/refunds/non-resident distributions) in current and prior year Earned Income Tax for the collection period of August 1, 2012 – August 31, 2012.

Commission due	- \$ 2,925.65
Costs	- \$ 3.59
Total Due	- \$ 2,929.24

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$0.00 in Local Service Tax for the collection period of August 1, 2012 – August 31, 2012.

Commission due	- \$ 0.00
Costs	- \$ 0.00

Total Due - \$ 0.00

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in, \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period July 26, 2012 – August 25, 2012.

Commission due	- \$	0.00
Costs	- \$	0.00
Total Due	- \$	0.00

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$0.00 in delinquent Local Service Tax, \$3,471.72 in delinquent Business Privilege Tax, \$190.53 in delinquent Mercantile Tax for the collection period of July 26, 2012 – August 25, 2012.

Commission due	- \$	245.19
Costs	- \$	0.00
Total Due	- \$	245.19

A motion was made by Mr. Dillinger, seconded by Mr. Davis, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Hultberg, Engineer Representative, indicated he attended last Wednesday's and this evenings Work Sessions and the firm is working on those items outlined at those sessions.

A motion was made by Mr. Babyak, seconded by Mr. Dillinger, to accept the Engineer's Report.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Leckman stated he presented his report to Council in the various work sessions and executive session.

A motion was made by Mr. Babyak, seconded by Ms. Noll, to accept the Solicitor's Report and pay Invoices No. WOB 306, totaling \$3,905.00, dated September 17, 2012.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Ms. Noll read the Animal Control and Wildlife Officer's Reports for the month of August 2012.

Ferree Kennels – Animal Control Officer

Report for the month of August 2012

Number of Animals Humanely Disposed Of	0
Number of Animals Turned Over to WOASH	1
Number of Dogs Returned to Owners	1
Number of Calls Answered from Residents & Municipal Offices	8
Number of Person Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0
Monthly Fee	\$ 50.00
After Hours Calls 1	\$ 25.00
State Housing Reimbursement	\$ 0.00
Total Due	\$ 75.00

A motion was made by Ms. Noll, seconded by Mr. Davis, to accept the report and pay the fee due Ferree Kennels for services rendered in August.

Motion carried unanimously.

Dave Collura – Wildlife Control
Report for the month of August 2012

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	2	2
Bats	2	0	
Birds/Fowl/Turkey	0	0	
Cats	0	2	
Chipmunk	0	0	
Degas	0	0	
Groundhogs	7	4	
Rabbits	0	2	
Raccoons	17	8	
Opossums	28	5	
Skunks	9	3	
Squirrels	0	1	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 40.00
Grand Total: \$530.00			

A motion was made by Ms. Noll, seconded by Mr. Robb, to accept the Animal Control Officer's Report for the month of August.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Mr. Leckman read Resolution Number 3678 by short title for adoption.

R-3678 Real Estate Tax Refund

A motion was made by Mr. Babyak, seconded by Mr. Robb to adopt Resolution Number 3678.

Motion carried unanimously.

Mr. Pasternak declared Resolution Number 3678 adopted.

R-3679 Fee Schedule

There was a discussion as to adopting the fee schedule by ordinance or resolution.

The resolution was tabled until October.

NEW BUSINESS

A motion was made by Mr. Davis, seconded by Mr. Dillinger authoring payment in the amount of \$1,030,917.01 to El Grande Industries, Inc., this represents the second payment on the 2012 Road Rehab. Project.

Motion carried unanimously.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Dillinger, seconded by Mr. Massung, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:15 p.m.

Date Approved

Borough Secretary