

## White Oak Pool Private Rental Agreement

The White Oak Pool is available to rent for private parties. ***The renter must be 25 years of age and provide a photocopy of their driver's license.*** The renter is responsible for the behavior of the guests and any potential damage that may occur at the facility.

- The rental time is from **7:00 pm – 10:00 pm**. **The maximum size of private rentals has been set at 100 guests.** The cost of the party will include the use of the facility and locker rooms, with a minimum of 2 certified lifeguards on duty. The size of the party will determine the amount of staffing that will be provided.
- Renters may bring their own food and drinks, but food must be maintained in the concession area. **The renter is responsible for the cleanup of any food or party items used at the pool facility. No alcoholic beverages or glass containers are permitted on pool premises.** All pool and park rules apply. The renter is responsible for arranging transportation for all guests to be out of the **pool area (the fenced in area)** by **10:00** and out of the park area **no later than 10:30**.
- The pool sound system is available for use with no charge. An auxiliary input for attaching a phone, iPod, etc. is available as well as an HD receiver.
- If a renter plans to have a DJ, they must have the DJ approved prior to the event. A list of pre-approved DJ's is available at the pool.
- If a DJ is used, **the renter is responsible for the content and sound volume of the music being played. Loud, Offensive and vulgar music will not be tolerated.** The volume of the music must be maintained at a level that keeps the sound within the property of the White Oak Pool and does not disturb the local residents. If a violation occurs the DJ will be asked to leave.
- The renter will be provided with the appropriate number of **wristbands** the night of the rental. **No one will be admitted without a wristband. All guests must have a wristband on at all times.** The renter is responsible for making sure the number of guests does not exceed the number reserved.
- The renter is **NOT PERMITTED TO COLLECT FEES** for admission to an event held at the pool.

### RENTAL COSTS:

**1-50 Guests: \$225 + \$200 (Damage Deposit) = \$425**

**51-100 Guests: \$275 + \$200 (Damage Deposit) = \$475**

**TO RESERVE:** All reservations must be made at the pool in person. A copy of the renters ID and completion of the rental agreement will be submitted as well as the **total rental cost including the Damage Deposit**. The Damage Deposit will be returned in full assuming all of the following conditions are met: (A reduced refund may occur based on the types of damage/infractions) **THE MANDATORY DAMAGE DEPOSIT IS \$200.** Check must clear before event is held.

- All guests and DJ's must be outside of the gate by 10:00 pm
- The party must not be ended due to police intervention
- No damage or excessive cleaning is needed.

A copy of the rental agreement will be signed by a White Oak Pool lifeguard or manager and this will serve as your receipt that you should receive a full refund of the damage deposit. The renter will take the signed copy of the rental form following the event to the **White Oak Borough offices 2280 Lincoln Way, White Oak PA 15131** during regular business hours (**8:30-4:30**) to receive a check for the refund. *Allow two weeks for check processing.*

### **Cancellation Policy:**

An event can be postponed or cancelled due to weather or other factors up till 5:00 on the day of the event. Contact from a pool manager will occur in the event that the pool closes during the day before 7:00pm.

**Pool Phone Number:** 412-664-0444

**Revised: 5/5/2015**

Date of Party: \_\_\_\_\_

Name of Renter: \_\_\_\_\_

Signature of Renter: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_

NUMBER OF GUESTS \_\_\_\_\_ COST OF PARTY \_\_\_\_\_ + \$200 = \$ \_\_\_\_\_

Person taking the reservation: \_\_\_\_\_ Date taken: \_\_\_\_\_

Amount of Damage deposit to return: \$ \_\_\_\_\_

\*Damage Deposits will be issued within 2 weeks after receipt of this form in the Municipal Office

Manager/Assistant Manager/Guard: \_\_\_\_\_