

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, FEBRUARY 15, 2016 AT 8:00 P.M.**

CALL TO ORDER

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Richard Bryce (via electronic means), Charles Davis, Ronald Massung, Joseph Nagy, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio; Daniel Coffman, Engineer Representative and Borough Secretary Nancy Greenland.

MINUTES

There were no minutes presented for approval at this time:

EXECUTIVE SESSION

Mrs. DiMascio stated an Executive Session was held at the Wednesday Workshop Session.

PUBLIC COMMENTS

John Bertoti, Blue Roof Technologies

Mr. Bertoti indicated the house is making good progress. The pre-cast foundation is being delivered tomorrow. Plans are to have the sections of the house delivered on March 2. There are several fund raisers, they are set for March 5 and March 13.

Andrew Graham – 1529 California

Mr. Graham stated he was interested in what was going on with White Oak School. He stated there is a rumor a business is coming in with 200 employees.

Ms. DiMascio stated the site is not in a commercial zone and the sale must be approved by the Court of Common Pleas.

Mr. Massung stated he was advised by the realtor the sale was postponed until the court rules in favor of the sale.

Ms. DiMascio stated that if such an operation wanted to go in it would need to go before the zoning hearing board. Residents concerns would need to be voiced at that meeting. She further stated, the conversion of a formal school building has specific uses under the Borough's zoning regulations.

PRESIDENT'S REPORT

Mr. Massung had nothing to report at this time.

MAYOR'S REPORT

Mayor Marton gave the January 2016 Stat Report for the Police Department.

Arrests: 4 (4 adult/0 juvenile)

Assaults	1
Disorderly Conduct	1
DUI	1
Drug Offense	1
Total Incidents	659

FINANCE REPORT

Mr. Pasternak, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable as of January 2016

Total Bills Paid	\$ 367,478.79
Accounts Payable Due	\$ 0.00

A motion was made by Mr. Pasternak, seconded by Mr. Robb, to approve the check register and accounts payable as of January 31, 2016.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Pasternak, seconded by Mr. Davis, authorizing the advertisement of an ordinance for increasing the Borough's debt by \$600,000.00 via a line of credit with First Commonwealth Bank. The proceeds will be used to cover costs associated with the construction of the community center.

Mr. Pasternak commented once the Borough receives the \$500,000. grant these funds will be used to pay back the principal and interest on the line of credit. He noted the grant agreement requires the Borough to expend the funds before requesting reimbursement.

Motion carried unanimously.

HEALTH, ENVIRONMENT AND CABLE

Mr. Nagy, Chairperson, advised there would be no delay in the garbage collection for this week due to the Presidents' Day Holiday.

PARKS AND RECREATION

Mr. Robb, Chairperson, noted the Recreation Board would be sponsoring its annual spring craft show on Saturday, March 19 from 10 a.m. until 4 p.m. The event will be held in the WOAA gym.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted the monthly permit/violation report is on file in the office and can be viewed during normal business hours.

PUBLIC SAFETY

Mr. Babyak, Chairperson, congratulated the department on arrest 3 suspects in the recent rash of entering vehicles and stealing money/personal items.

PUBLIC WORKS

Mr. Bryce, Chairperson, thanked the crew for doing a great job of keeping the streets cleared during the recent snow events.

TAX COLLECTOR'S REPORT

Current Real Estate

Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$7,364.85 on the 2015 Tax Duplicate, for the period of January 1, 2016 – January 31, 2016.

Commission Due: \$37.50 10 Accounts X \$3.75 per line

Assessed Value	\$390,220,757.00
Exonerations (Less)	\$ 7,422,900.00
Additions	\$ 2,066,600.00
Adjusted Value	\$384,864,457.00
Value of Statements	\$ 1,793,468.37
Act 77 (Less)	\$ 45,268.80
Corrected Value of Statements	\$ 1,748,199.57
Collected from – 1/01/16 – 1/31/16	\$ 7,364.85
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 669.54
Other (over/under) + (overpayment)	\$ <u>0.00</u>

Total Credited to Duplicate	\$ 6,695.31
Amount Previously Collected	\$ 1,670,435.64
Total Collections	<u>\$ 1,677,130.95</u>
Balance to be collected	\$ 71,068.62

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$5,508.95 in taxes and costs for the collection period of January 1, 2015 to January 26, 2016.

Commission due	- \$ 34.60
Costs	- \$ <u>2,314.64</u> (Postage, Civil Complaints/Lien Satisfaction, SCI FA)
Total Due	- \$ 2,349.24

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$37,835.77 in current and delinquent Earned Income Tax for the collection period of January 1, 2016 – January 31, 2016.

