

White Oak Pool Non-Profit Organization Private Rental Agreement

The White Oak Pool is available to rent for private parties. ***The renter must be 25 years of age and provide a photocopy of their driver's license.*** The renter is responsible for the behavior of the guests and any potential damage that may occur at the facility.

- The rental time is from **7:00 pm – 10:00 pm**. **The maximum size of regular private rentals has been set at 100 guests. For Non-Profit organizations and groups, a larger party up to 300 guests may be booked. You may be asked to provide verification of the status of your organization as a non-profit.** The cost of the party will include the use of the facility and locker rooms, with a minimum of 2 certified lifeguards on duty. The size of the party will determine the amount of staffing that will be provided.
- Renters may bring their own food and drinks, but food must be maintained in the concession area. **The renter is responsible for the cleanup of any food or party items used at the pool facility. No alcoholic beverages or glass containers are permitted on pool premises.** All pool and park rules apply. The renter is responsible for arranging transportation for all guests to be out of the pool area **(the fenced in area) by 10:00 and out of the park area by no later than 10:30.**
- The pool sound system is available for use with no charge. An auxiliary input for attaching a phone, iPod, etc. is available as well as an HD receiver.
- If a renter plans to have a DJ, they must have the DJ approved prior to the event. A list of pre-approved DJ's is available at the pool.
- If a DJ is used, **the renter is responsible for the content and sound volume of the music being played. Loud, Offensive and vulgar music will not be tolerated.** The volume of the music must be maintained at a level that keeps the sound within the property of the White Oak Pool and does not disturb the local residents. If a violation occurs the DJ will be asked to leave.
- The renter will be provided with the appropriate number of **wristbands** the night of the rental. **No one will be admitted without a wristband. All guests must have a wristband on at all times.** The renter is responsible for making sure the number of guests does not exceed the number reserved.
- The renter is **NOT PERMITTED TO COLLECT FEES** for admission to an event held at the pool.

RENTAL COSTS:

1-50 Guests:	\$225 + \$200 (Damage Deposit) = \$425
51-100 Guests:	\$275 + \$200 (Damage Deposit) = \$475
101-150 Guests:	\$325 + \$200 (Damage Deposit) = \$525
151-200 Guests:	\$375 + \$200 (Damage Deposit) = \$575
201-250 Guests:	\$425 + \$200 (Damage Deposit) = \$625
251-300 Guests:	\$475 + \$200 (Damage Deposit) = \$675

TO RESERVE: All reservations must be made at the pool in person. A copy of the renters ID and completion of the rental agreement will be submitted as well as the **total rental cost including the Damage Deposit**. The Damage Deposit will be returned in full assuming all of the following conditions are met: (A reduced refund may occur based on the types of damage/infractions) **THE MANDATORY DAMAGE DEPOSIT IS \$200.** Check must clear before event is held.

- All guests and DJ's must be outside of the gate by 10:00 pm
- The party must not be ended due to police intervention
- No damage or excessive cleaning is needed.

A copy of the rental agreement will be signed by a White Oak Pool lifeguard or manager and this will serve as your receipt that you should receive a full refund of the damage deposit. The renter will take the signed copy of the rental form following the event to the White Oak Borough offices, 2280 Lincoln Way, White Oak Pa 15131 during regular business hours (8:30-4:30) to receive a check for the refund. Allow two weeks for processing a refund check.

Cancellation Policy:

An event can be postponed or cancelled due to weather or other factors up till 5:00 on the day of the event. Contact from a pool manager will occur in the event that the pool closes during the day before 7:00pm.

Pool Phone Number: 412-664-0444

Revised: 5/5/2015

Date of Party: _____

Name of Renter: _____

Signature of Renter: _____

Address: _____

Phone #1: _____ Phone #2: _____

NUMBER OF GUESTS _____ COST OF PARTY _____ + \$200 = \$ _____

Person taking the reservation: _____ Date taken: _____

Amount of Damage deposit to return: \$ _____

*Damage Deposits will be issued within 2 weeks after receipt of this form in the Municipal Office

Manager/Assistant Manager/Guard: _____