



WHITE OAK BOROUGH RESIDENTIAL OCCUPANCY CHECKLIST

This is to certify that I have personally inspected the building at _____
and found the following conditions, which make it sub-standard in accordance with The Property
Maintenance Code. (Code numbers below reference The Property Maintenance Code)

Exterior:

- A. Sidewalks in good repair (no tripping hazards) – 302.3 _____
- B. Proper Exhaust Vents – 302.6 _____
- C. Accessory structures in good repair – 302.7 _____
- D. No unlicensed vehicles on property – 302.8 _____
- E. All exterior surfaces in good repair – 303.2 _____
 - Gutter _____
 - Downspouts _____
 - Roofs _____
- F. Address Numbers – 303.3 _____
 - Visible from street _____
 - In front of home _____
 - At least 4 inches high _____
- G. Landscaping and lawn _____
 - In trim _____
 - Clear of all weeds _____

Interior:

- A. Handrails and guards as required by code – 302.12-304.5 _____
- B. Heating equipment venting – 603.2 _____
- C. Plumbing – 505 – 505.4 _____
 - Clean out and fresh air vent in yard _____
 - Hot water tank venting _____
 - Hot water tank pressure relief valve _____
- D. Electrical – 604 – 604.2 – 604.3 _____
 - Receptacles in kitchen and bath within 6 feet of water must be ground fault circuit interrupter receptacles – 605.2 _____
 - Outside receptacles or receptacles in unfinished basement must be ground fault circuit interrupter receptacles – 605.2 _____
 - Cover plates must be in place – 604.3 _____
- E. Light and ventilation – 402 – 403 _____
 - Appropriate functioning windows – 402.1 _____
 - Bath fan or window in bathrooms – 403.2 _____
 - Cooking exhaust or re-circulating fans in kitchen – 403.3 _____
 - Clothes dryer venting – 403.5 _____
- F. Smoke detectors – 704.1 _____
 - Must function _____
 - One on each floor _____
 - One in each bedroom _____

ALL ITEMS ON CHECKLIST MUST BE COMPLETED PRIOR TO INITIAL INSPECTION. ANY FOLLOW-UP INSPECTIONS REQUIRED ON CHECKLIST ITEMS WILL REQUIRE AN ADDITIONAL FEE OF \$ _____

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