

All persons who prepare plans should be aware that the Allegheny County Recorder of Deeds Office will no longer accept plans that do not conform with the following standards:

1. All plats or plans must be drawn on mylar or new linen tracing cloth. Sepias and reverse-print mylars will not be accepted.
2. All plats and plans must be drawn with waterproof black India ink, including all dedications, acknowledgments, certifications, approvals, etc.
3. All original signatures, dates, stamps, and seals must be made with **BLACK** (not green, red, purple, or blue) indelible ink.
4. Gold foil seals are not acceptable. Embossed seals are acceptable but the impression should be rubbed lightly with a soft pencil.
5. The minimum acceptable size lettering for all dedications, acknowledgments, certifications, approvals, etc. shall be approx. equal to that of the typeface on a standard typewriter.
6. All plans of subdivision shall be drawn to a scale no smaller than 1" = 100'; however, key plans may be drawn at a scale of 1' = 200'.

All of the above standards must be observed so that when the plans are transferred to microfilm they will remain legible.