

**MINUTES OF THE REGULAR MEETING
OF WHITE OAK BOROUGH COUNCIL
HELD MONDAY, JANUARY 16, 2017 AT 8:00 P.M.**

CALL TO ORDER

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ROLL CALL

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Engineer Michael Glistler and Borough Secretary Nancy Greenland.

Council members Richard Bryce and David Pasternak were absent.

MINUTES

None submitted for approval at this time.

EXECUTIVE SESSION

Ms. DiMascio stated an Executive Session was held at the Workshop Session and before this meeting at which time personnel matters as well as potential litigation, there will also be a brief session held after the meeting.

PUBLIC COMMENTS

None

PRESIDENT'S REPORT

Mr. Massung had nothing to report at this time.

MAYOR'S REPORT

Mayor Marton gave the December 2016 Stat Report for the Police Department.

Arrests: 13 (12 adult/1 juvenile)

| | |
|--|------------|
| Drug Offenses | 3 |
| One defendant also charged with Violation of the Uniform Firearms Act) | |
| One defendant also charged with Public Drunkenness | |
| DUI | 2 |
| Fraud (access device) | 1 |
| Public Drunkenness | 1 |
| Robbery | 2 |
| each defendant also charged with Simple Assault, | |
| 1 also charged with violation of Controlled Substance, Drug, Device & Cosmetic Act | |
| Theft (auto) | 1 |
| Theft | 3 |
| Summary Traffic Violations | 48 |
| TOTAL INCIDENTS: | 715 |

FINANCE REPORT

Mr. Robb presented several motions in the absence of Mr. Pasternak.

Treasurer's Report – DECEMBER 2016

| Fund Name | GL # | Beg Balance | Revenues | Expenditures | End Balance |
|--|--------|--------------|------------|--------------|--------------|
| General Fund-PNC | 102000 | 1,320,605.61 | 434,801.31 | 363,939.17 | 1,391,200.21 |
| -S&T | 109000 | 352,472.42 | 2.90 | | 352,475.32 |
| - | 116000 | 25,331.86 | 1.04 | | 25,332.90 |
| PNC(escrow) | | | | | |
| Fire Fund – PNC (RVFC) | 100010 | 4,833.52 | | 974.19 | 3,859.33 |
| PNC (RVFC) | 101000 | 142,649.77 | 35.07 | | 142,684.84 |
| PNC (WO#1) | 102002 | 174,519.92 | 34.63 | 160,003.00 | 14,551.55 |
| Post Retirement - PNC | 100000 | 19,147.62 | 0.78 | | 19,148.40 |
| 1 st Comm | 103001 | 660,634.95 | 84.16 | | 660,719.11 |
| Solid Waste – PNC | 102003 | 402,420.68 | 14,264.98 | 46,493.72 | 370,191.964 |
| Pool – PNC | 100008 | 141,988.20 | | 3,900.12 | 138,088.08 |
| Capital Projects – PNC | 102004 | 291,939.57 | 11.94 | 17,340.26 | 274,611.25 |
| Liquid Fuels – PNC | 102005 | 191,875.55 | 7.86 | 8,069.42 | 183,813.99 |
| Construction Fund – 1 st Comm | 103000 | 92.27 | 0.00 | 0.00 | 92.27 |

A motion was made by Mr. Robb, seconded by Mr. Nagy, to accept the December 2016 Treasurer's Report.

Motion carried unanimously. (Roll Call)

Inter-fund Transfers – December

| From | To | Amount |
|--------------------|--------------|-----------|
| Capital Projects | General Fund | 909.11 |
| Liquid Fuels | General Fund | 8,059.81 |
| Solid Waste | General Fund | 48,082.88 |
| Pool & Park | General Fund | 3,945.82 |
| Fire Fund (WO#1) | General Fund | 225.00 |
| Fire Fund (Rainbow | General Fund | 377.14 |
| Post Retirement | General Fund | 2,500.00 |
| Escrow | General Fund | 22,306.26 |

A motion was made by Mr. Robb, seconded by Mr. Davis, to approve the transfer between funds request for December 2016.

Motion carried unanimously. (Roll Call)

Health & Environment

Mr. Nagy, Chairperson, noted the 2017 Garbage invoices have been mailed. If property owners do not receive the invoice by the end of January, please contact the office.

