



BOROUGH OF WHITE OAK COMMERCIAL OCCUPANCY CHECKLIST

Exterior:

1. Sidewalks in good repair (no tripping hazards)
2. Proper exhaust venting
3. Accessory structures in good repair, dumpsters to be enclosed
4. All exterior surfaces in good repair
5. Address numbers, visible from street and 4 inches high
6. Landscaping, clear of all weeds

Interior:

1. Emergency lighting in good working order
2. Lit exit signs
3. Fire extinguishers as required by the Fire Marshall
4. Smoke detectors, heat detectors, strobes as required
5. Sprinklers where required
6. Fire separation where required
7. Handrails and guardrails as required
8. Proper venting of heating equipment
9. Panic hardware as required

Fee is \$ _____

**ALL ITEMS ON CHECKLIST MUST BE COMPLETED PRIOR TO INITIAL INSPECTION.
ANY FOLLOW-UP INSPECTIONS REQUIRED ON CHECKLIST ITEMS WILL REQUIRE
AN ADDITIONAL FEE OF \$_____**

**Jennifer O'Brien Code Enforcement Officer
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