

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, SEPTEMBER 19, 2016 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Richard Bryce, Charles Davis, Ronald Massung, and Joseph Nagy. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Daniel Coffman, Engineer Representative and Michelle Gessner.

Council members Edward Babyak, Ken Robb, and David Pasternak were absent.

**MINUTES**

A motion was made by Mr. Davis and seconded by Mr. Nagy to approve the minutes of the Workshop Meeting held on September 7, 2016. Motion passed unanimously.

**PUBLIC COMMENTS**

*Dave Bradley – Mohawk Drive, White Oak, PA 15131*

Mr. Bradley asked if there is a final cost available for the renovations being done at the White Oak Athletic Association. Mr. Massung replied that since the work is not completed, there is no final cost available at this time. Mr. Bradley asked if there is a final cost available for the Lincoln Way Project and was told that this project was not a Borough project. The project is a PennDOT project and he would have to obtain the requested cost information from the state. Mr. Bradley asked if guidelines had be set up for usage of the new Community Center at the White Oak Athletic Center. Mrs. DiMascio replied that there have been some meetings held but the guidelines are not finalized at this time. Mr. Bradley asked who should be contacted about reservations for the center and was told to contact Ms. Gessner at the Borough offices.

Mr. Scott stated he applied for a permit to construct a garage and was advised it application needed to go before the Zoning Hearing Board. He was required to pay a fee of \$350.00 to file the application plus \$1,000.00 escrow. He noted that he has asked repeatedly for an explanation of the services/fees included in the application fee. He added that he spoke with Mr. Costello who advised him that the information would need to come from Mrs. Greenland. Mr. Scott stated that he has inquired about the issue several times, and has also attended several Council meetings asking for assistance in getting the matter resolved. He stated that Mrs. Greenland will not give him an explanation and asked for Council's assistance in making her do her job. This has been going on for over a year and needs to be handled. Mr. Davis made a motion to instruct Mrs. Greenland to pull the file and have an explanation ready by the next workshop meeting to be held on Wednesday, October 5, 2016. The motion was seconded by Mr. Bryce and passed unanimously. Mrs. DiMascio also instructed Mr. Dinkfelt to pull whatever files he had pertaining to the issue.

### **PRESIDENT'S REPORT**

Mr. Massung had nothing to report at this time.

### **MAYOR'S REPORT**

Mayor Marton gave the August 2016 Stat Report for the Police Department.

Arrests: 17 (16 adult/1 juvenile)

Assault & related offenses	1*
*(Defendant charged with <i>Simple assault, Aggravated assault, Reckless endangering of another, Unlawful restraint, Rape, Criminal attempt &amp; Reckless driving.</i> )	
Disorderly Conduct	1
Drug Offenses	4
(Violation of the <i>Controlled substance, drug, device and cosmetic act, A.K.A. Title 35</i> )	
Public Drunkennes	2
Robbery	1*
*(Defendant also charged with <i>Simple assault, Terroristic threats, Resisting arrest, and Retail theft.</i> )	
Theft	8*
*(2 defendants also charged with <i>Loitering or prowling at night time.</i> )	
Summary Traffic Violations	67
<b>TOTAL INCIDENTS:</b>	<b>821</b>

## **FINANCE REPORT**

In the absence of Mr. Pasternak, Mr. Massung gave the Finance Report.

Treasurer's Report – August, 2016

<b>Fund Name</b>	<b>GL #</b>	<b>Beg Balance</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>End Balance</b>
<b>General Fund-PNC</b>	<b>102000</b>	<b>2,021,085.62</b>	<b>254,858.94</b>	<b>320,056.40</b>	<b>1,955,888.16</b>
-S&T	109000	352,460.45	3.00		352,463.54
-	116000	28,327.44			28,327.44
PNC(escrow)					
Fire Fund – PNC (RVFC)	100010	613.93	12,544.58	1,617.70	11,540.81
PNC (RVFC)	101000	168,693.86	42.44	12,544.58	156,191.72
PNC (WO#1)	102002	189,532.70	42.72	3.	189,572.42
Post Retirement - PNC	100000	19,144.37	.87		19,145.24
1 <sup>st</sup> Comm	103001	660,303.83	660,303.83	84.12	660,387.95
Solid Waste – PNC	102003	552,059.69	13,785.52	51,792.32	514,052.89
Pool – PNC	100008	176,660.98	9,545.00	10,173.96	176,032.02
Capital Projects – PNC	102004	92,286.18	153,902.31		246,188.49
Liquid Fuels – PNC	102005	224,952.39	9.78	8,695.11	216,267.06
Construction Fund – 1 <sup>st</sup> Comm	103000	153,986.00		153,89.73	92.27

A motion was made by Mr. Massung, seconded by Mr. Davis, to approve the Treasurer's Report for August, 2016.

