

**MINUTES OF THE REGULAR MEETING  
OF WHITE OAK BOROUGH COUNCIL  
HELD MONDAY, JULY 18, 2016 AT 8:00 P.M.**

**CALL TO ORDER**

Mr. Massung, President of Council, called the Regular Meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was given.

**ROLL CALL**

Attending were Council members: Edward Babyak, Richard Bryce, Charles Davis, Ronald Massung, Joseph Nagy, and David Pasternak. Also attending were Mayor Ina Marton, Solicitor Krisha DiMascio, Daniel Coffman, Engineer Representative and Borough Secretary Nancy Greenland.

Council member Kenneth Robb was absent.

**MINUTES**

There were no Minutes submitted for approval at this time.

**EXECUTIVE SESSION**

Mrs. DiMascio stated an Executive Session was held at the Workshop earlier this month a short session would be held after the meeting.

**PUBLIC COMMENTS**

Stan Chronowski – 1900 Lincoln Way, White Oak, PA 15131

Mr. Chronowski asked who was responsible for maintaining the grassy area on both side of Henderson Road at Lincoln Way as well as the grassy strip that runs between the curb and sidewalk and the sidewalks along Lincoln Way.

Ms. DiMascio stated that grassy area on both side of Henderson Road is still owned by Penn DOT. The Borough has agreed to maintain that area once Penn DOT turns the area over to the Borough. As for the sidewalks and grassy area between the curb and sidewalk, the property owner would be responsible to cut the vegetation as well as maintain the sidewalks.

Mr. Chronowski asked if the grassy area could be developed.

Ms. DiMascio noted the Borough would determine how that area would be used. A small park, fountain or signage could be placed there.

Rick Russo – 1611 Vermont Avenue

Mr. Russo stated there was a tremendous amount of water entering in yard from a clogged storm sewer several doors away from him.

Larry Analauf - White Oak Rotary

Mr. Analauf indicated the Rotary has raised approx. \$14,000.00 to construct a band shell at Heritage Hill Park. It is proposed the shell be set about 4 feet off the ground and have a 32 foot wide stage area.

Maruti – 1100 Fawcett Avenue (gasoline sales)

Mr. Maruti stated he had a zoning issue at his place of business. It seems the use of the facility, which was grandfathered, changed about 4 or 5 years ago and he is now being told he cannot use the other side of the building.

Ms. DiMascio noted that if a site that is grandfather ceases to operate all or any portion of that grandfathered use for a period of 1 year then the grandfathering use is lost.

Mr. Maruti indicated he did have an occupancy certificate for the operation that is currently going on and wanted to know if he could still do continue that use.

Ms. DiMascio stated that if there was an occupancy issued for that use to him he could continue to operate.

**PRESIDENT'S REPORT**

Mr. Massung stated she had nothing to report at this time.

**MAYOR'S REPORT**

Mayor Marton gave the June 2016 Stat Report. The report is available in the police office for review.

Arrests:	25 (15 adults/10 juveniles)
Accidents Involving Damage	
To Attended Vehicle Hit and Run	1
Aggravated Assault	1*
*also charged reckless endangerment, terroristic threats, disorderly conduct and public drunkenness	
Criminal Mischief	5*
*3 also charged with criminal trespass	
Criminal Trespass	3*
*1 also charged with harassment and stalking disorderly conduct and criminal mischief	

Disorderly Conduct	2
Title 35 (Drug) Offenses	3
Harassment	1
Public Drunkenness	2
Theft	4
Violation Borough Ordinance	2

Summary Traffic Violations 68

Total Incidents 814

## **FINANCE REPORT**

Mr. Pasternak, Chairperson, read the June 2016 Treasurer's Report

Fund Name	GL #	Beg Balance	Revenues	Expenditures	End Balance
General Fund-PNC	102000	2,311,725.53	445,593.75	394,066.58	2,363,252.70
-S&T	109000	352,454.65	2.99	0.00	352,457.64
-	116000	27,325.24	1.12	0.00	27,326.36
PNC(escrow)					
Fire Fund – PNC (RVFC)	100010	9,249.60	0.00	7,017.97	2,231.63
PNC (RVFC)	101000	168,612.31	41.46	0.00	168,653.77
PNC (WO#1)	102002	189,462.34	38.83	3.00	189,498.17
Post Retirement - PNC	100000	19,142.83	0.79	0.00	19,143.62
1 <sup>st</sup> Comm	103001	660,138.34	81.38	0.00	660,219.72
Solid Waste – PNC	102003	517,267.99	64,001.36	47,186.36	534,100.99
Pool – PNC	100008	105,255.48	59,009.00	6,840.08	157,424.40
Capital Projects – PNC	102004	129,855.72	5.17	37,578.36	92,282.53
Liquid Fuels – PNC	102005	232,762.48	9.50	7,828.51	224,943.47
Construction Fund – 1 <sup>st</sup> Comm	103000	1.00	154,000.00	15.00	153,986.00

A motion was made by Mr. Pasternak, seconded by Mr. Babyak, to approve the Treasurer's Report for the month of June, 2016.