Mr. Nagy advised there would be not delay in the garbage collection due to the Martin Luther King Holiday, today.

A motion was made by Mr. Nagy, seconded by Mr. Davis, authorizing the proper officials to satisfy the following liens for delinquent garbage fees. These liens have been paid in full.

| Name of Owner | Address | Lot and Block | Lien Number |
|--|-------------------------|---------------|--------------|
| SALVATORE T & MARY LOU ORLANDO FAMILY IRREVOCABLE TRUST | 1209 1/2 MONONGAHELA | 461-K-112 | GD00-11211 |
| WAYNE TRAUTMAN | 2344 LINCOLN WAY | 649-N-00080 | GD16-002428 |
| MARTIN D & KAREN ELM | 2682 MAIN ST | 650-G-00304 | GD16-002413 |
| WAYNE & SHANNON DOWLING | 1626 VERMONT AVE. | 0550-P-00006 | GD-16-006324 |

Motion carried unanimously.

PARKS AND RECREATION

Mr. Robb, Chairperson, advised the Recreation Board would be sponsoring dances for grades 5-8 at the McClure Gym on the following dates: February 10, March 10, April 21 and May 19. The event runs from 7 p.m. until 9:00 p.m.

Mr. Robb noted the Recreation Board would be sponsoring its annual Community Wide Yard Sale on August 26 from 8 a.m. until 3 p.m.

A motion was made by Mr. Robb, seconded by Mr. Davis, to reappoint Mike Anitori (2020) Ethel Burns (2020), Karen Slobodian (2021) and Art Maskin (2021) to the Recreation Board. (Year in parenthesis behind name is year term expires).

Motion carried unanimously.

PLANNING, ZONING AND CODE ENFORCEMENT

Mr. Davis, Chairperson, noted the monthly code/permit report was available for review during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Nagy, to reappoint Francis Spang to the Building Code Appeal Board for a five (5) year term.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Babyak, to reappoint Jayme Burgman to the Zoning Hearing Board to a three (3) year term.

Motion carried unanimously.

PUBLIC SAFETY

Mr. Babyak, Chairperson, stated the department will be holding the annual Cops and Kids Basketball Program. The vent will be held on the following Wednesdays, March 1, 8, 15 and 22 at McClure gym from 6:30 to 8:00 p.m.

A motion was made by Mr. Babyak, seconded by Mr. Nagy, to approve the new Taser Policy and New Officer Training Policy.

Motion carried unanimously.

PUBLIC WORKS

Mr. Bryce, Chairperson, was absent. There was no report.

TAX COLLECTOR'S REPORT

Current Real Estate

Lisa Pitchford, Current Tax Collector, turned in \$30,544.80 on the 2016 Tax Duplicate, for the period of December 1, 2016 – December 31, 2016.

Commission Due: \$262.50 (70 Accounts X \$3.75 per line)

| | |
|-------------------------------------|------------------|
| Assessed Value | \$385,859,157.00 |
| Exonerations (Less) | \$ 1,986,083.00 |
| Additions | \$ 1,103,600.00 |
| Adjusted Value | \$384,976,974.00 |
| Value of Statements | \$ 1,986,481.19 |
| Act 77 (Less) | \$ 49,163.50 |
| Act 77 (Revoked/Add) | \$ 948.31 |
| Corrected Value of Statements | \$ 1,938,266.00 |
| Collected from –12/01/16 – 12/31/16 | \$ 30,544.80 |
| Discount (add) | \$ 0.03 |
| Less Penalty (sub) | \$ 2,766.34 |
| Other (over/under) + (overpayment) | \$ 0.00 |
| Total Credited to Duplicate | \$ 27,664.40 |
| Amount Previously Collected | \$ 1,816,676.32 |
| Total Collections | \$ 1,844,340.72 |
| Balance to be collected | \$ 93,925.28 |

Delinquent/Liened Real Estate

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$2,072.64 in taxes and costs for the collection period of November 26, 2016 to December 31, 2016.

Commission due - \$ 0.00

Costs - \$ 1,006.50 (satisfaction/7 Complaints)
Total Due - \$ 1,006.50

Earned Income Tax Collector

Current/Delinquent Earned Income Tax Collector(s), turned in \$96,575.13 in current and delinquent Earned Income Tax for the collection period of December 1, 2016 – December 31, 2016.

