

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, NOVEMBER 16, 2015 AT 7:30 P.M.**

**CALL TO ORDER**

Mr. Babyak, President of Council, called the Regular Meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Charles Davis, Ronald Massung, Joseph Nagy, David Pasternak and Ken Robb. Also attending were Mayor Ina Marton, Solicitor Representative Krisha DiMascio, Donald Hultberg, Engineer Representative and Borough Secretary Nancy Greenland.

**MINUTES**

Workshop Meeting – September 21, 2015  
Special Meeting – September 30, 2015

**EXECUTIVE SESSION**

Ms. DiMascio stated an Executive Session was held at the Workshop Session and before this meeting at which time personnel matters were discussed

**PUBLIC COMMENTS**

No Comments

**PRESIDENT'S REPORT**

Mr. Babyak stated she had nothing to report at this time.

**MAYOR'S REPORT**

Mayor Marton gave the October 2015 Stat Report for the Police Department.

Arrests: 10 (10 adult/0 juvenile)

Criminal Trespass	1
Drug Offenses	2
DUI	

(One defendant also charged with violation of the Controlled Substance, Drug Device & Cosmetic Act)

Indecent Exposure 1  
Theft 4

(Three defendants also charged with Criminal conspiracy)

Summary Traffic Violations 62

**TOTAL INCIDENTS:** 726

### **FINANCE REPORT**

Mr. Massung, Chairperson, stated he had the standard monthly motion regarding the check register and accounts payable as of October 31, 2015.

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	108416-108537	\$ 447,083.39
Fire Protection	0-0	\$ 0.00
Post Retirement	0-0	\$ 0.00
Super Fund	0-0	\$ 0.00
Solid Waste	600467-600473	\$ 47,321.49
Pool/Park Fund	901267-901279	\$ 4,885.16
Capital Expenditures	180039-180042	\$ 26,614.58
Liquid Fuels	350356-350360	\$ 8,845.95
Total Bills Paid		\$ 534,75.57

#### Accounts Payable Due

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 527.08
Fire Protection	\$ 0.00
Post Retirement Fund	\$ 0.00
Super Fund	\$ 0.00
Solid Waste	\$ 0.00
Pool Fund	\$ 0.00
Capital Projects	\$ 0.00
Capital Debt	\$ 0.00
Liquid Fuels	\$ 0.00
Total Accounts Payable	\$ 527.08

A motion was made by Mr. Massung, seconded by Mr. Davis, to approve the check register and accounts payable as of October 31, 2015

Motion carried unanimously. (Roll Call Vote)

### **HEALTH, ENVIRONMENT AND CABLE**

Mr. Pasternak, Chairperson, stated there would be a one day delay in the garbage collection for the Thursday and Friday routes on November 26 and 27. This is due to the Thanksgiving holiday.

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to satisfy the following municipal lien, they have been paid in full.

Schork, 1412 Kansas Avenue

4610H-374

GD11-22446

Motion carried unanimously.

Mr. Pasternak noted Steel Rivers COG will be holding the Holiday Dinner meeting on December 3<sup>rd</sup>. Anyone wishing to attend should contact the Borough Secretary.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, noted the following events are coming up

Season of Lights is set for Saturday, November 21 – the Pancake Bruch will be held at Rainbow V.F.C. from 2:00 p.m. until 5:00 p.m. The celebration will then be moved to Oak Park Mall with Santa arriving at 6:00 p.m. on a fire truck. The winner of the coloring contest gets to assist Santa in lighting the tree. There will be entertainment, door prizes and refreshments.

Mr. Robb commented the Recreation Board will be sponsoring a craft show on December 5<sup>th</sup> from 10 am til 4 pm at the WOAA gym. The Board will also be sponsoring an Evening with Santa on December 6, starting at 6:00 pm. This will also be held at the gym at WOAA.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis, Chairperson, noted the monthly permit/violation report would be available for review during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Pasternak, to accept the resignation of Jennifer O'Brien as Code Officer.

Motion carried unanimously.

A motion was made by Mr. Davis, seconded by Mr. Pasternak, to advertise to fill the vacant position of Code Enforcement/Zoning Officer by appointment of an individual or a third party vendor.

Motion carried unanimously.

## **PUBLIC SAFETY**

Mr. Nagy, Chairperson, indicated he had nothing to report at this time.

## **PUBLIC WORKS**

Mr. Bryce stated the monthly Activity Report would be available during normal business hours.

A motion was made by Mr. Bryce, seconded by Mr. Robb, to accept the bid from Bob Massie Toyota, in the amount of \$3,800.00 for the 1994 GMS Top Kick Dump Truck with plow and spreader.

Motion carried unanimously.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$5,238.49 on the 2015 Tax Duplicate, for the period of October 1, 2015 – October 31 2015.

