



Borough of White Oak

Code Enforcement Department
2280 Lincoln Way

White Oak, PA 15131

Phone: 412-672-9727 Extension 231

Facsimile: 412-672-0760

Email: code@woboro.com



Occupancy Permit Application for Residential Sale of Property

(Rental Occupancy see appropriate form)

Location: _____

Present owner/Occupied information
Name: _____
Home #: _____
Cell #: _____

Real estate/Contact person
Name: _____
Office #: _____
Cell #: _____

Buyer(s) Name: _____
Phone #: _____

Please indicate where occupancy permit or letter is to be sent:

Mail To: _____

Fax/Email: _____

Will pick up in the White Oak Borough Office at 2280 Lincoln Way, White Oak, PA 15131

RESIDENTIAL OCCUPANCY FEE IS \$50.00

- All fees must be paid before inspection can be scheduled. Allow a minimum of ten business days prior to closing date for the occupancy inspection. No Occupancy Permit will be issued if property has liens due to the Borough of White Oak. Lien letters are required before the closing.
- If re-inspection is needed there will be another fee of \$50.00
- To view the list of commonly missed requirements (not a comprehensive list) for the inspection visit- www.woboro.com, click under permits and the Residential Occupancy Checklist.

Brian Dinkfelt, Code Enforcement Officer