

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, DECEMBER 21, 2015, 2015 AT 7:30 P.M.**

**CALL TO ORDER**

Mr. Babyak, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio; Daniel Coffman, Engineer Representative and Borough Secretary Nancy Greenland.

Council member Richard Bryce was absent.

**MINUTES**

The following minutes presented for approval at this time:

Workshop Meeting – September 2, 2015  
Bid Opening, 1994 GMS Top Kick – November 16, 2015

**EXECUTIVE SESSION**

Mrs. DiMascio stated an Executive Session was held the Workshop Session and before this meeting at which time personnel matters were discussed including the Collective Bargaining Agreement for Public Works.

**PUBLIC COMMENTS**

Mr. Bertody and Mr. Walters of Blue Tooth Technologies, announced that at Steeler's game held last night; the Steeler's in conjunction with Blue Roof Technologies, Tunnels to Towers, Fed Ex, McKeesport Area School District, White Oak Rotary, Penn State Greater Allegheny award a new home to Staff Sgt. Michelle Sutterfield. He stated that much of the funding is in place and asked what needed to be done to facilitate the transfer to Ms. Sutterfield. He stated the structure has already been completed through the MASD tech center, the lot subdivided and a second house is about half way done.

Mr. Davis thanked those involved in the project.

Mr. Robb asked if the structure was designed to be disabled friendly.

Mr. Bertody stated this one was not but all future structures will be.

**PRESIDENT'S REPORT**

Mr. Babyak stated Borough offices would be closed on December 24<sup>th</sup> and 25<sup>th</sup> as well as January 1<sup>st</sup>.

**MAYOR'S REPORT**

Mayor Marton gave the November 2015 Stat Report for the Police Department.

Arrests: 6 (6 adult/0 juvenile)

Assaults	2
DUI	1
Public Drunkenness	2
Theft	1
Summary Traffic Violations	71
<b>TOTAL INCIDENTS:</b>	<b>726</b>

Ms. Marton indicated County Executive Rich Fitzgerald would be sworn in on January 4<sup>th</sup> at 12 noon. The event will be held at the Soldiers and Sailors Hall.

**FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable as of November 30, 2015.

Total Bills Paid	\$ 447,083.39
Accounts Payable Due	\$ 0.00

A motion was made by Mr. Massung, seconded by Mr. Nagy, to approve the check register and accounts payable as of November 30, 2015.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Massung, seconded by Mr. Davis, authorizing the annual transfers between funds:

Transfer Amount	From Fund	To Fund
\$ 45,900.00	General Fund	Post Retirement
\$ 44,536.26	General Fund	Capital Projects

\$ 30,281.50	General Fund	Fire Fund – Rainbow
\$ 29,089.25	General Fund	Fire Fund – WO#1
\$ 53,325.86	Solid Waste	General Fund

Motion carried unanimously. (Roll Call Vote)

**HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, stated he did not believe he would be able to attend the upcoming Swearing-In Ceremony and Reorganization Meeting set for January 4<sup>th</sup>.

A motion was made by Mr. Pasternak, seconded by Mr. Robb, authorizing the proper officials to file liens for any garbage fees totaling \$100.00 for years due for years 2014 and prior.

Motion carried unanimously.

Mr. Pasternak noted there are approximately 300 liens that will be filed.

**PARKS AND RECREATION**

Mr. Robb, Chairperson, noted he had nothing to report at this time but did have a motion to present.

A motion was made by Mr. Robb, seconded by Mr. Massung, authorizing payment to the following contractors for work performed on the new community center:

TBI	\$91,865.70	Tedesco	\$ 2,632.84
Allegheny City Electric	\$14,062.50	Wheels Mechanical	\$32,624.90

Motion carried unanimously. (Roll Call Vote)

**PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson, noted the monthly permit/violation report is on file in the office and can be viewed during normal business hours.

**PUBLIC SAFETY**

Mr. Nagy, Chairperson, indicated he had nothing to report at this time but did have a motion to present.

A motion was made by Mr. Nagy, seconded by Mr. Robb, to enter into a wage/benefit contract for the Chief of Police position with Louis Bender. The agreement would be for the period of January 1, 2016 – December 31, 2018.

Motion carried unanimously.

## **PUBLIC WORKS**

In the absence of Mr. Bryce, Mr. Davis noted the monthly activity report for the Public Works Department is available for review at the office during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Nagy, to enter into a wage/benefit collective bargaining agreement with Public Works for the period of August 1, 2015 through July 31, 2018.

Mr. Robb asked if the matter could be tabled until the officials had time to review the information provided today on the matter.

Ms. DiMascio stated she would provide the information so it could be distributed in the weekly packet.

Motion was put on hold.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$5,238.49 on the 2015 Tax Duplicate, for the period of November 1, 2015 – November 30 2015.

Commission Due - \$90.00 (24 invoices paid x \$3.75 per invoice)

Assessed Value	\$390,220,757.00
Exonerations (Less)	\$ 7,422,900.00
Additions	\$ 2,066,600.00
Adjusted Value	\$384,864,457.00
Value of Statements	\$ 1,793,468.37
Act 77 (Less)	\$ 45,268.80
Corrected Value of Statements	\$ 1,748,199.57
Collected from – 11/01/15 – 11/30/15	\$ 15,758.26
Discount (add)	\$ 144.44
Less Penalty (sub)	\$ 789.13
Other (over/under) + (overpayment)	\$ 0.01
Total Credited to Duplicate	\$ 15,113.56
Amount Previously Collected	\$ 1,622,567.50
Total Collections	\$ 1,637,681.06
Balance to be collected	\$ 110,518.51

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$1,770.90 in taxes and costs for the collection period of October 26, 2015 to November 25, 2015.

