



**White Oak Borough Building Department**

2280 Lincoln Way  
White Oak, PA 15131  
(412) 672-9727

www.woboro.com

**CERTIFICATE OF OCCUPANCY APPLICATION**  
**EXISTING STRUCTURE**

\_\_\_\_\_  
DATE Tax Map# Zoning District

**Applicant Name:** \_\_\_\_\_

(As appear on Certificate)

**Address of Occupant:** \_\_\_\_\_

\_\_\_\_\_

**Contact Name & Information:** \_\_\_\_\_

**Phone#** ( ) \_\_\_\_\_

**E:mail address:** \_\_\_\_\_

**Same as above information:** Property Owner: \_\_\_\_\_

Phone# \_\_\_\_\_ Address: \_\_\_\_\_

**(Circle One)** Lease / Rent / Owner \_\_\_\_\_

Date of Move-In: \_\_\_\_\_ IBC Business Type: \_\_\_\_\_

**Intended Use of Space:** \_\_\_\_\_

Building Type: \_\_\_\_\_ Year Constructed: \_\_\_\_\_ Sprinklered? \_\_\_\_\_

How many Floors: \_\_\_\_\_ Date Last Occupant: \_\_\_\_\_ Change of Use: \_\_\_\_\_

Total Square Feet \_\_\_\_\_ Accessibility: \_\_\_\_\_ Former Occupant: \_\_\_\_\_

**(Circle One)** Commercial Industrial Multi-Family

The following application for occupancy is requested by the above named for purposes of conducting business in the community. No operations or alterations of any commercial use may be granted until an official certificate of occupancy has been issued and signed by the Building Code Official. Applicant or Owner is solely responsible for any inspections or design specifications requested by the Building Code Official.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Jurisdiction Use Only**

\_\_\_\_\_  
Date of Review

\_\_\_\_\_  
Reviewed By:

\_\_\_\_\_  
File # or Payment