Motion carried unanimously. (Roll Call Vote)

A motion was made by Mr. Pasternak, seconded by Mr. Bryce, authorizing the proper officials to sign the Intergovernmental Cooperative Agreement with regards the Land Banking. This is an agreement which encompasses the Turtle Creek Valley COG and the newly formed Steel Rivers COG, which merged Twin Rivers COG and Steel Valley COG.

Motion carried unanimously.

A motion was made by Mr. Pasternak, seconded by Mr. Davis, authorizing the Borough's

delinquent real estate tax collector, Keystone Collections, to file liens for any unpaid 2013 real state tax on all parcels that have at least \$75.00 in face value outstanding. The cost should not exceed \$4,000.00.

Motion carried unanimously.

## **HEALTH, ENVIRONMENT AND CABLE**

A motion was made by Mr. Nagy, seconded by Mr. Bryce, to satisfy the following liens for delinquent garbage fees. These liens have been paid in full.

Name of Owner	Address	Lot and Block	Lien Number
DEAN A. RINELLA AND ROSEMARY A RINELLA	315 CIRCLE DRIVE	755-J-8	GD-11-145
MARYLYNN S SIDEHAMMER	1959 DEARBORN DRIVE	551-G-298	GD-16-004476
JAMES J KULHA AND CYNTHIA M KULHA	1961 DEARBORN DRIVE	551-G-294	GD-16-4477
ANTHONY M BUCCI	3317 EISENHOWER DRIVE	551-C-246	GD-16-2481
ANDREW D SCHREIBER AND KAILA B MCALLISTER	2506 MOHAWK DRIVE	650-K-212	GD-16-002440
TIMOTHY A GREER AND MARY BETH GREER	1117 MONONGAHELA BLVD	461-K-143	GD-11-696
			GD-11-21206
			GD-16-006383
MARK W MURRAY	225 PARK WAY REAR	460-R-167	GD-11-21880

Motion carried unanimously.

## **PARKS AND RECREATION**

Mr. Robb, Chairperson, was absent.

Mr. Pasternak reported the Recreation Board would be holding a Summer Craft Show on July 23 from 10 a to 4 p at the WOAA.

Mr. Pasternak announced Community Day is set for Saturday, August 6.

## **PLANNING, ZONING AND CODE ENFORCEMENT**

Mr. Davis noted the monthly report for this committee was available during normal business hours.

A motion was made by Mr. Davis, seconded by Mr. Nagy, to hire Brian Dinkfelt, effective August 1, 2016, as the Zoning/Code Officer for the Borough. This offer of employment is contingent up acceptance of a background check, driver's record check, as well as clearance under Act 24, Act 34, Act 114 and Act 151. Compensation will be set at \$35,000.00 per annum.

Motion carried unanimously.

## **PUBLIC SAFETY**

Mr. Babyak, Chairperson, indicated he had nothing to report at this time.

## **PUBLIC WORKS**

Mr. Bryce stated the monthly activity report was available for review during normal business hours.

## **TAX COLLECTOR'S REPORT**

### **Current Real Estate**

Lisa Pitchford, Current Tax Collector, turned in \$1,105,531.45 on the 2016 Tax Duplicate, for the period of June 1, 2016 – June 30, 2016.

Commission Due: \$588.75 (157 Accounts X \$3.75 per line)

Assessed Value	\$385,859,157.00
Exonerations (Less)	\$ 230,600.00
Additions	\$ 265,400.00
Adjusted Value	\$385,893,957.00
Value of Statements	\$ 1,991,212.82
Act 77 (Less)	\$ 48,821.39
Corrected Value of Statements	\$ 1,942,391.43
Collected from –6/01/16 – 6/30/16	\$ 73,220.47
Discount (add)	\$ 986.32
Less Penalty (sub)	\$ 0.00
Other (over/under) + (overpayment)	\$ (11.07)
Total Credited to Duplicate	\$ 74,195.72
Amount Previously Collected	\$ 1,585,962.74
Total Collections	\$ <u>74,185.72</u>
Balance to be collected	\$ 282,232.97

### **Delinquent/Liened Real Estate**

Keystone Collections Group, Delinquent/Liened Real Estate Tax Collector, turned in \$1,244.00 in taxes and costs for the collection period of May 2016 to June 25, 2016.

<b>Commission due</b>	<b>- \$ 23.77</b>
<b>Costs</b>	<b>- \$ 10.00</b> (Lien Satisfaction)
<b>Total Due</b>	<b>- \$ 33.77</b>

**Earned Income Tax Collector**

Current/Delinquent Earned Income Tax Collector(s) turned in \$86,748.69 in current and delinquent Earned Income Tax for the collection period of June 1, 2016 – June 30, 2016.

