



**APPLICATION FOR RESIDENTIAL RENTAL UNIT
REGISTRATION AND TWO-YEAR LICENSE
ONE or TWO UNITS**

Note: Application shall be completed for each Regulated Rental Unit

INFORMATION			
PROPERTY ADDRESS:			
BLOCK & LOT: PROPERTY		UNIT NUMBER:	
CONTACT TO SCHEDULE INSPECTION APPOINTMENT			
Name:	OWNER <input type="checkbox"/>	MANAGER <input type="checkbox"/>	TENANT <input type="checkbox"/>
Other Name:			
Other Phone:			
OWNER INFORMATION			
Owner Name:			
Owner Address:			
	<i>No P.O. Box Numbers</i>		
Owner Phone:			
Owner E-Mail Address:			
<p><small>NOTE: Owners who do not reside within a twenty-five-mile radius of the Borough of White Oak shall designate a manager that resides within twenty-five miles of the Borough of White Oak. All business entities or corporate owners must designate a manager that resides within twenty-five miles of the Borough of White Oak. The manager shall be the agent of the owner for service of process and receiving notices and demands. (White Oak Code Article 1785.03)</small></p>			
MANAGER INFORMATION			
Manager Name:			
Manager Address:			
	<i>No P.O. Box Numbers</i>		
Manager Phone:			
Manager E-Mail Address:			
TENANT INFORMATION			
Occupant/Tenant name(s)	Occupant/Tenant Address	Unit #	Telephone No.
Owner's Signature:		Date:	
BOROUGH USE ONLY			
Fee Submitted:	Date received:	By:	
Inspection Scheduled:	Date of Compliance:	Approved for License:	