**Commission due** - \$ 27.90  
**Costs** - \$ 1,628.50 (Civil Complaints/Lien Satisfaction)

**Total Due - \$ 1,655.90**

**Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s), turned in \$61,220.58 in current and delinquent Earned Income Tax for the collection period of November 1, 2015 – November 30, 2015.

**Commission due - \$ 1,182.44**  
**Costs - \$ 80.05 (postage and/or costs)**  
**Total Due - \$ 1,262.49**

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$1,369.66 in Local Service Tax for the collection period of November 1, 2015 – November 30, 2015.

**Commission due - \$ 30.62**  
**Costs - \$ 0.44**  
**Total Due - \$ 31.06**

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period October 26, 2015 – November 25, 2015.

**Commission due - \$ 0.00**  
**Costs - \$ 0.00**  
**Total Due - \$ 0.00**

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$14,694.12 in delinquent Business Privilege Tax, \$1,706.35 in delinquent Mercantile Tax for the collection period of October 26, 2015 - November 25, 2015.

**Commission due - \$ 1,352.40**  
**Costs - \$ 0.00**  
**Total Due - \$ 1,352.40**

A motion was made by Mr. Babyak, seconded by Mr. Nagy, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

Mr. Coffman stated he gave his report to Council at the Workshop Meeting and those items outlined continue to be worked on, he further commented that the design for the Stepanik Road Embankment Failure Project was submitted for review by Mr. Beitko.

Mr. Massung asked when the project would start.

Mr. Coffman noted the design work was just submitted on the 14<sup>th</sup>, the preliminary review looks good. He indicated he would expect a notice to proceed to be issued in January or February with an early spring completion.

A motion was made by Mr. Davis, seconded by Mr. Massung, to accept the Engineer's Report.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Mrs. DiMascio noted she would present several resolution/ordinance for consideration later in the meeting, further noting she presented her report during Executive Session.

Ms. DiMascio indicated she was asking for a motion authorizing the proper officials to sign a Consent Decree with DEP regarding storm sewers. She indicated this was similar to the agreement entered, several months ago, into with the Allegheny County Health Department,

A motion was made by Mr. Davis, seconded by Mr. Robb, to enter into the Consent Decree with DEP, for storm sewers.

Motion carried unanimously.

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Solicitor's Report and pay the fees due to Krisha DiMascio of Dodaro, Matta & Cambest for November Services, totaling \$2,102.00.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Pasternak read Animal Control and Wildlife Officer's Reports for the month of November and October and November respectively.

#### **Dave Collura – Wildlife Control, NOVEMBER**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	10	10
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	2	1	
Opossums	6	2	
Rabbits	0	0	

Raccoons	19	7	
Skunks	6	0	
Squirrels	0	1	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 200.00</b>

**Grand Total: \$690.00**

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Wildlife Control officer's report for the months of November and pay the fees due of \$690.00.

Motion carried unanimously.

**Gaydos-Behanna Kennel**

	<b>October</b>	
Number of Animals Humanely Disposed of	0	
Number of Animals Turned over to WOASH	0	
Number of Dogs Returned to Owners	0	
Number of Calls Answered from Residents	2	
Number of Calls Answered from Municipal Officers	3	
Dead Animal Pickup	2	80.00
Number of Persons Information Signed Against	0	
Number of Citations Issued	0	
Number of Claims to State for Housing	0	
Monthly Fee		75.00
After Hour/Holiday/Weekend Calls		
<b>TOTAL DUE</b>		<b>155.00</b>
	<b>November</b>	
Number of Animals Humanely Disposed of	0	
Number of Animals Turned over to WOASH	0	
Number of Dogs Returned to Owners	0	
Number of Calls Answered from Residents	1	25.00
Number of Calls Answered from Municipal Officers	1	25.00
Dead Animal Pickup	1	
Number of Persons Information Signed Against	2	
Number of Citations Issued	0	
Number of Claims to State for Housing	0	
Monthly Fee		75.00
After Hour/Holiday/Weekend Calls	1	25.00
<b>TOTAL DUE</b>		<b>150.00</b>

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Animal Control officer's report for the months of October and November and pay the fees due of \$305.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Mrs. DiMascio read Resolution No. 4071 by short title for adoption.

**R-4071                    2016 BUDGET APPROPRIATIONS – REVENUES/EXPENDITURES**

A motion was made by Mr. Robb, seconded by Mr. Massung, to adopt Resolution No. 4071 as just read by Mrs. DiMascio.

Motion carried unanimously.

Mr. Babyak declared Resolution No. 4071 adopted.

Ms. DiMascio read Ordinance No. 40725 by short title for adoption.

**O-4072                    2016 TAX LEVY – 5.16**

A motion was made by Mr. Robb, seconded by Mr. Massung, to adopt Ordinance No. 4072 by short title as just read by Mrs. DiMascio.

Motion carried unanimously.

Mr. Babyak declared Resolution No. 4072 adopted.

**COMMUNICATIONS**

None

**NEW BUSINESS**

**OLD BUSINESS**

None

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Pasternak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:12 p.m.

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Date Approved

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Borough Secretary