<b>Commission due</b>	- \$	<b>1,301.58</b>
<b>Costs</b>	- \$	<b>10.90</b> (postage and/or costs)
<b>TCC Annual Fee</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>1,312.58</b>

**Mercantile/Business Privilege and Local Service Tax Collector**

Keystone Collections Group, Current Act 511 Tax Collector, turned in \$389.3715 in Local Service Tax for the collection period of June 1, 2016 – June 30, 2016.

<b>Commission due</b>	- \$	<b>6.03</b>
<b>Costs</b>	- \$	<b>0.42</b> (postage and/or costs)
<b>Total Due</b>	- \$	<b>6.45</b>

Keystone Collections Group, Current Business Privilege and Mercantile Tax Collector, turned in \$59,013.07 in Business Privilege and \$18,080.00 in Mercantile Tax collections plus costs for the collection period May 26, 2015 – June 30, 2016.

<b>Commission due</b>	- \$	<b>2,312.82</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>2,312.82</b>

Keystone Collections Group, Delinquent Act 511 Tax Collector, turned in \$1,765.14 in delinquent Business Privilege Tax and (\$17.10) in delinquent Mercantile Tax for the collection period of May 26, 2016 – June 30, 2016.

<b>Commission due</b>	- \$	<b>232.78</b>
<b>Costs</b>	- \$	<b>0.00</b>
<b>Total Due</b>	- \$	<b>232.78</b>

A motion was made by Mr. Pasternak, seconded by Mr. Nagy, to accept the Tax Collectors' Reports and pay the fees due.

Motion carried unanimously.

**ENGINEER'S REPORT**

Mr. Coffman indicated he gave his report to council during the previous workshop.

A motion was made by Mr. Pasternak, seconded by Mr. Bryce, to accept the Engineer's Report.

Motion carried unanimously.

**SOLICITOR'S REPORT**

A motion was made by Mr. Pasternak, seconded by Mr. Davis to accept the Solicitor Report and Report and pay the fees due to Krisha DiMascio of Dodaro, Matta & Cambest for June Services, for an invoice in the amount of \$2,850.00, dated May 13,2016 and an invoice in the amount of \$5,036.00, dated July 14, 2016.

Motion carried unanimously.

**ANIMAL CONTROL OFFICERS' REPORTS**

A motion was made by Mr. Nagy, seconded by Mr. Babyak, authorizing payment to Dave Collura for Wildfire Control Services for the month of June, 2016, in the amount of \$610.00

**Dave Collura – Wildlife Control, June 2016**

	Live Trap	Road Kill	Disposal After Hours Calls
Deer	0	6	6
Bats	0	0	
Birds/Fowl/Turkey	0	0	
Cats	0	1	
Chipmunk	0	0	
Groundhogs	34	8	
Opossums	2	1	
Rabbits	0	2	
Raccoons	27	16	
Skunks	5	1	
Squirrels	5	2	
Snakes	0	0	
Turtles	0	0	
<b>Total Due</b>	<b>\$350.00</b>	<b>\$140.00</b>	<b>\$ 120.00</b>

**Grand Total: \$610.00**

Motion carried unanimously.

**Gaydos-Behanna Kennel - Animal Control, June 2016**

Number of Animals Humanely Disposed of	0
Number of Animals Turned over to WOASH	0
Number of Dogs Returned to Owners	1

Number of Calls Answered from Residents	3
Number of Calls Answered from Municipal Officers	2
Dead Animal Pickup	0
Number of Persons Information Signed Against	0
Number of Citations Issued	0
Number of Claims to State for Housing	0.00
Monthly Fee	<u>75.00</u>
<b>Total Due</b>	<b>75.00</b>

Motion carried unanimously.

### **RESOLUTIONS AND ORDINANCES**

There were no Resolutions or Ordinances to consider for adoption.

### **COMMUNICATIONS**

NONE

### **NEW BUSINESS**

A motion was made by Mr. Pasternak, seconded by Mr. Davis, to award the contract to Liokareas Construction for the WOAA Roof Project. Base Bid \$19,088, Alternate 1 -Metal Roof \$62,000 and Alternate 2, Shingle Roof \$17,717, for a total bid award of \$98,805.00. This is contingent upon final review and approval of the CITF Grant Contract by the Solicitor.

Mr. Pasternak noted the Borough has been awarded a CITF Grant from Allegheny County, in the amount of \$100,000.00.

Motion carried unanimously.

### **OLD BUSINESS**

NONE

### **ADJOURNMENT**

A motion was made by Mr. Pasternak, seconded by Mr. Bryce, to adjourn.

Motion carried unanimously.

Meeting adjourned at 8:47 p.m.

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Date Approved

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Borough Secretary