Motion carried unanimously.

A Motion was made by Mr. Davis, seconded by Mr. Bryce setting the 2017 MMO (Minimum Municipal Obligation) for the

Non-Uniformed Pension Plan - \$101,946.00  
Uniformed Pension Plan - \$209,005.00

Motion carried unanimously.

## **HEALTH, ENVIRONMENT AND CABLE**

Mr. Nagy, Chairperson, made a motion, seconded by Mr. Davis to satisfy the following liens. These liens have been paid in full.

Name of Owner	Address	Lot and Block	Lien Number
Joshua M. Payne	1115 California Ave	461-C-210	GD-16-004514
Raymond B. Mullen & Deborah L. Mullen	1121 Glass St.	461-K-254	GD-11-21870
			GD-16-006396
William G. Sutter III	1719 Lincoln Way	551-A-338	GD-11-22533
Richard Baronti	809 Vermont Ave.	460-R-254	GD-16006361
Rebecca J. Bajuscak	1915 Ohio Ave.	551-F-34	GD-16-006352
Mary Joyce Catania and Nicolas John Trbovic	1121 California Ave.	461-C-216	GD-11-20749
Ronald L Gongaware, Jr. and Linda Lou Gongaware	2422 O'Neil Blvd	461-F-331	GD-16-002279
Robert C. Sykes & Candace R. Sykes	1515 Fawcett Ave.	461-S-144	GD-16-002386
Rachel T. Dobransky	1527 Fawcett Ave.	461-S-155	GD-16-004554
BRIDA, Inc.	150 Marietta Dr	550-A-67	GD-16-002749
Dexter R. Hairston	1807 Horizon Dr.	550-R-32	GD-16-002473
Dennis M. Kolin	104 Penn Crest Dr.	649-D-15	GD-10-24590
			GD-16-00249
David Gerstner	3114 Muse Lane	648-M-122	GD-16-002754
Charles R. Schultz	2157 Lewis St.	552-P-206	GD-16-002431
Francis M. Wagner and Susan E Wagner	2016 Cypress St.	551-E-221	GD-16-002272
Deborah A. Elash	1942 Lincoln Way	551-E-109	GD-16-002314
Angela M. Swindle	3207 Eisenhower DR.	551-B-269	GD-16-002500

Motion carried unanimously.

## **PARKS AND RECREATION**

In the absence of Mr. Robb, Chairperson, Mr. Massung asked for a motion authorizing and awarding a contract for the metal roof at WOAA in the amount of \$62,000.00 to Liokareas Construction. A motion was made by Mr. Bryce, seconded by Mr. Davis.

Motion passed unanimously.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis announced the Planning Commission is scheduled to meet on Thursday, September 22 at 6:00 p.m. to approve the minutes from the last meeting held July 20, 2016.

Mr. Davis announced that the Zoning Hearing Board meeting scheduled for September 22, 2016, to consider the application filed with regards to a special exception to house business offices, storage of clients' personal furnishings and possessions, as well as park commercial vehicles on the open lot area at the old White Oak School property has been postponed at the request of the applicant. The new date will be announced as soon as it is rescheduled.

Mr. Davis stated that the monthly permit/violation report is available for review during normal business hours.

## **PUBLIC SAFETY**

There is nothing to report at this time.

## **PUBLIC WORKS**

Mr. Bryce, Chairperson, stated the monthly Activity Report would be available for review during normal business hours.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$53,521.05 on the 2016 Tax Duplicate, for the period of August 1, 2016 – August 31, 2016.

Commission Due: \$303.75 (81 Accounts X \$3.75 per line)

Assessed Value	\$385,859,157.00
Exonerations (Less)	\$ 305,500.00
Additions	\$ 1,094,700.00
Adjusted Value	\$386,648,357.00
Value of Statements	\$ 1,995,105.53

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Act 77 (Less)	\$ 49,260.87
Corrected Value of Statements	\$ 1,945,844.66
Collected from –8/01/16 – 8/31/16	\$ 53,521.05
Discount (add)	\$ 81.74
Less Penalty (sub)	\$ 774.35
Other (over/under) + (overpayment)	\$ 0.00
Total Credited to Duplicate	\$ 52,828.44
Amount Previously Collected	\$ 1,736,217.44
Total Collections	\$ 1,789,045.88
Balance to be collected	\$ 156,798.78

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$5,109.09 in taxes and costs for the collection period of July 26, 2016 to August 25, 2016.