Commission due - \$ 1,384.95
Costs - \$ 29.99 (postage and/or costs)
TCC Annual Fee - \$ 0.00
Total Due - \$ 1,414.94

Mercantile/Business Privilege and Local Service Tax Collector

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$16.10 in Local Service Tax for the collection period of December 1, 2016 – December 31, 2016.

| | | |
|-----------------------|------|------------------------------------|
| Commission due | - \$ | 0.04- |
| Costs | - \$ | 0.00 (postage and/or costs) |
| Total Due | - \$ | 0.04- |

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period December 1, 2016 – December 31, 2016.

| | | |
|-----------------------|------|-------------|
| Commission due | - \$ | 0.00 |
| Costs | - \$ | 0.00 |
| Total Due | - \$ | 0.00 |

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$6,861.43 in delinquent Business Privilege Tax and \$220.68 in delinquent Mercantile Tax for the collection period of November 26, 2016 – December 31, 2016.

| | | |
|-----------------------|------|---------------|
| Commission due | - \$ | 563.63 |
| Costs | - \$ | 0.00 |
| Total Due | - \$ | 563.63 |

A motion was made by Mr. Robb, seconded by Mr. Nagy, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Glister indicated he had presented his report to Council during the Workshop Meeting.

A motion was made by Mr. Babyak, seconded by Mr. Robb, to accept the Engineer's Report and pay the fees due to The Gateway Engineers, Inc. for services rendered in November and December as billed on invoices 237767, dated December 22, 2016 in the amount of \$603.75.

Motion carried unanimously.

SOLICITOR'S REPORT

Ms. DiMascio noted she gave her in Executive Session and during the Workshop meeting

A motion was made by Mr. Davis, seconded by Mr. Robb, to accept the Solicitor's Report and pay the fees due to Dodaro, Matta & Cambest for services rendered in December, Invoice #15169, dated January 4, 2017, in the amount of \$2,723.00.

Motion carried unanimously.

ANIMAL CONTROL OFFICERS' REPORTS

Mr. Nagy read Animal Control and Wildlife Officer's Reports for the month of November.

Dave Collura – Wildlife Control, December 2016

| | Live Trap | Road Kill |
|-------------------|-----------------|-----------------|
| Bats | 0 | 0 |
| Birds/Fowl/Turkey | 0 | 0 |
| Chipmunk | 0 | 0 |
| Groundhogs | 0 | 0 |
| Opossums | 5 | 6 |
| Rabbits | 0 | 1 |
| Raccoons | 8 | 7 |
| Skunks | 2 | 0 |
| Squirrels | 1 | 1 |
| Snakes | 0 | 0 |
| Turtles | 0 | 0 |
| Total Due | \$350.00 | \$140.00 |

Grand Total: \$490.00

A motion was made by Mr. Nagy, seconded by Mr. Davis, to accept the Wildlife Control officer's report for the months of December and pay the fees due of \$490.00.

Motion carried unanimously.

Gaydos-Behanna Kennel - Animal Control, December 2016

| | |
|--|---|
| Number of Animals Humanely Disposed of | 0 |
| Number of Animals Turned over to WOASH | 0 |
| Number of Dogs Returned to Owners | 1 |
| Number of Calls Answered from Residents | 0 |
| Number of Calls Answered from Municipal Officers | 2 |
| Dead Animal Pickup | 0 |
| Number of Persons Information Signed Against | 0 |
| Number of Citations Issued | 0 |
| Number of Claims to State for Housing | 0 |

After Hour Call(s)
Monthly Fee
Total Due

\$ 75.00
\$ 75.00

A motion was made by Mr. Nagy, seconded by Mr. Babyak, to accept the Animal Control officer's reports for the month of December and paying the fees due of \$75.00.

Motion carried unanimously.

RESOLUTIONS AND ORDINANCES

NONE

COMMUNICATIONS

NONE

NEW BUSINESS

A motion was made by Mr. Robb, seconded by Mr. Babyak, to reappoint Jodi Perozich to the Vacancy Board for a one (1) year term.

Motion carried with Mr. Davis abstaining.

OLD BUSINESS

NONE

ADJOURNMENT

A motion was made by Mr. Babyak, seconded by Mr. Robb, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:13 p.m.

Date Approved

Borough Secretary