Commission Due - \$78.78 (21 invoices paid x \$3.75 per invoice)

Assessed Value	\$390,220,757.00
Exonerations (Less)	\$ 5,761,100.00
Additions	\$ 502,400.00
Adjusted Value	\$384,962,057.00
Value of Statements	\$ 1,793,923.19
Act 77 (Less)	\$ 45,268.80
Corrected Value of Statements	\$ 1,748,654.39
Collected from – 10/01/15 – 10/31/15	\$ 5,762.35
Discount (add)	\$ 0.00
Less Penalty (sub)	\$ 523.86
Other (over/under) + (overpayment)	\$ 0.00
Total Credited to Duplicate	\$ 5,238.49
Amount Previously Collected	\$ 1,617,329.01
Total Collections	\$ 1,622,567.50
Balance to be collected	\$ 125,632.07

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$5,116.71 in taxes and costs for the collection period of September 26, 2015 to October 25, 2015.

<b>Commission due</b>	<b>- \$ 43.30</b>
<b>Costs</b>	<b>- \$ 1,592.50</b> (Court Filing/Sheriff Service/Lien Satisfaction)
<b>Total Due</b>	<b>- \$ 1,635.80</b>

### **Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s), turned in \$38,902.70 in current and delinquent Earned Income Tax for the collection period of October 1, 2015 – October 31, 2015.

<b>Commission due</b>	- \$	<b>589.52</b>
<b>Costs</b>	- \$	<b>1.50 (postage and/or costs)</b>
<b>Total Due</b>	- \$	<b>591.02</b>

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$433.46 in Local Service Tax for the collection period of October 1, 2015 – October 31, 2015.

<b>Commission due</b>	- \$	<b>7.73</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>7.73</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$1,682.61 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period July 1, 2015 – October 25, 2015.

<b>Commission due</b>	- \$	<b>50.48</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>50.48</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$1,355.72 in delinquent Business Privilege Tax, \$5.15 in delinquent Mercantile Tax for the collection period of September 26, 2015 – October 25, 2015.

<b>Commission due</b>	- \$	<b>244.58</b>
<b>Costs</b>	- \$	<b>18.19</b>
<b>Total Due</b>	- \$	<b>262.77</b>

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

Mr. Black stated he gave his report to Council at the Workshop Meeting and those items outlined continue to be worked on.

A motion was made by Mr. Robb, seconded by Mr. Davis, accept the Engineer's Report and pay the fees due as submitted on Invoices 314635 & 314637-31638, dated October 30, 2015, totaling \$26,064.39.

Motion carried unanimously.

Mr. Black indicated the contract for Stepanik Road has been reviewed and is ready for signature once it is received back from the vendor.

**SOLICITOR’S REPORT**

Ms. DiMascio stated she gave her report during Executive Session.

A motion was made by Mr. Davis, seconded by Mr. Massung, to accept the Solicitor’s Report and pay the fees due to Dodaro, Matta & Cambest for October Services, totaling \$3,626.67 on invoice #14670, dated November 16, 2015.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS’ REPORTS**

Mr. Pasternak read the Wildlife Officer’s Reports for the month of October.

**Dave Collura – Wildlife Control, October**

			Disposal
Deer	0	10	10
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	0	
Chipmunk	0	0	
Groundhogs	2	1	
Opossums	6	2	
Rabbits	0	0	
Raccoons	19	7	
Skunks	6	0	
Squirrels	0	1	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 200.00</b>

**Grand Total: \$690.00**

A motion was made by Mr. Pasternak, seconded by Mr. Massung, to accept the Wildlife Control officer’s report for the months of October and pay the fees due of \$690.00.

Motion carried unanimously.

**RESOLUTIONS AND ORDINANCES**

Ms. DiMascio read Resolution No. 4068 by short title for adoption.

**R-4068      RULES/REGULATIONS FOR PUBLIC PARTICIPATION AT  
ADVERTISED REGULAR AND SPECIAL MEETING**

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to adopt Resolution No. 4068 by short title as just read by Ms. DiMascio.

Motion carried unanimously.

Mr. Babyak declared Resolution No. 4068 adopted.

Ms. DiMascio read Resolution No. 4069 by short title for adoption.

**R-4069 REAL ESTATE TAX REFUND**

A motion was made by Mr. Robb, seconded by Mr. Bryce, to adopt Resolution No. 4069 by short title as just read by Ms. DiMascio.

Motion carried unanimously.

Mr. Babyak declared Resolution No. 4069 adopted.

Ms. DiMascio read Resolution No. 4070 by short title for adoption.

**R-4070 AUTHORIZING EXECUTION OF CONSENT ORDER/AGREEMENT WITH ALLEGHENY COUNTY HEALTH DEPARTMENT/COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION**

A motion was made by Mr. Robb, seconded by Mr. Pasternak, to adopt Resolution No. 4070 by short title as just read by Ms. DiMascio.

Ms. DiMascio noted this is similar to the Consent Order from 2004, under the municipal planning code this fall back on the local government.

Motion carried unanimously.

Mr. Babyak declared Resolution No. 4070 adopted.

**COMMUNICATIONS**

NONE

**NEW BUSINESS**

NONE

**OLD BUSINESS**

NONE

**ADJOURNMENT**

A motion was made by Mr. Massung, seconded by Mr. Nagy, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:02 p.m.

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Date Approved

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Borough Secretary