Commission due	- \$ 567.65
Costs	- \$ <u>447.50</u> (postage and/or costs)
Total Due	- \$ 1,015.15

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$237.04 in Local Service Tax for the collection period of January 1, 2016 – January 31, 2016.

Commission due	- \$ 4.43
Costs	- \$ <u>0.00</u>
Total Due	- \$ 4.43

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$141.00 in Mercantile Tax collections plus costs for the collection period October 26, 2015 – January 26, 2016.

Commission due	- \$ 4.23
Costs	- \$ <u>0.00</u>
Total Due	- \$ 4.23

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$3,818.09 in delinquent Business Privilege Tax, \$12.81 in delinquent Mercantile Tax for the collection period of January 1, 2016 - January 25, 2016.

Commission due	- \$ 410.23
Costs	- \$ <u>0.00</u>
Total Due	- \$ 410.23

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Coffman stated he gave his report to Council at the Workshop Meeting.

Mr. Coffman indicated the contractor for Stepanik Road Embankment Project should be starting this week.

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, to accept the Engineer's Report and pay invoices 314232-315235, dated January 28, 2016, totaling \$25,037.95.

Motion carried unanimously.

SOLICITOR'S REPORT

Mrs. DiMascio noted she presented her report during Executive Session.

Ms. DiMascio indicated the construction easements have been secured/recorded for the Stepanik Road Project.

Ms. DiMasco noted the law office has started to file the liens for unpaid garbage fees.

A motion was made by Mr. Babyak seconded by Mr. Pasternak, to accept the Solicitor's Report and pay the fees due Dodaro, Matta & Cambest for Invoice 14763, dated February 8, 2016 in the amount of \$2,680.50.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Nagy read the Wildlife Officer's Reports for the month of January.

Dave Collura – Wildlife Control, Services Rendered in January 2016

	Live Trap	Road Kill	Disposal and After Hours Calls
Deer	0	0	3
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	0	0	
Opossums	0	0	

Rabbits	0	0	
Raccoons	0	0	
Skunks	0	0	
Squirrels	0	0	
Snakes	0	0	
Turtles	0	0	
Total Due	\$350.00	\$140.00	\$ 60.00

Grand Total: \$550.00

A motion was made by Mr. Nagy, seconded by Mr. Davis, to accept the Wildlife Control officer's report for the months of January and pay the fees due of \$550.00.

Motion carried unanimously.

Gaydos-Behanna Kennel

	December	January
Number of Animals Humanely Disposed of	0	0
Number of Animals Turned over to WOASH	0	0
Number of Dogs Returned to Owners	0	0
Number of Calls Answered from Residents	1	0
Number of Calls Answered from Municipal Officers	0	0
Dead Animal Pickup	0	0
Number of Persons Information Signed Against	0	0
Number of Citations Issued	0	0
Number of Claims to State for Housing	0	0
Monthly Fee	75.00	75.00
After Hour/Holiday/Weekend Calls	0.00	25.00
TOTAL DUE	75.00	100.00

A motion was made by Mr. Nagy, seconded by Mr. Davis, to accept the Animal Control officer's report for the months of December and January and pay the fees due totaling \$175.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

Ms. DiMascio read Ordinance No. 4074 by short title for adoption.

O-4074 2016 Salary Ordinance

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, to adopt Ordinance No. 4074.

Motion carried unanimously.

Mr. Massung declared Ordinance No. 4074 adopted.

Ms. DiMascio read Resolution No. 4075 by short title for adoption.

R-4075 2016 Reopened Budget, Revenues/Expenditures

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adopt Resolution No. 4075.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4075 adopted.

Ms. DiMascio read Resolution No. 4076 by short title for adoption.

R-4076 Real Estate Tax Refunds

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adopt Resolution No. 4076.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4076 adopted.

Ms. DiMascio read Resolution No. 4077 by short title for adoption.

R-4077 Records Disposition

A motion was made by Mr. Davis, seconded by Mr. Babyak, to adopt Resolution No. 4077.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4077 adopted.

Ms. DiMascio read Resolution No. 4078 by short title for adoption.

R-4078 Allegheny County 2015 Hazard Mitigation Plan

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to adopt Resolution No. 4078.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4078 adopted.

Ms. DiMascio read Ordinance No. 4079 by short title for adoption.

O-4079 Engine Brake aka "Jake Brake" Ordinance

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adopt Ordinance No. 4079.

Motion carried unanimously.

Mr. Massung declared Ordinance No. 4079 adopted.

COMMUNICATIONS

None

NEW BUSINESS

None

OLD BUSINESS

None

ADJOURNMENT

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:29 p.m.

Date Approved

Borough Secretary