<b>Commission due</b>	- \$	<b>216.88</b>
<b>Costs</b>	- \$	<b>5.00</b>
<b>Total Due</b>	- \$	<b>221.88</b>

### **Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s), turned in \$82,354.15 in current and delinquent Earned Income Tax for the collection period of August 1, 2016 – August 31, 2016.

<b>Commission due</b>	- \$	<b>1,132.73</b>
<b>Costs</b>	- \$	<b>1.28</b> (postage and/or costs)
<b>TCC Annual Fee</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>1,134.01</b>

### **Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$380.91 in Local Service Tax for the collection period of August 1, 2016 – August 31, 2016.

<b>Commission due</b>	- \$	<b>36.42</b>
<b>Costs</b>	- \$	<b>0.42</b> (postage and/or costs)
<b>Total Due</b>	- \$	<b>36.84</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$0.00 in Business Privilege and \$0.00 in Mercantile Tax collections plus costs for the collection period August 1, 2016 – August 25, 2016.

<b>Commission due</b>	- \$	<b>0.00</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>0.00</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$4,108.89 in delinquent Business Privilege Tax and \$0.00 in delinquent Mercantile Tax for the collection period of July 26, 2016 – August 25, 2016.

<b>Commission due</b>	- \$	<b>278.14</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>278.14</b>

A motion was made by Mr. Davis, seconded by Mr. Bryce, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

### **ENGINEER'S REPORT**

Mr. Coffman stated he gave his report to Council at the Workshop Meeting and those items outlined continue to be worked on.

A motion was made by Mr. Davis, seconded by Mr. Bryce, to accept the Engineer's Report and pay the fees due as submitted on Invoices #316432 and #316433, dated August 25, 2016, in the amount of \$12,685.48.

Motion carried unanimously.

### **SOLICITOR'S REPORT**

Mrs. DiMascio stated that she gave her report during the workshop and Executive Session.

Mrs. DiMascio noted for the record that an executive session was held after the workshop meeting on September 7<sup>th</sup>, before the meeting this evening, and will be held after tonight's meeting as well, to discuss personnel issues.

A motion was made by Mr. Bryce, seconded by Mr. Davis, to accept the Solicitor's Report and pay the fees due to Krisha DiMascio of Dodaro, Matta & Cambest for Invoice #15033, dated September 16, 2016, in the amount of \$2,148.00.

Motion carried unanimously.

### **ANIMAL CONTROL OFFICERS' REPORTS**

Mr. Nagy, Chairperson, read the Animal Control and Wildlife Officer's Reports for the month of August.

**Gaydos-Behanna Kennel - Animal Control, August 2016**

Number of Animals Humanely Disposed of	0	
Number of Animals Turned over to WOASH	0	
Number of Dogs Returned to Owners	0	
Number of Calls Answered from Residents	0	
Number of Calls Answered from Municipal Officers	2	
Dead Animal Pickup	1	\$ 45.00
Number of Persons Information Signed Against	0	
Number of Citations Issued	0	
Number of Claims to State for Housing	0	
After Hour Call(s)		\$ 25.00
Monthly Fee		<u>\$ 75.00</u>
<b>Total Due</b>		<b>\$145.00</b>

A motion was made by Mr. Bryce, seconded by Mr. Davis, to accept the Animal Control officer's report for the month of August and paying the fees due of \$145.00.

Motion carried unanimously.

**Dave Collura – Wildlife Control, August 2016**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	3	3
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	2	
Chipmunk	0	0	
Groundhogs	14	7	
Opossums	3	4	
Rabbits	0	2	
Raccoons	39	16	
Skunks	12	2	
Squirrels	1	5	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 60.00</b>

**Grand Total: \$550.00**

A motion was made by Mr. Nagy, seconded by Mr. Davis, to accept the Wildlife Control officer's report for the month of August and pay the fees due of \$550.00.

Motion carried unanimously.



**RESOLUTIONS AND ORDINANCES**

Mrs. DiMascio read Resolution No. 4086 by short title for adoption.

**R-4086 REAL ESTATE TAX REFUNDS**

A motion was made by Mr. Davis, seconded by Mr. Bryce, to adopt Resolution No. 4086 as just read by Mrs. DiMascio.

Motion carried unanimously.

Mr. Massung declared Resolution No. 4086 adopted.

**COMMUNICATIONS**

None

**NEW BUSINESS**

None

**OLD BUSINESS**

None

**EXECUTIVE SESSION**

Mr. Massung called for an executive session.

**ADJOURNMENT**

A motion to adjourn was made by Mr. Nagy, and seconded by Mr. Bryce.

Motion carried unanimously.

Meeting adjourned at 9:30 p.m.

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Date Approved

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Borough Secretary